

REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Agenda

Tuesday, September 15, 2020

6:30 PM

Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the Florin Resources Conservation District that are distributed less than 72 hours before the meeting, are available by email request at this time. In addition, such writings may be posted, whenever possible, on the Elk Grove Water District website at www.egwd.org.

The Board will discuss all items on the agenda and may take action on any item listed as an "Action" item. The Board may discuss items that do not appear on the agenda, but will not act on those items unless there is a need to take immediate action and the Board determines by a two-thirds (2/3) vote that the need for action arose after posting of the agenda.

If necessary, the Meeting will be adjourned to Closed Session to discuss items on the agenda listed under "Closed Session." At the conclusion of the Closed Session, the meeting will reconvene to "Open Session."

Pursuant to the Sacramento County Shelter in Place order effective March 19, 2020, we are requiring all members of the public to participate virtually. Public participation and comment are limited to the following procedures:

A. The electronic submission of written comments in advance to the Board Secretary (stefani@egwd.org). Those comments will be read into the record for a maximum of three (3) minutes per comment.

B. Join Zoom Meeting: <https://zoom.us/j/85280252677> Meeting ID: 852 8025 2677
Dial by your location
+1 669 900 6833 US (San Jose) +1 346 248 7799 US (Houston)
+1 312 626 6799 US (Chicago) +1 929 205 6099 US (New York)
+1 253 215 8782 US +1 301 715 8592 US

C. Please press Star+9 (*9) to raise your hand for Public Comment – Members of the audience may comment on matters that are not included on the agenda. Each person will be allowed three (3) minutes, or less if a large number of requests are received on a particular subject. No action may be taken on a matter raised under "Public Comment" until the matter has been specifically included on an agenda as an action item. Items listed on the agenda will be opened for public comment as they are considered by the Board of Directors.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Proclamations and Announcements

Associate Director Comment

Public Comment

2. **Consent Calendar** (Stefani Phillips, Board Secretary and Patrick Lee, Treasurer)

- a. Minutes of Regular Board Meeting of August 18, 2020
- b. Warrants Paid – August, 2020
- c. Board and Employee Expense/Reimbursements – August, 2020
- d. Active Accounts – August, 2020
- e. Bond Covenant Status for FY 2020-21 – August, 2020

- f. Revenues and Expenses – Actual vs Budget FY 2020-21 – August, 2020
- g. Cash Accounts – August, 2020
- h. Consultants Expenses – August, 2020
- i. Major Capital Improvement Projects – August, 2020

Associate Director Comment

Public Comment

Recommended Action: Approve Florin Resource Conservation District Consent Calendar items a – i.

3. Elk Grove Water District Operations Report – August 2020

(Mark J. Madison, General Manager)

Associate Director Comment

Public Comment

4. Vacuum Excavator Purchase (Bruce Kamilos, Assistant General Manager)

Associate Director Comment

Public Comment

Recommended Action: Authorize the General Manager to execute a purchase order in the amount of \$90,800.60, including tax and license, with RDO Equipment Co. to purchase a vacuum excavator.

5. Sacramento Central Groundwater Authority Fiscal Year 2020-21 Contribution

(Mark J. Madison, General Manager)

Associate Director Comment

Public Comment

Recommended Action: Authorize the General Manager to pay the Fiscal Year 2020-21 contribution, in the amount of \$73,464, to the Sacramento Central Groundwater Authority.

6. Amend and Replace Public Works Construction Contracts Policy and Approve Delivery Method for Administration Building Project

(Bruce Kamilos, Assistant General Manager)

Associate Director Comment

Public Comment

Recommended Action:

1. Adopt Resolution No. 09.15.20.01, amending and replacing the Public Works Construction Contracts Policy; and
2. Approve the design-assist/build delivery method for the Tenant Improvements, District Administration Building project.

7. Outside Agency Meetings Report (Mark J. Madison, General Manager)

Associate Director Comment

Public Comment

8. Legislative Update and Potential Direction to Staff (Travis Franklin, Program Manager)

Associate Director Comment

Public Comment

9. Directors Comments

10. Closed Session

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: APN# 127-0170-005-0000

Agency negotiator: Mark Madison

Negotiation parties: Tom Bacon

Under negotiation: Price and terms of payment

b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: APN# 134-0110-123-0000

Agency negotiator: Robert L. Planesi

Negotiating parties: Nicholas Maloof

Under negotiation: Price and terms of payment

Adjourn to Regular Meeting – October 20, 2020

September 15, 2020

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Stefani Phillips, Board Secretary and Patrick Lee, Treasurer

SUBJECT: **CONSENT CALENDAR**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors approve Florin Resource Conservation District Consent Calendar items a – i.

SUMMARY

Consent Calendar items a – i are standing items on the Regular Board Meeting agenda.

By this action, the Florin Resource Conservation District (FRCD) Board of Directors will approve FRCD Consent Calendar items a – i.

DISCUSSION

Background

Consent Calendar items are standing items on the Regular Board Meeting agenda.

Present Situation

Consent Calendar items a – i are standing items on the Regular Board Meeting agenda.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

The monthly Consent Calendar report provides transparency and conforms with Strategic Goal No. 1, Governance and Customer Engagement, of the Strategic Plan 2020-2025.

September 15, 2020

CONSENT CALENDAR

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FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully Submitted,



STEFANI PHILLIPS
BOARD SECRETARY

And



PATRICK LEE
TREASURER

Attachments

MINUTES OF THE REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Tuesday, August 18, 2020

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Tom Nelson, Chair via Zoom.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Tom Nelson, Bob Gray, Elliot Mulberg
Directors Absent: Lisa Medina, Sophia Scherman
Staff Present: Mark Madison, General Manager; Patrick Lee, Finance Manager/Treasurer; Stefani Phillips, Board Secretary; Donella Murillo, Finance Supervisor; Travis Franklin, Program Manager; Amber Kavert, Administrative Assistant II (Confidential)
Staff Absent: Bruce Kamilos, Assistant General Manager
Associate Directors Present: Paul Lindsay
Associate Directors Absent: None
General Counsel Present: Ren Nosky, JRG Attorneys at Law
Consultant Present: Dane Wadle, California Special Districts Association

Public Comment

Nothing to report.

1. Proclamations and Announcements

General Manager Mark Madison explained that the Florin Resource Conservation District (District) received the District Transparency Certificate of Excellence award from the Special District Leadership Foundation. Mr. Madison introduced Dane Wadle, California Special Districts Association (CSDA) who explained the award by providing background on the program and the three (3) requirements needed to receive the award.

Board Secretary Stefani Phillips thanked Finance Manager Patrick Lee for doing all the footwork to achieve the award.

Ms. Phillips announced there will be no need for an election this year, saving the District \$250,000.

2. Consent Calendar

- a. Minutes of Regular Board Meeting of July 21, 2020
- b. Warrants Paid – July, 2020
- c. Board and Employee Expense/Reimbursements – July, 2020
- d. Active Accounts – July, 2020
- e. Bond Covenant Status for FY 2020-21 – July, 2020
- f. Revenues and Expenses – Actual vs Budget FY 2020-21 – July, 2020
- g. Cash Accounts – July, 2020
- h. Consultants Expenses – July, 2020
- i. Major Capital Improvement Projects – July, 2020
- j. Conflict of Interest Code - 2020

Chair Tom Nelson pulled item j.

MSC (Mulberg/Gray) to approve Florin Resource Conservation District Consent Calendar items a-i.
3/0: Ayes: Gray, Mulberg, and Nelson.

Chair Nelson asked if any District Board of Directors (Board) had questions about consent calendar item j, the Conflict of Interest Code.

The Board had no questions about the Conflict of Interest Code, as there were no changes from the 2018 Conflict of Interest Code.

Vice-chair Bob Gray asked that future items that require a resolution be its own agenda item, to which the Board agreed.

MSC (Nelson/Mulberg) to adopt Resolution No. 08.18.20.01, adopting 2020 Conflict of Interest Code pursuant to the Political Reform Act of 1974, Consent Calendar item j. 3/0: Ayes: Gray, Mulberg, and Nelson.

3. Elk Grove Water District Operations Report – July 2020

Mr. Madison presented an overview of the Elk Grove Water District (EGWD) Operations Report for July 2020.

Mr. Madison went over the major main line leak that occurred in the month of July. He gave recognition to all the employees who worked on fixing the leak. The Board mentioned they would like to give further recognition to the crew that worked on fixing the leak.

4. Coronavirus (COVID-19) Operation Impacts and Plans

Mr. Madison presented the item to the Board.

There was a discussion regarding lost revenue due to COVID-19.

5. California Special Districts Association Legislative Committee Nomination

Ms. Phillips presented the item to the Board and explained that Director Elliot Mulberg wanted to be nominated for the position.

Chair Nelson and Mr. Madison spoke highly about Director Mulberg and mentioned he is perfect for the role as a CSDA Legislative Committee member. Vice-Chair Gray and Associate Board Member Paul Lindsay also spoke in favor of Director Mulberg being a CSDA Legislative Committee member.

MSC (Mulberg/Gray) to nominate Director Elliot Mulberg to the California Special Districts Association Legislative Committee. 3/0: Ayes: Gray, Mulberg, and Nelson.

6. Outside Agency Meetings Report

Staff and Board members spoke regarding the meetings they attended since the last regular Board meeting.

7. Legislative Update

Program Manager Travis Franklin provided a legislative update to the Board.

The Board requested language be added to the recommendation for future Board meetings to allow the Board to take action on legislative matters when necessary.

8. Directors Comments

Nothing to report.

Adjourn to Regular Board Meeting on September 15, 2020.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Board Secretary

AK/SP

Check History Report

8/1/2020 to 8/31/2020
Elk Grove Water District

Check Number	Check Date	Vendor Number	Name	Check	Explanation
051448	8/13/2020	AMAZON	AMAZON CAPITAL SERVICES	151.47	
051449	8/13/2020	BAKERMA	BAKER MANOCK & JENSEN	655.50	Legal - July 2020
051450	8/13/2020	BAY ALA	BAY ALARM COMPANY	1,197.62	Security - Wellsite's, MOC & Well Sites
051451	8/13/2020	BEN RES	BENEFIT RESOURCE, INC	100.00	
051452	8/13/2020	BG SOLU	SOLUTIONS BY BG INC.	9,243.94	Daily Tasks/Help Tickets
051453	8/13/2020	BRENNTA	BRENNTAG PACIFIC, INC	1,498.30	Supplies - Treatment
051454	8/13/2020	BSK4	BSK ASSOCIATES	2,733.13	Sampling - Treatment
051455	8/13/2020	CDW	CDW GOVERNMENT	13,767.64	Server Software - OPS/ADMIN
051456	8/13/2020	CHECK P	CHECK PROCESSORS, INC	330.10	Contracted Services - ACH Processing
051457	8/13/2020	CINTAS2	CINTAS	375.28	
051458	8/13/2020	CONSOLI	CONSOLIDATED COMMUNICATIONS	1,263.36	Ethernet Service/Phones-MOC/ADMIN
051459	8/13/2020	COUNTY4	SACRAMENTO COUNTY UTILITIES	584.00	
051460	8/13/2020	COVER A	COVERALL NORTH AMERICA, INC	2,365.00	Cleaning Services - MOC/ADMIN
051461	8/13/2020	CRF LEN	LENNAR HOMES CA, INC	18.34	Account Closed - Customer Refund
051462	8/13/2020	CRF TAY	TAYLOR MORRISON	125.94	Account Closed - Customer Refund
051463	8/13/2020	CRFLIN	LINDA NORMAN	105.00	Account Closed - Customer Refund
051464	8/13/2020	CRFOPEN	OPENDOOR LABS, INC	69.19	Account Closed - Customer Refund
051465	8/13/2020	CRFPHT	PHUONG NAM TRAN	278.23	Account Closed - Customer Refund
051466	8/13/2020	CRREA	ROBERT ERIC ANDERSON	62.21	Account Closed - Customer Refund
051467	8/13/2020	CS BK	CARD SERVICES	185.86	Form MCS Application, Meals
051468	8/13/2020	CS DM	CARD SERVICES	54.35	Contracted Services
051469	8/13/2020	CS SP	CARD SERVICES	74.95	Contracted Services
051470	8/13/2020	CS SS	CARD SERVICES	255.00	Cross Connection Training - Treatment
051471	8/13/2020	CSPL	CARD SERVICES	345.00	Budget Award Application - GFOA
051472	8/13/2020	DATAPRO	DATAPROSE LLC	484.88	Advertisement - New Customer Service Portal
051473	8/13/2020	DATAPRO	DATAPROSE LLC	5,929.19	Monthly Billing - July 2020
051474	8/13/2020	FASTENA	FASTENAL COMPANY	107.64	
051475	8/13/2020	FLEET	FLEETWASH	306.18	
051476	8/13/2020	INT STA	INTERSTATE OIL COMPANY	370.14	Fuel
051477	8/13/2020	JAYS	JAY'S TRUCKING SERVICE	304.08	
051478	8/13/2020	JRG	JRG ATTORNEYS, LLP	2,889.00	Legal - July 2020
051479	8/13/2020	KINETIC	KINETICO WATER SYSTEMS	200.00	Repairs & Maintenance - On Water Softener to Clor-Tec at RRWTF
051480	8/13/2020	LAKE V	LAKE VUE ELECTRIC, INC	142.50	
051481	8/13/2020	MURPHY	MURPHY AUSTIN ADAMS	5,082.00	Legal - July 2020
051482	8/13/2020	NTS	NTS MIKEDON. LLC	125.00	
051483	8/13/2020	REPUBLI	REPUBLIC SERVICES #922	1,639.75	
051484	8/13/2020	RGS	REGIONAL GOVERNMENT	500.00	EGWD Board Policies
051485	8/13/2020	SHRED C	SHRED CITY	430.92	Document Shredding
051486	8/13/2020	SIERR C	SIERRA CHEMICAL COMPANY	2,166.30	Supplies - Treatment
051487	8/13/2020	SIERRA	SIERRA OFFICE SUPPLIES	82.29	
051488	8/13/2020	SMUD	SMUD	6,558.86	
051489	8/13/2020	SMUD	SMUD	3,509.76	
051490	8/13/2020	SMUD	SMUD	1,805.00	
051491	8/13/2020	SMUD	SMUD	23,557.02	

051492	8/13/2020	SMUD	SMUD	7,301.46	
051493	8/13/2020	SMUD	SMUD	44.02	
051494	8/13/2020	SMUD	SMUD	554.01	
051495	8/13/2020	SMUD	SMUD	1,911.24	
051496	8/13/2020	SMUD	SMUD	3,484.97	
051497	8/13/2020	SOFTWARE	SOFTWAREONE, INC	1,440.00	On-line Filtering Service - Prevent Drive by Malware
051498	8/13/2020	SOUTHWEST	SOUTHWEST ANSWERING SERVICE,	528.58	After Hours Answering Service
051499	8/13/2020	STEW WE	STEWART WELL LOGGING SERVICE	775.00	Well 11D Video
051500	8/13/2020	SUMMIT	AIR WORKS INC	224.00	
051501	8/13/2020	UNITED	UNITED SITE SERVICES	857.31	
051502	8/13/2020	VERIZON	VERIZON WIRELESS	500.19	
051503	8/19/2020	ACWAJPI	CB&T/ ACWA-JPIA	66,119.70	Medical Benefits - August 2020
051504	8/19/2020	ACWAJPI	CB&T/ ACWA-JPIA	66,119.70	Medical Benefits - September 2020
051505	8/19/2020	AFLAC	AFLAC	1,757.12	
051506	8/19/2020	ALAN AR	ALAN ARAGON	52.62	Meal Reimbursement
051507	8/19/2020	AMAZON	AMAZON CAPITAL SERVICES	86.18	
051508	8/19/2020	BATTER	BATTERIES PLUS	45.09	
051509	8/19/2020	CAP RUB	CAPITAL RUBBER & GASKET	1,451.07	Materials & Supplies - Utility Crew
051510	8/19/2020	CINTAS2	CINTAS	186.49	
051511	8/19/2020	CLARK C	CLARK-CADMAN, INC	260.00	
051512	8/19/2020	COUNTY	COUNTY OF SACRAMENTO	113.70	
051513	8/19/2020	COUNTY5	COUNTY OF SACRAMENTO DEPT. OF TECHNOLOGY	2,686.39	WEBGIS VPN & WEBGIS Support
051514	8/19/2020	CS AA	CARD SERVICES	774.18	Materials & Supplies - Utility Crew
051515	8/19/2020	CS MJM	CARD SERVICES	0.52	Finance Charges
051516	8/19/2020	DATAPRO	DATAPROSE LLC	969.61	Billing Insert - Flexible Payment Options
051517	8/19/2020	DITCH 3	DITCH WITCH WEST	1,797.77	Repairs & Maintenance - Vactor
051518	8/19/2020	ELITE A	ELITE AUDIO & TINT INC	689.62	Backup Camera - Truck #402
051519	8/19/2020	ELK LOC	ELK GROVE LOCK AND SAFE CO	32.27	
051520	8/19/2020	FASTENA	FASTENAL COMPANY	106.62	
051521	8/19/2020	ICONIX	ICONIX WATERWORKS (US) INC.	15,580.66	(2) Invoices - Materials & Supplies - CIP 36" Main Repair
051522	8/19/2020	JAYS	JAY'S TRUCKING SERVICE	1,572.55	(2) Invoices - Materials & Supplies - CIP 36" Main Repair
051523	8/19/2020	JMENDOZ	JOSE MENDOZA	280.14	Boot Reimbursement
051524	8/19/2020	KAISER2	THE PERMANENTE MEDICAL	230.00	
051525	8/19/2020	NOR CAL	NOR - CAL EQUIPMENT RENTALS	1,834.14	Vactor Rental - CIP 36" Main Repair
051526	8/19/2020	NTS	NTS MIKEDON. LLC	1,096.00	(4) Invoices - Rental Equipment - CIP 36" Main Repair
051527	8/19/2020	OUELLET	DONELLA MURILLO	59.60	Supplies Reimbursement
051528	8/19/2020	PATLEE	PATRICK LEE	101.90	Supplies Reimbursement
051529	8/19/2020	PEST	PEST CONTROL CENTER INC	80.00	
051530	8/19/2020	PG&E	PACIFIC GAS & ELECTRIC	8.65	
051531	8/19/2020	PLACER	RIVER CITY RENTALS	285.00	
051532	8/19/2020	PURCH	PURCHASE POWER	606.13	Postage - ADMIN
051533	8/19/2020	RADIAL	RADIAL TIRE OF ELK GROVE	7.68	
051534	8/19/2020	ROOCO	ROOCO RENTS	1,851.65	Materials & Supplies - Utility Crew
051535	8/19/2020	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
051536	8/19/2020	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
051537	8/19/2020	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
051538	8/19/2020	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
051539	8/19/2020	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
051540	8/19/2020	STEFANI	STEFANI PHILLIPS	30.71	Supplies Reimbursement
051541	8/19/2020	SWRCB2	SWRCB-DWOCF	160.00	Certification Renewal - T2 Marcell Wilson
051542	8/19/2020	US BANK	U.S. BANCORP EQUIPMENT FIN INC	659.00	ADMIN - Copier

051543	8/26/2020	AMAZON	AMAZON CAPITAL SERVICES	831.82	Materials & Supplies - OPS/ADMIN
051544	8/26/2020	AWWA2	Califonia Nevada Section-AWWA	120.00	Membership Dues - Sean Hinton
051545	8/26/2020	BAY ALA	BAY ALARM COMPANY	542.82	Security - ADMIN
051546	8/26/2020	BG SOLU	SOLUTIONS BY BG INC.	9,240.00	Daily Tasks/Help Tickets
051547	8/26/2020	CAP RUB	CAPITAL RUBBER & GASKET	543.21	Materials & Supplies - Utility Crew
051548	8/26/2020	CINTAS2	CINTAS	187.64	
051549	8/26/2020	CR FIRA	FIRST AMERICAN TITLE	56.04	Account Closed - Customer Refund
051550	8/26/2020	CRF CFA	CHICK FIL A INC.	668.11	Account Closed - Customer Refund
051551	8/26/2020	CRF DR	DANA RIVERA	44.91	Account Closed - Customer Refund
051552	8/26/2020	CRF KNE	KATHY NOLAN	1.78	Account Closed - Customer Refund
051552	8/26/2020	CRF KNE	KATHY NOLAN	1.78-	Account Closed - Customer Refund
051553	8/26/2020	CRF LEN	LENNAR HOMES CA, INC	4,267.50	Account Closed - Customer Refund
051554	8/26/2020	CRF MG	MICHELE R. GEORGE	22.35	Account Closed - Customer Refund
051555	8/26/2020	CRF MME	MARY MENDES	10.48	Account Closed - Customer Refund
051556	8/26/2020	CRF OR1	ORANGE COAST TITLE	14.31	Account Closed - Customer Refund
051557	8/26/2020	CRF PMO	PATRICIA MOORE	4.68	Account Closed - Customer Refund
051558	8/26/2020	CRF PN	PHUONG NGUYEN	317.92	Account Closed - Customer Refund
051559	8/26/2020	CRF R R	REALTY ROUNDUP	78.43	Account Closed - Customer Refund
051560	8/26/2020	CRF TAY	TAYLOR MORRISON	41.36	Account Closed - Customer Refund
051561	8/26/2020	CRF TAY	TAYLOR MORRISON	40.98	Account Closed - Customer Refund
051562	8/26/2020	EG FORD	ELK GROVE FORD	106.44	
051563	8/26/2020	EVO	EMERGENCY VEHICLE OUTFITTERS	2,951.62	Emergency Lights for Truck #502
051564	8/26/2020	GOLDEN	GOLDEN STATE FLOW	1,939.50	3" C2 Chamber Meter
051565	8/26/2020	KEVIN Y	KEVIN YOUNG CONCRETE	1,850.00	Materials & Supplies - Distribution Crew
051566	8/26/2020	LCW	LIEBERT CASSIDY WHITMORE	2,175.00	Legal - July 2020
051567	8/26/2020	NTS	NTS MIKEDON. LLC	362.86	
051568	8/26/2020	PACE	PACE SUPPLY CORP	9,485.26	(4) Invoices - Materials & Supplies - Distribution Crew
051569	8/26/2020	ROOCO	ROOCO RENTS	1,168.77	Materials & Supplies - Utility Crew
051570	8/26/2020	SIERRA	SIERRA OFFICE SUPPLIES	178.59	
051571	8/26/2020	SWRCB2	SWRCB-DWOCP	60.00	Certification Renewal - T2 Sean Hinton
051572	8/26/2020	SWRCB2	SWRCB-DWOCP	60.00	Certification Renewal - D2 Vue Xiong
051573	8/26/2020	TEICH A	TEICHERT AGGREGATES	1,142.25	Construction Permit Refund
051574	8/26/2020	UNDER	UNDERGROUND SERVICE ALERT	2,221.34	California State Fee for Regulatory Costs
051575	8/27/2020	CRF KNE	KATHY NELSON	1.78	Account Closed - Customer Refund

Total: 318,179.13

FLORIN RESOURCE CONSERVATION DISTRICT/ELK GROVE WATER DISTRICT
BOARD AND EMPLOYEE MONTHLY EXPENSE/REIMBURSEMENTS

As of 8/31/2020

INDIVIDUAL	DESCRIPTION	AMOUNT PAID
Sean Hinton	AWWA Membership Dues	\$120.00
Patrick Lee	Facial Coverings	\$101.90
Jose Mendoza	Boot Reimbursement	\$280.14
Steve Shaw	Cross Connection Training	\$255.00
		\$757.04

**Elk Grove Water District
Active Account Information
As of 8/31/2020**

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Metered												
Residential	12,161	12,163										
Commercial	363	363										
Irrigation	178	178										
Fire Service	180	180										
Total Accounts	12,882	12,884	-	-	-	-	-	-	-	-	-	-

**Elk Grove Water District
Active Account Information
FY 2019/2020**

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Metered												
Residential	11,857	11,891	11,889	11,905	11,941	11,927	12,060	12,064	12,157	12,149	12,153	12,159
Commercial	363	363	365	365	362	362	362	365	363	363	367	363
Irrigation	170	170	170	173	175	175	175	174	176	177	177	178
Fire Service	181	181	181	183	181	181	181	181	181	181	180	180
Total Accounts	12,571	12,605	12,605	12,626	12,659	12,645	12,778	12,784	12,877	12,870	12,877	12,880

**Elk Grove Water District
Bond Covenant Status
For Fiscal Year 2020-21
As of 8/31/2020
Adjusted for Prepayments**

Operating Revenues:	
Charges for Services	\$ 3,314,835
 Operating Expenses:	
Salaries & Benefits (1)	736,321
Seminars, Conventions and Travel	(733)
Office & Operational	138,061
Purchased Water	653,186
Outside Services	100,342
Equipment Rent, Taxes, and Utilities	55,862
Total Operating Expenses	1,683,039
 Net Operating Income	 \$ 1,631,797
Annual Interest & Principal Payments	
\$3,855,469	\$ 642,578 (2)
 Debt Service Coverage Ratio, YTD Only:	 2.54
 Required	 1.15

Notes

1. Reflects only YTD due to CalPERS, not entire prepayment for year
2. **Reflects budget divided by number of months year to date.**
However, first Principal/Interest Payments made in September.
Projected Annual Budget Coverage Ratio is **1.32**

Elk Grove Water District
Year to Date Revenues and Expenses Compared to Budget
As of 8/31/2020

	General Ledger Reference	YTD Activity	Annual Budget	2/12=16.67% % Realized
Revenues	4100 - 4900	\$ 3,314,835	\$ 15,424,142	21.49%
Salaries & Benefits	5100 - 5280	827,937	4,373,018	18.93%
less Capitalized Labor		(15,867)	(376,961)	4.21%
Less CalPERS Prepayment for Remainder of Year: (1)		(75,749)		
Adjusted Salaries and Benefits:		\$ 736,321	\$ 3,996,057	18.43%
Seminars, Conventions and Travel	5300 - 5350	(733)	53,307	-1.38%
Office & Operational	5410 - 5494	138,061	1,338,578	10.31%
Purchased Water est. (2)	5495 - 5495	653,186	3,198,404	20.42%
Outside Services	5505 - 5580	100,342	1,283,548	7.82%
Equipment Rent, Taxes, Utilities	5620 - 5760	55,862	464,380	12.03%
Total Operational Expenses		\$ 1,683,039	\$ 10,334,274	16.29%
Net Operating Income		\$ 1,631,797	\$ 5,089,868	32.06%
Non-Operating Revenues				
Interest Received	9910 - 9910	15,649	100,000	15.65%
Unrealized Gains/(Losses)	9911 - 9911	266	-	100.00%
Other Income/Expense	9920 - 9973	1,022	-	0.00%
Total Non-Operating Revenues		\$ 16,937	\$ 100,000	16.94%
Non-Operating Expenses				
Election Costs	9950 - 9950	-	250,000	0.00%
All other Non-Operating Expenses				
Capital Expenses (3):				
Capital Improvements	1705 - 1760	25,000	2,475,000	1.01%
Capital Replacements	1705 - 1760	17,162	855,000	2.01%
Unforeseen Capital Projects	1705 - 1760	37,900	100,000	37.90%
Capital Expenses:		\$ 80,061	\$ 3,430,000	2.33%
Bond Interest Accrued (4)	7300 - 7300	259,245	1,555,469	16.67%
Total Non Operating Expenses		\$ 339,306	\$ 5,235,469	6.48%
Bond Retirement (4):		\$ 383,333	\$ 2,300,000	16.67%
Total Expenditures		\$ 1,873,891	17,769,743	10.55%
Revenues in Excess of All Expenditures, including Capital		\$ 926,094	\$ (2,345,601)	-39.48%

Notes:

- The District prepays CalPERS for the employers' share of retirement costs for the entire year. By doing this, the District saves approximately 3.5% in its total CalPERS payments for the year. The adjusted salaries and benefits above shows what salaries and benefits would be if only the amount due to CalPERS YTD was paid YTD, with no prepayment.
- There is a lag in water billings from the Sacramento County Water Agency. Included above is an estimate of costs to date based on water used.
- YTD Activity includes \$15,867 in capitalized labor charged to capital projects.
- Bond retirement payments are made two times a year in September and March

**Florin Resource Conservation District
CASH - Detail Schedule of Investments
As of 8/31/2020**

<u>G/L Account : Fund</u>		<u>Account number / name</u>	<u>Investment Name</u>	<u>Investment Type</u>		<u>Restrictions</u>	<u>Market Value</u>			
<u>HELD BY BOND TRUSTEE:</u>										
1110-000-20	Water	BNY 892744 FRCD 2014A DEBT SERVICE	Dreyfus Inst Treasury	MM Mutual Fund		Restricted	3,105,119.38			
1112-000-20	Water	BNY 743850 FRCD 2016A DEBT SERVICE	Dreyfus Inst Treasury	MM Mutual Fund		Restricted	.			
							Subtotal	\$ 3,105,119.38		
1001-000-20	Water	Cash on Hand				Unrestricted	\$ 300.00			
<u>HELD BY F&M BANK:</u>										
1011-000-10	FRCD	F&M 08-032009-01 CHECKING ACCOUNT				Unrestricted	109.26			
1011-000-20	Water	F&M 08-032017-01 OPERATING ACCOUNT				Unrestricted	507,404.42			
1084-000-20	Water	F&M 08-03201702-31 MONEY MARKET			0.65%	Unrestricted	2,001,624.01			
1031-000-20	Water	F&M 08-032912-01 CREDIT CARD ACCOUNT				Unrestricted	62,519.89			
1061-000-20	Water	F&M 08-032890-01 PAYROLL ACCOUNT				Unrestricted	96,782.05			
1071-000-20	Water	F&M 08-032920-01 DRAFTS ACCOUNT				Unrestricted	792.03			
							Subtotal	\$ 2,669,231.66		
<u>INVESTMENTS</u>										
1080-000-20	Water	Office of the Treasurer - Sacramento California	LAIF	Investment Pool	0.92%	Unrestricted	\$ 7,435,063.52			
1081-000-20	Water	CALTrust Medium Term		Investment	1.02%	Unrestricted	\$ 1,388,232.34			
1082-000-20	Water									
		<u>PURCHASE DATE</u>	<u>CUSIP</u>	<u>ISSUED BY</u>	<u>CALL DATE</u>	<u>MATURITY DATE</u>	<u>% of Portfolio</u>	<u>Current Yield</u>	<u>COST BASIS</u>	<u>MARKET VALUE</u>
		9/30/2016	N/A	Union Bank of California	N/A	N/A	3.76%	0.05%	\$ 195,940.77	\$ 195,940.77
		1/15/2020	3130AHK85	Federal Home Loan (FHLB)	07/10/20 - qtrly	1/10/2024	19.29%	1.810%	\$ 1,000,000.00	1,003,350.00
		7/31/2020	3134GV3E6	Federal Home Loan (FHLB)	6/30/20 - qtrly	9/29/2023	19.21%	0.470%	\$ 1,000,000.00	1,000,120.00
		7/31/2020	3133ELQ56	Federal Home Loan (FHLB)	11/25/20 - qtrly	7/2/2024	19.21%	0.570%	\$ 1,000,000.00	999,830.00
		11/18/2019	3133ELUK8	Federal Home Loan (FHLB)	06/25/20 - qtrly	3/25/2025	19.31%	1.190%	\$ 1,000,000.00	1,004,670.00
		7/31/2020	3136G4YP2	Federal Natl MTG ASSN		7/9/2025	19.22%	0.720%	\$ 1,000,000.00	1,000,200.00
									\$ 5,195,940.77	\$ 5,204,110.77
									Total	\$ 19,802,057.67
									Total Restricted	\$ 3,105,119.38
									Total Unrestricted	\$ 16,696,938.29

YTM = Yield to Maturity
qtrly = quarterly
cont. = continuous

As of 8/31/2020

Fiscal Retainer Contracts

Consultant	Description	Total Contract	Current Month	Paid to date	2020-2021 FY Budget	Percent of year (17%)
JRG Attorneys, LLP	Task orders	TBD	\$ 2,889	\$ 7,251		
Somach Simmons & Dunn	Task orders	TBD	\$ -	\$ -		
BAKER MANOCK & JENSEN	Task orders	TBD	\$ 656	\$ 2,036		
Liebert Cassidy Whitmore	Task orders	TBD	\$ 2,175	\$ 6,746		
Murphy Austin Adams	Task orders	TBD	\$ 5,082	\$ 5,082		
Total			\$ 10,802	\$ 21,115	\$ 175,000	12.07%
Solutions by BG, Inc.	Task orders	725,050	\$ 18,484	\$ 37,094	\$ 265,050	14.00%

Major Contracts

Consultant	Description	Total Contract	Current Month	Paid to date	2018-2019 FY Budget	Percent of Contract Amount
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**Elk Grove Water District
Major Capital Improvement Project
Budget vs Actuals
As of 8/31/2020**

Capital Project	Total Project Budget	Total Project Exp to Date	Percent Spent	Capitalized Labor	Fund Type	Project Type	August		Total YTD (1)	YTD % Spent
							2020-21 Budget	Project Exp		
Backyard Water Mains/Service Replacement	\$ 2,649,000	\$ 1,004,946	37.94%	\$ -	R&R	Supply/Distribution	\$ 675,000	\$ 856	\$ 856	0.13%
Well Rehabilitation Program (11D)	98,000	130,837	133.51%	-	R&R	Supply/Distribution	-	775	16,306	0.00% (2)
Well Rehabilitation Program	120,000	-	0.00%	-	R&R	Supply/Distribution	120,000	-	-	0.00%
PLC Bucket Replacements	50,000	-	0.00%	-	R&R	Treatment	50,000	-	-	0.00%
Pavement Repair and Coat Seal	10,000	-	0.00%	-	R&R	Building and Site	10,000	-	-	0.00%
Service Line Replacements	140,000	-	0.00%	-	CIP	Supply/Distribution	140,000	-	-	0.00%
Chlorine Analyzers Shallow Wells	75,000	-	0.00%	-	CIP	Treatment	75,000	-	-	0.00%
Well 4D Radio Antenna	30,000	-	0.00%	-	CIP	Treatment	-	-	-	0.00%
RRWTP Variable Frequency Drives	75,000	75,406	100.54%	-	CIP	Treatment	-	-	-	0.00%
Security Cameras	25,000	-	0.00%	-	CIP	Treatment	25,000	-	-	0.00%
9829 Waterman Rd	2,000,000	25,000	1.25%	-	CIP	Building and Site	2,000,000	-	25,000	1.25%
Truck Replacements	135,000	-	0.00%	-	CIP	Building and Site	135,000	-	-	0.00%
Vacuum Excavator	100,000	-	0.00%	-	CIP	Building and Site	100,000	-	-	0.00%
Unforeseen Capital Projects	100,000	37,900	37.90%	15,867	-	-	100,000	37,900	37,900	37.90% (3)
Sub-Total	\$ 5,607,000	\$ 1,274,088	22.72%	\$ 15,867			\$ 3,430,000	\$ 39,530	\$ 80,061	2.33%

(1) Includes \$15,867 in capitalized labor through 08/31/2020

(2) Capital projects budgeted for in prior years, however, work carried over and completed in current year.

(3) Includes unforeseen capital projects, including:

36" Transmission Main Repair	\$ 37,900
Total	\$ 37,900

September 15, 2020

TO: Chair and Directors of the Florin Resource Conservation District
FROM: Mark J. Madison, General Manager
SUBJECT: **ELK GROVE WATER DISTRICT OPERATIONS REPORT – AUGUST 2020**

RECOMMENDATION

This item is presented for information only. No action by the Florin Resource Conservation District Board of Directors is proposed at this time.

SUMMARY

The Elk Grove Water District (EGWD) Operations Report is a standing item on the regular board meeting agenda.

All regulatory requirements were met for the month of August. Other notable events are described below.

DISCUSSION

Background

Every month, staff presents an update of the activities related to the operations of the EGWD. Included for the Florin Resource Conservation District Board of Director's review is the EGWD's August 2020 Operations Report.

Present Situation

The EGWD August 2020 Operations Report highlights are as follows:

- **Operations Activities Summary** – No door hangers were placed for past due balances. The district is currently suspending all shut offs due to the present COVID-19 pandemic. We received three (3) water pressure complaints and one (1) water quality complaint. Upon inspection, all water complaints were unsubstantiated.
- **Production** – The Combined Total Service Area 1 production graph on page 13 shows that production during the month of August decreased 4.04 percent compared to August 2019 and is 16.53 percent less than what was produced in 2013. Year 2013 is the baseline year the State Water Resources Control Board adopted for water usage. However, approximately 18 million gallons of

ELK GROVE WATER DISTRICT OPERATIONS REPORT – AUGUST 2020

Page 2

supplemental water was purchased from Sacramento County Water Agency (SCWA) due to the Railroad Water Treatment Plant being down for two (2) weeks as the 36" transmission main was repaired. This additional amount is shown in dark blue on the page 13 graph. The Total Demand/Production for both service areas on page 14 shows that customer use during the month of August, compared to August 2013, was down by 5.92 percent.

- **Static and Pumping Level Graphs** – The third quarter soundings are shown and generally indicate that the static water levels in deeper zones have lowered slightly compared to the third quarter of 2018. The shallow zones have risen slightly.
- **Treatment (Compliance Reporting)** – All samples taken during the month comply with all regulatory permit requirements. No exceedances of any maximum contaminant levels were found, and all water supplied to EGWD's customers met or exceeded safe drinking water standards.
- **Corrective Maintenance Program** – The tables included in this section of the report also include certain activities completed to date. Below is a list of out-of-ordinary maintenance work completed in August:
 - Staff investigated and corrected a malfunction with the influent water solenoid on the Sodium Hypochlorite Generation System at the Railroad Water Treatment Plant.
 - Staff continued flushing Well 11D Dino after its rehabilitation. Well 11D has now been put online and into the distribution system.
- **Cross Connection Control Program 2020** – EGWD issued 95 testing notices for the month. Pursuant to the notices, 41 devices passed. Of the remaining 54, one (1) device passed the second test and 53 were not tested by the due date. The total number of delinquents is 54, which includes those that received secondary notices and one (1) device that remains delinquent from July and received a third notice.
- **Safety Meetings/Training** – One (1) safety training session was conducted for the month.
- **Service and Main Leaks Map** – There were five (5) service line leaks and two (2) main line leaks during August.

ELK GROVE WATER DISTRICT OPERATIONS REPORT – AUGUST 2020

Page 3

- **System Pressures** – Pressures in Service Area 1 generally remained stable during the month of August. Pressures in Service Area 2, which are controlled by SCWA, went up slightly from the previous month.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

The EGWD Operations Report provides an ongoing review of EGWD's operations, and therefore, conforms with Strategic Goal No. 1, Governance and Customer Engagement, of the Strategic Plan 2020-2025.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,



MARK J. MADISON
GENERAL MANAGER

MJM/ah

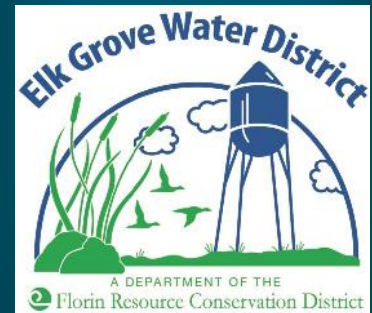
EGWD

OPERATIONS REPORT

August 2020



Elk
Grove
Water
District



Elk Grove Water District
Operations Report
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Operations Activities Summary

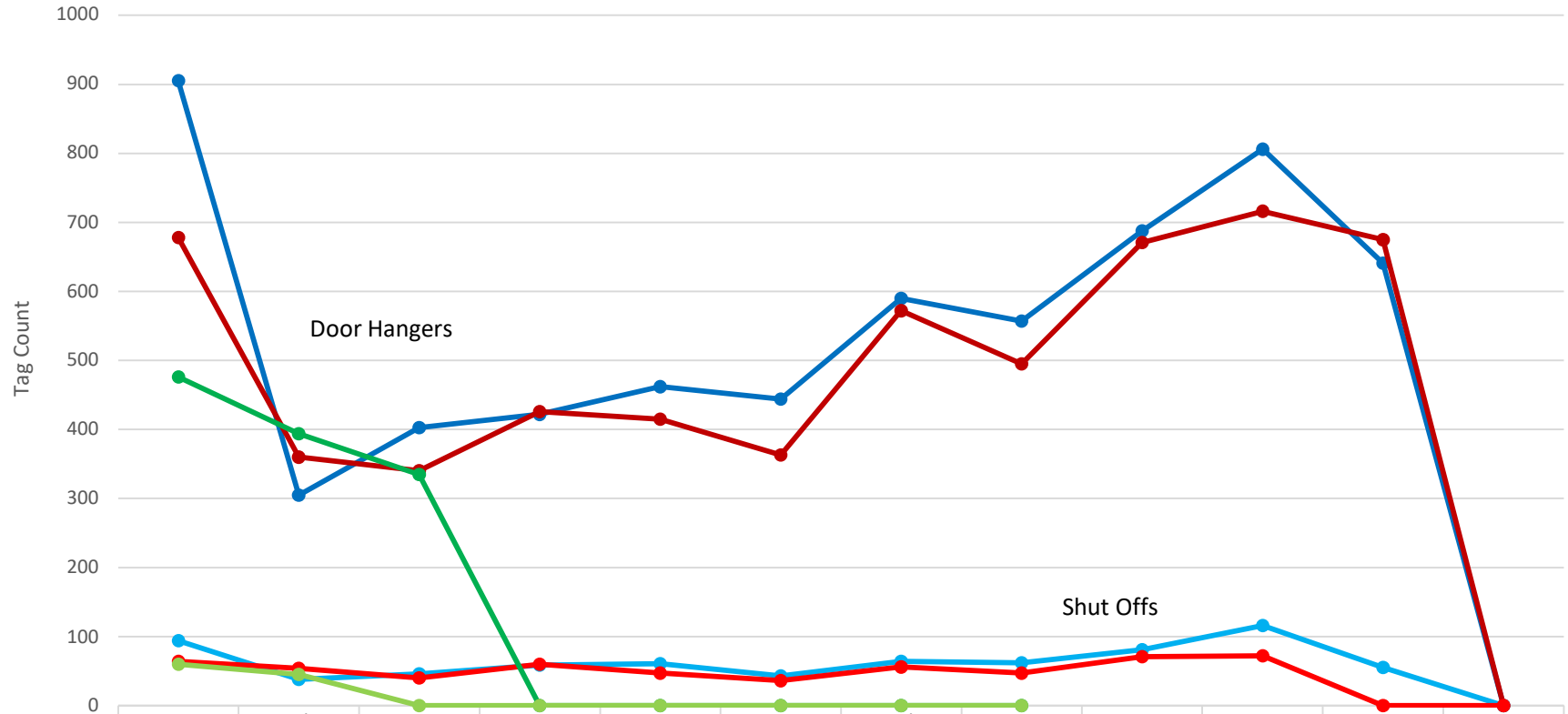
<u>Service Requests:</u>	August -20		YTD (Since Jan. 1, 2020)	
<u>Department</u>	<u>Service Request</u>	<u>Hours</u>	<u>Service Request</u>	<u>Hours</u>
Distribution				
Door Tags	0	0	1,206	70
Shut offs	0	0	111	11.5
Turn ons	0	0	68	12.5
Investigations	43	10.75	225	56.25
USA Locates	201	50.25	1,437	359
Customer Complaints				
-Pressure	3	.75	14	3.75
-Water Quality	1	.25	11	2.75
-Other	0	0	0	0

<u>Work Orders:</u>	August -20		YTD (Since Jan. 1, 2020)	
<u>Department</u>	<u>Work Orders</u>	<u>Hours</u>	<u>Work Orders</u>	<u>Hours</u>
Treatment:				
Preventative Maint.	26	53.5	187	370.5
Corrective Maint.	10	48	71	449.5
Water Samples	13	37.5	120	366.5
Distribution:				
Meters Installed	1	0.5	117	59.25
Meter Change Out	15	19.25	161	96
Preventative Maint.				
-Hydrant Maintenance (140)	124	15	538	103
-Valve Exercising (127)	140	36.75	501	111.75
-Other	0	0	0	0
Corrective Maint.				
-Leaks	7	98.5	25	633
-Other	2	0.5	30	76.75
Valve Locates	0	0	0	0
Utility:				
Corrective Maint.	0	0	0	0

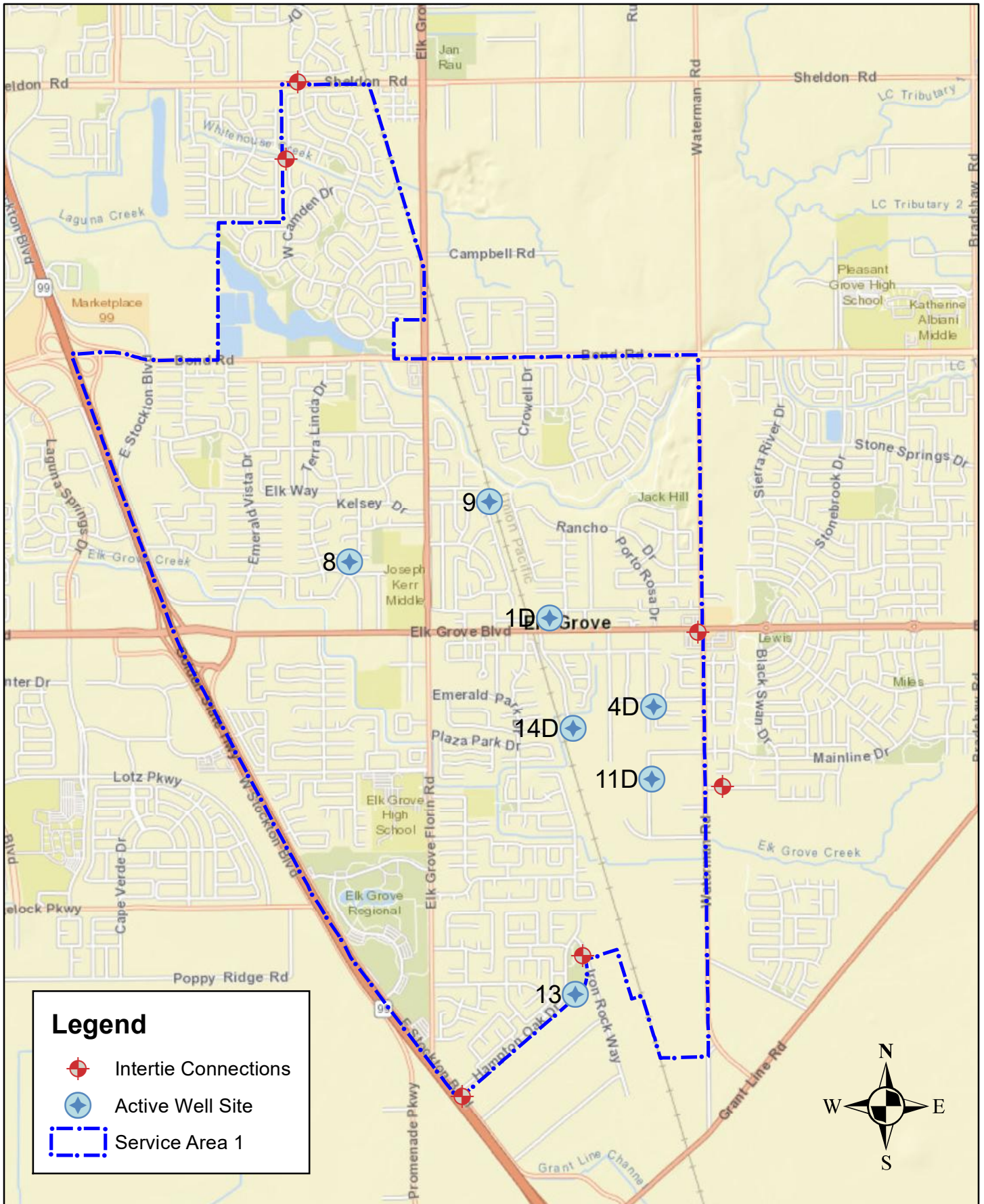


Elk Grove Water District




Door Hangers and Shut Off Tags



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018 Door Hangers	905	305	403	422	462	444	590	557	688	806	641	0
2018 Shut Offs	94	38	46	59	61	43	64	62	81	116	55	0
2019 Door Hangers	678	360	340	426	415	363	572	495	671	716	675	0
2019 Shut Offs	64	54	40	60	47	36	56	47	71	72	0	0
2020 Door Hangers	476	394	335	0	0	0	0	0				
2020 Shut Offs	60	45	0	0	0	0	0	0				

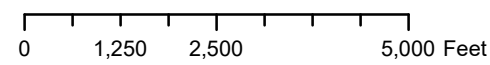


Legend

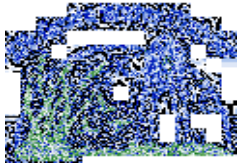
-  Intertie Connections
-  Active Well Site
-  Service Area 1



Active Well Sites & Intertie Connections



Elk Grove Water District



Elk Grove Water District

Monthly Production

Well 1D School -- August 2020

Selected Month Production

17,206,772 Gallons

Average GPM:

1,648

Motor:

Volts: 470

Volts (Rated): 460

RPM: 1787

RPM (Rated): 2115

Amps A: 181

Amps A (Rated): 222

Amps B: 179

Amps B (Rated): 222

Amps C: 170

Amps C (Rated): 222

Motor Temp: 140 F

Hour Meter: 174.00

KW Hour Total: 22,080

Chlorine:

Dosing: 1.59 mg/L

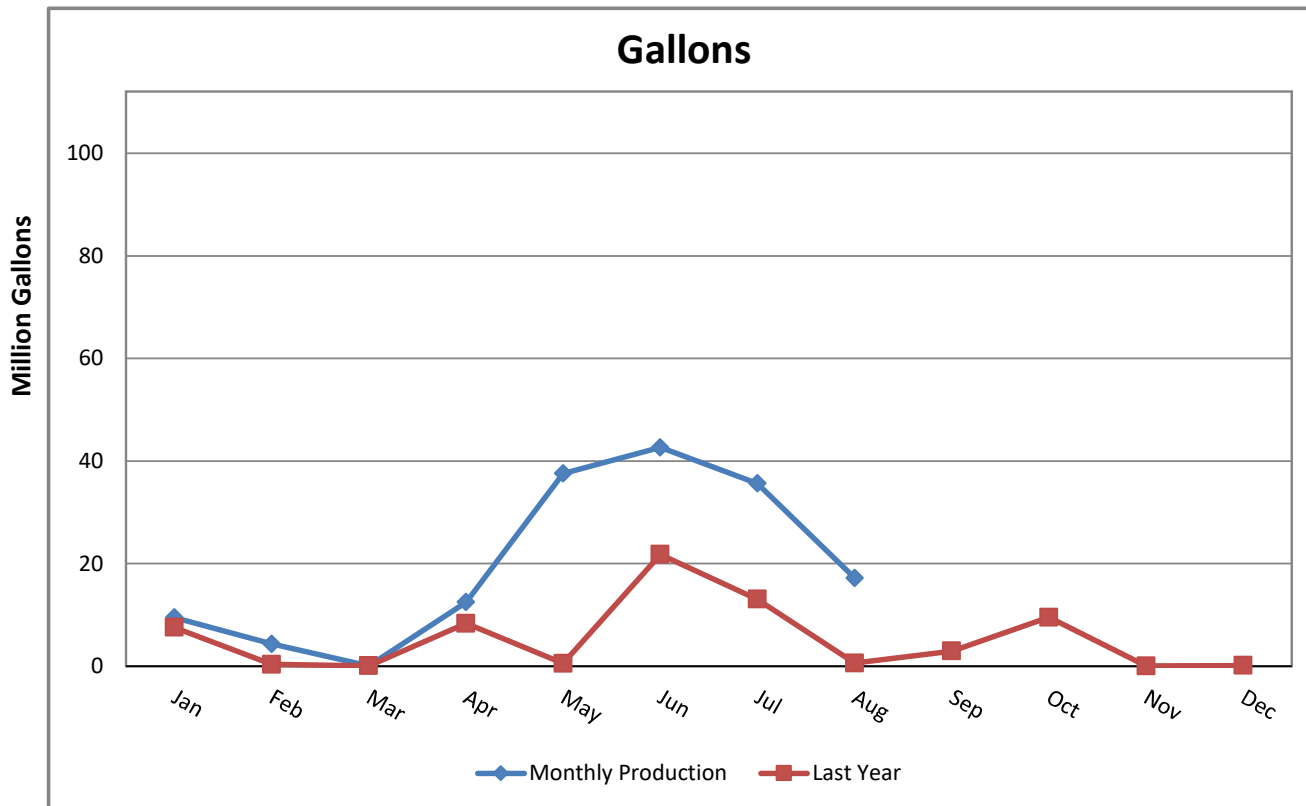
Demand: 0.72 mg/L

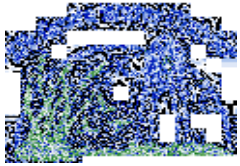
Residual: 0.87 mg/L

Vibration Reading:

Base Line: 0.05 in/sec

Current: 0.03 in/sec





Elk Grove Water District

Monthly Production

Well 4D Webb -- August 2020

Selected Month Production

37,441,981 Gallons

Average GPM:

1,703

Motor:

Volts: 478

Volts (Rated): 460

RPM: 1687

RPM (Rated): 1775

Amps A: 195

Amps A (Rated): 225

Amps B: 194

Amps B (Rated): 225

Amps C: 194

Amps C (Rated): 225

Motor Temp: 149.5 F

Hour Meter: 366.40

KW Hour Total: 51,840

Chlorine:

Dosing: 1.51 mg/L

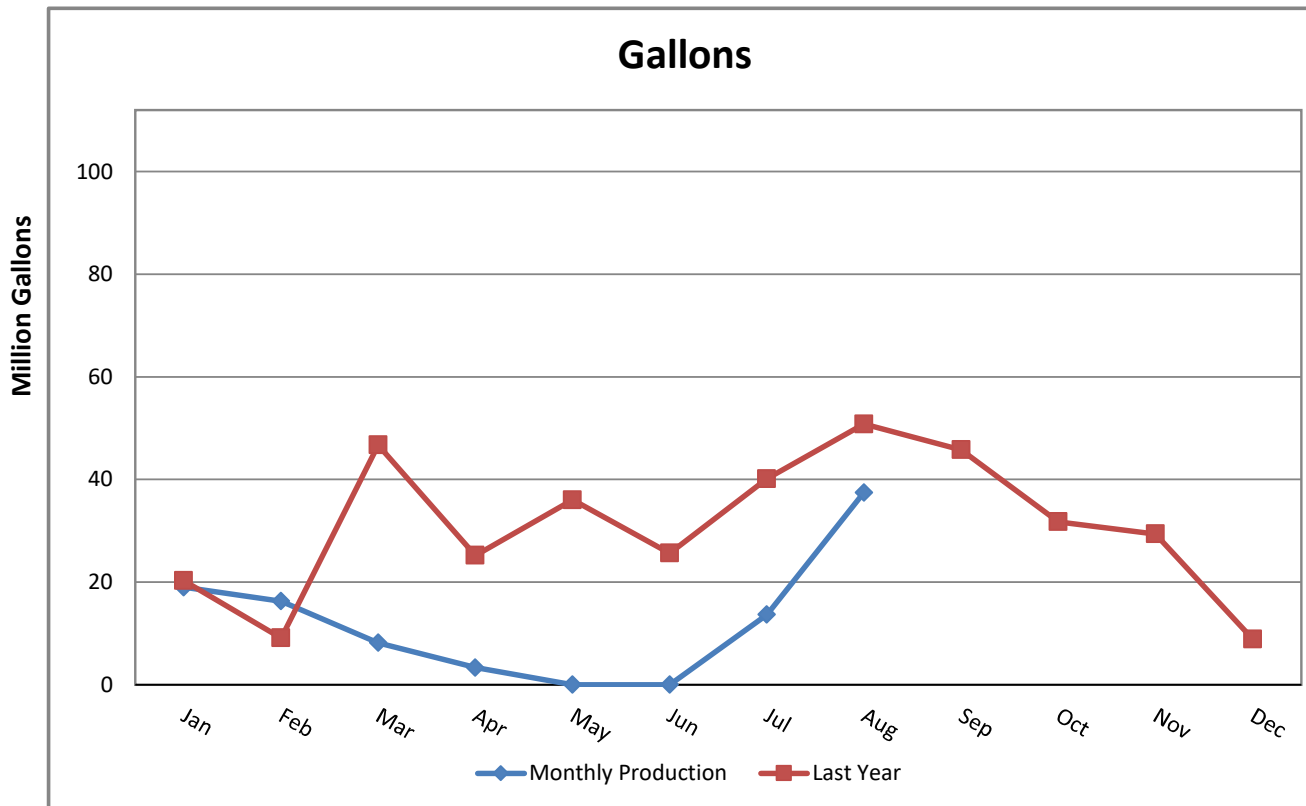
Demand: 0.49 mg/L

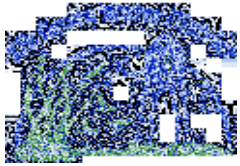
Residual: 1.02 mg/L

Vibration Reading:

Base Line: 0.05 in/sec

Current: 0.01 in/sec





Elk Grove Water District

Monthly Production

Well 11D Dino -- August 2020
(Well Offline)

Selected Month Production

0 Gallons

Average GPM:

0

Motor:

Volts: --

Volts (Rated): 460

RPM: --

RPM (Rated): 1775

Amps A: --

Amps A (Rated): 225

Amps B: --

Amps B (Rated): 225

Amps C: --

Amps C (Rated): 225

Motor Temp: -- F

Hour Meter: 0.00

KW Hour Total: 0

Chlorine:

Dosing: -- mg/L

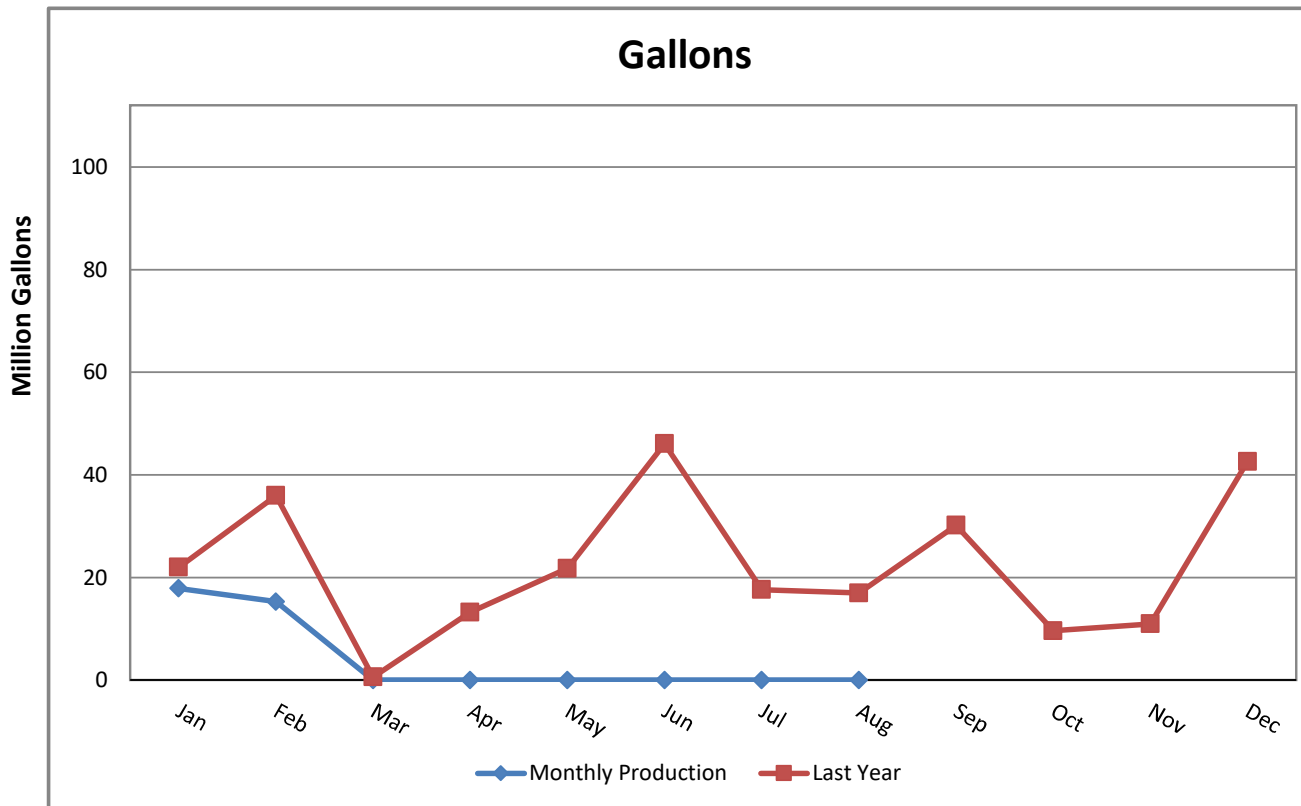
Demand: -- mg/L

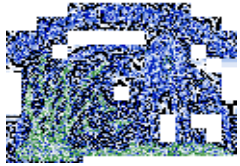
Residual: -- mg/L

Vibration Reading:

Base Line: 0.05 in/sec

Current: -- in/sec





Elk Grove Water District

Monthly Production

Well 14D Railroad -- August 2020

Selected Month Production

33,695,649 Gallons

Average GPM:

1,121

Motor:

Volts: 479

Volts (Rated): 460

RPM: 1672

RPM (Rated): 1785

Amps A: 154

Amps A (Rated): 171

Amps B: 154

Amps B (Rated): 171

Amps C: 149

Amps C (Rated): 171

Motor Temp.: 142.8 F

Hour Meter: 500.80

KW Hour Total: 124,960

(KWH total is for the entire facility)

Chlorine:

Dosing: 2.19 mg/L

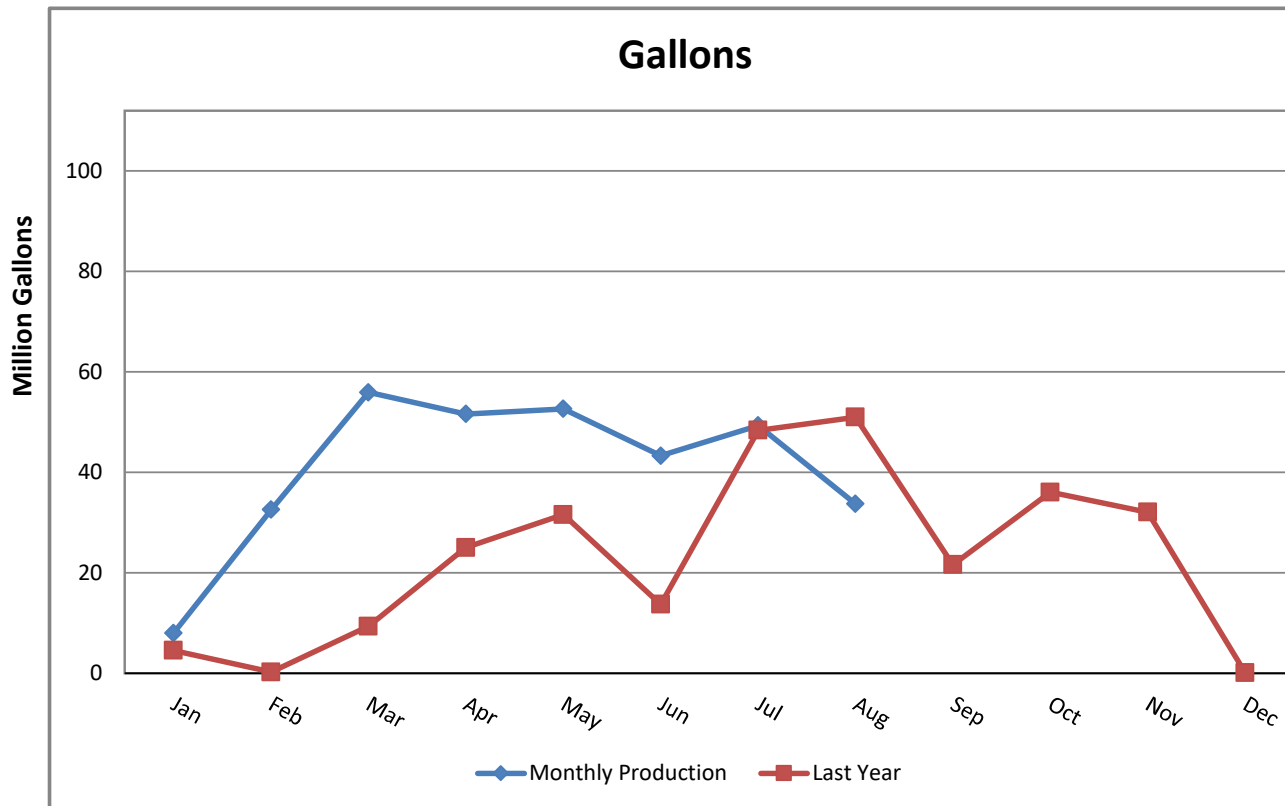
Demand: 1.07 mg/L

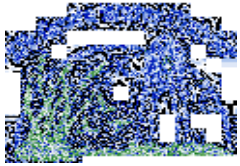
Residual: 1.12 mg/L

Vibration Reading:

Base Line: 0.02 in/sec

Current: 0.02 in/sec





Elk Grove Water District

Monthly Production

Well 8 Williamson -- August 2020
(Submersible)

Selected Month Production

23,323,340 Gallons

Average GPM:

540

Motor:

Volts: 458

Volts (Rated): 460

Amps A: 60

Amps A (Rated): 65

Amps B: 59

Amps B (Rated): 65

Amps C: 59

Amps C (Rated): 65

Hour Meter: 719.60

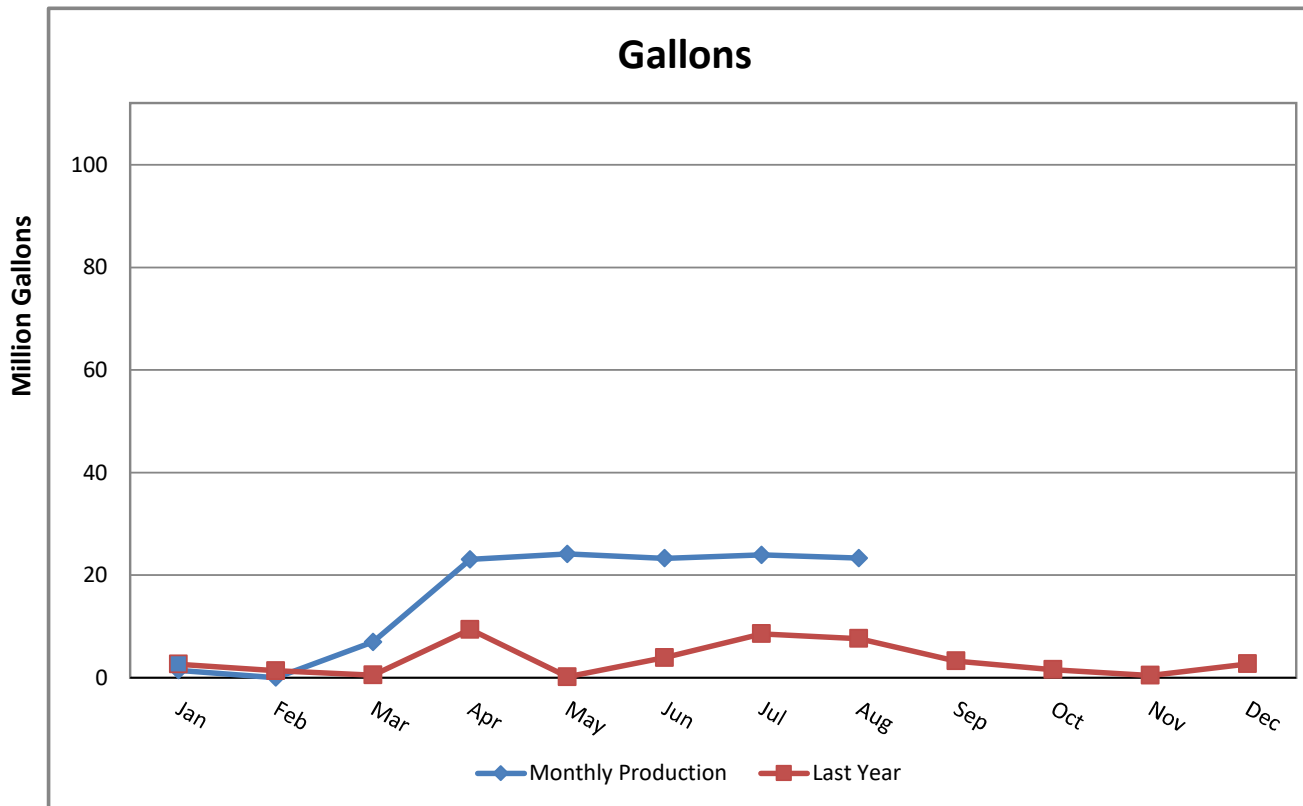
KW Hour Total: 28,557

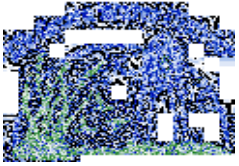
Chlorine:

Dosing: 1.12 mg/L

Demand: 0.09 mg/L

Residual: 1.03 mg/L





Elk Grove Water District

Monthly Production

Well 9 Polhemus -- August 2020
(Submersible)

Selected Month Production

17,663,000 Gallons

Average GPM: 412

Motor:

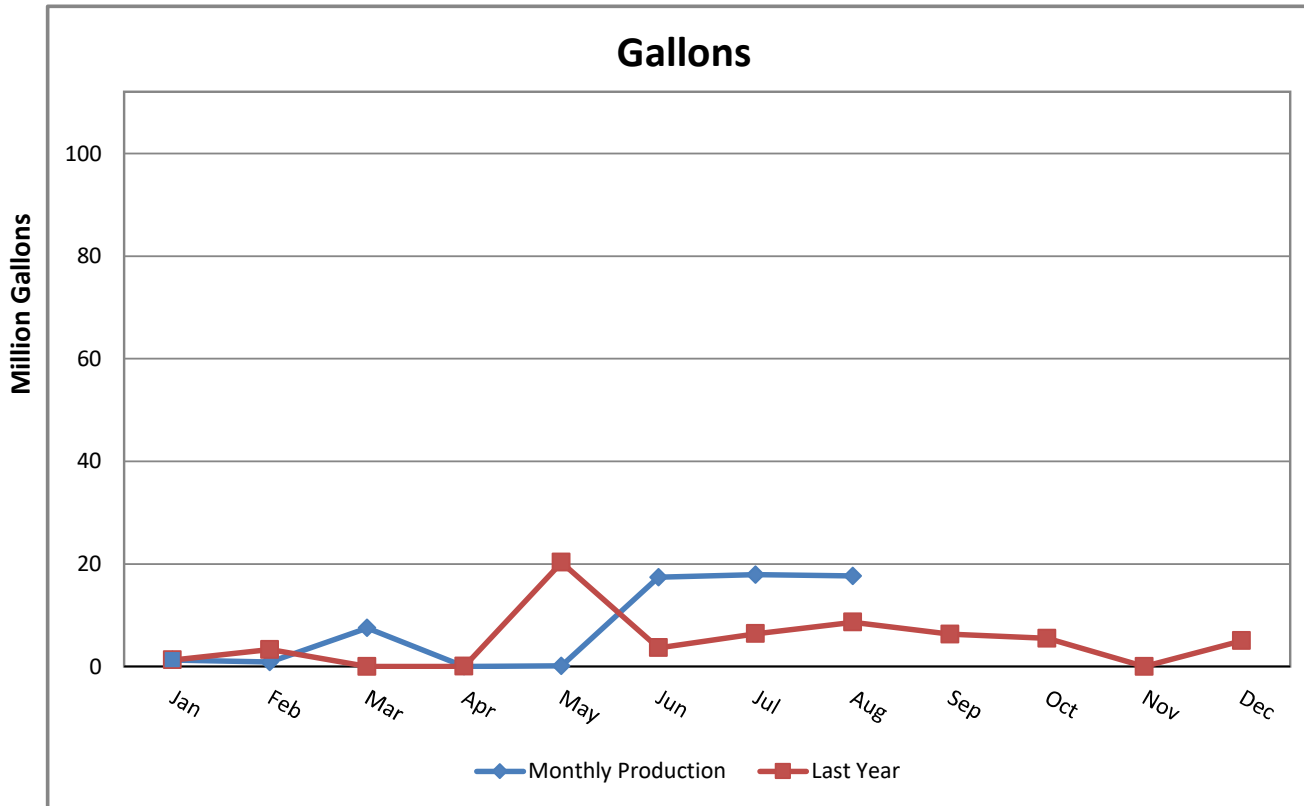
Volts: 477
Volts (Rated): 460

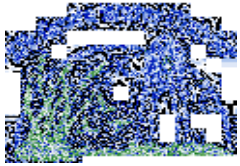
Amps A: 54
Amps A (Rated): 65
Amps B: 57
Amps B (Rated): 65
Amps C: 66
Amps C (Rated): 65

Hour Meter: 713.90
KW Hour Total: 28,308

Chlorine:

Dosing: 1.22 mg/L
Demand: 0.18 mg/L
Residual: 1.04 mg/L





Elk Grove Water District

Monthly Production

Well 13 Hampton -- August 2020

Selected Month Production

42,471,022 Gallons

Average GPM:

952

Motor:

Volts: 478

Volts (Rated): 460

RPM: 1782

RPM (Rated): 1785

Amps A: 104

Amps A (Rated): 141

Amps B: 105

Amps B (Rated): 141

Amps C: 107

Amps C (Rated): 141

Motor Temp.: 154.4 F

Hour Meter: 743.5

KW Hour Total: 55,560

Chlorine:

Dosing: 1.43 mg/L

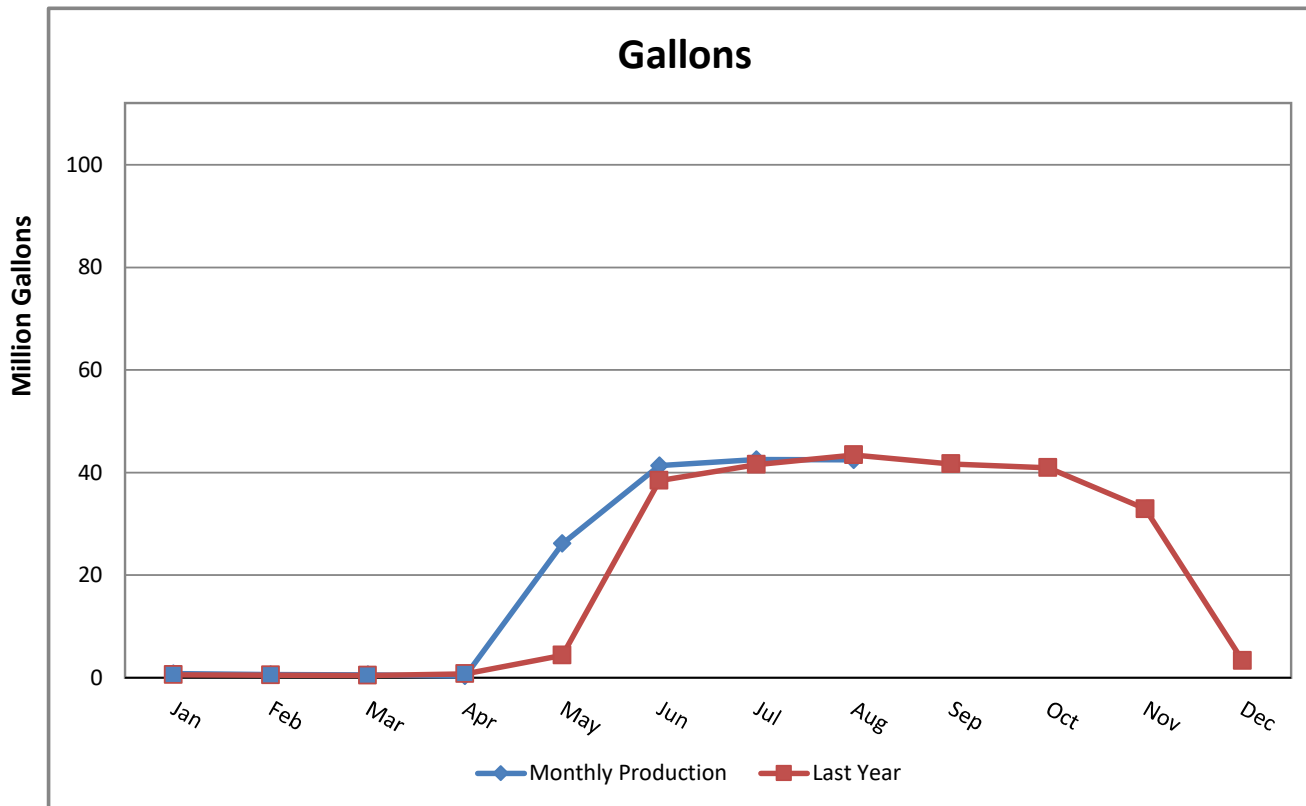
Demand: 0.61 mg/L

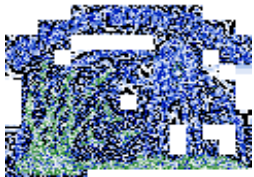
Residual: 0.82 mg/L

Vibration Reading:

Base Line: 0.02 in/sec

Current: 0.02 in/sec





Elk Grove Water District

Combined Total Production

Service Area 1

Aug-2020

* An additional 18 million gallons of water was purchased from Sacramento County Water Agency as a result of the emergency repair of the 36" transmission main

Current Month Production:

171,801,764 Gallons
(189,801,764 Gallons)*

Highest Day Demand of the Month:

6,526,607 18-Aug-20

Date of Occurance

Highest Day Demand of the Calendar Year:

6,526,607 18-Aug-20

Date of Occurance

"Water Year" Rainfall: (Oct-19 to Sep-20)

Current Month: 0.02 in
Year To Date: 9.73 in

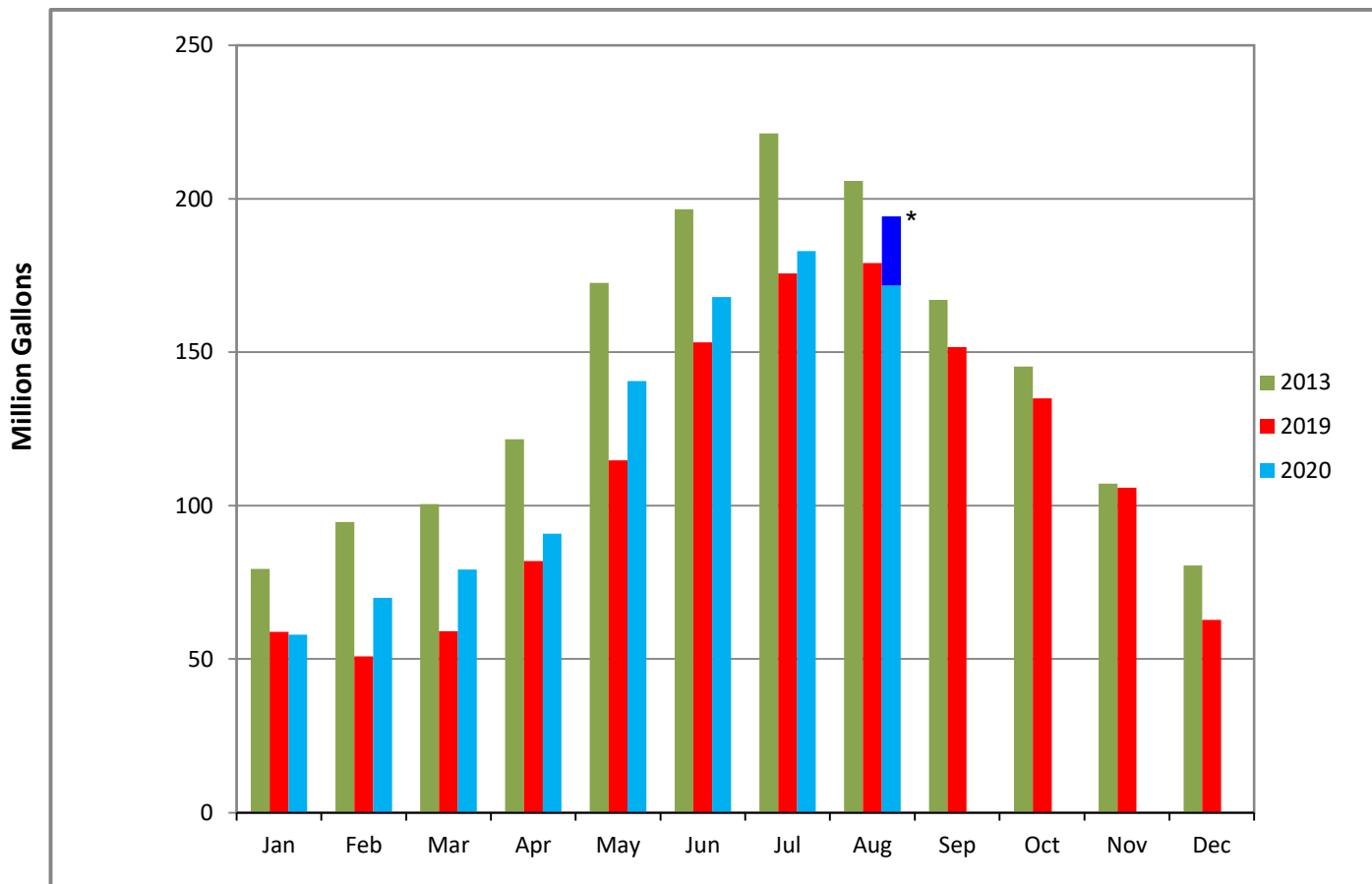
"Water Year" Rainfall: (Oct-18 to Sep-19)

August 2019 0.00 in
Year To Date: 24.25 in
Last Year Total: 24.37 in

Temperature:

This Month High 112 F
This Month Low 56 F
This Month Average 79.55 F

AUG-19 High 105 F
AUG-19 Low 56 F
AUG-19 Average 77.9 F

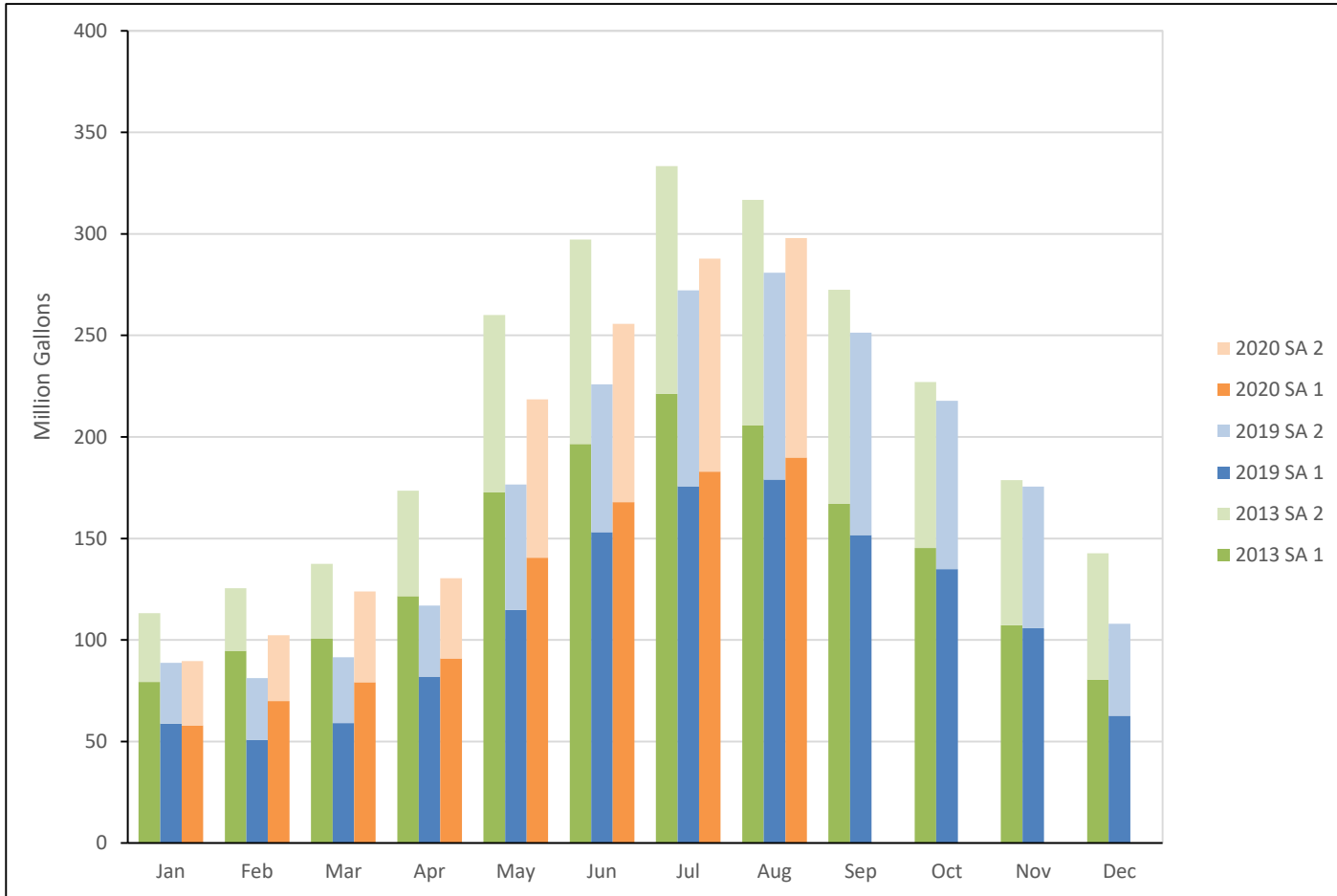




Elk Grove Water District

Total Demand/Production

Aug-2020



Current Month Demand/Production:

297,979,020 Gallons

Reduction From August 2013: 4.27%

GPCD: 207.9 Gallons per Day

R-GPCD: 160.1 Gallons per Day

Service Area 1

Active Connections: 7,939

Current Month Demand/Production:

189,801,764 Gallons

Reduction From August 2013: 5.25%

GPCD: 214.5 Gallons per Day

R-GPCD: 170.7 Gallons per Day

Service Area 2

Active Connections: 4,767

Current Month Demand/Production:

108,177,256 Gallons

Reduction From August 2013: 2.44%

GPCD: 197.2 Gallons per Day

R-GPCD: 143.7 Gallons per Day

Elk Grove Water District Water Usage

Monthly Production (gallons)												
2013	January	February	March	April	May	June	July	August	September	October	November	December
GW (SA1)	68,254,916	81,368,191	100,542,522	121,613,523	172,623,839	196,557,137	221,335,388	205,830,850	166,997,536	145,352,530	107,186,459	80,494,167
Purchased (SA2)	33,769,956	30,929,052	36,942,972	51,911,200	87,470,372	100,709,224	112,128,192	110,885,764	105,417,136	81,665,892	71,505,060	62,165,532
Total	102,024,872	112,297,243	137,485,494	173,524,723	260,094,211	297,266,361	333,463,580	316,716,614	272,414,672	227,018,422	178,691,519	142,659,699

2017	January	February	March	April	May	June	July	August	September	October	November	December
GW (SA1)	59,973,881	50,320,832	61,080,559	68,658,752	137,599,305	155,472,951	180,086,739	173,684,119	152,475,400	131,390,808	76,619,642	67,874,741
Purchased (SA2)	26,951,188	28,184,640	28,756,860	34,167,892	48,653,660	87,003,620	96,535,384	104,766,376	98,979,848	84,154,488	61,788,540	34,228,480
Total	86,925,069	78,505,472	89,837,419	102,826,644	186,252,965	242,476,571	276,622,123	278,450,495	251,455,248	215,545,296	138,408,182	102,103,221

2018	January	February	March	April	May	June	July	August	September	October	November	December
GW (SA1)	61,547,751	61,558,850	62,848,303	76,267,144	125,703,221	158,313,394	181,467,446	173,737,676	150,609,278	133,163,991	97,294,654	63,631,042
Purchased (SA2)	31,925,388	31,512,492	33,779,680	32,989,792	52,692,860	85,679,660	101,031,612	104,457,452	97,400,072	77,996,204	66,116,468	42,849,180
Total	93,473,139	93,071,342	96,627,983	109,256,936	178,396,081	243,993,054	282,499,058	278,195,128	248,009,350	211,160,195	163,411,122	106,480,222

2019	January	February	March	April	May	June	July	August	September	October	November	December
GW (SA1)	58,847,001	50,827,497	59,064,385	81,981,728	114,733,502	153,176,826	175,692,823	179,038,979	151,703,906	134,920,719	105,816,168	62,755,985
Purchased (SA2)	29,895,316	30,359,076	32,485,640	34,994,432	61,802,004	72,657,728	96,524,164	101,818,508	99,590,964	82,897,100	69,704,624	45,161,996
Total	88,742,317	81,186,573	91,550,025	116,976,160	176,535,506	225,834,554	272,216,987	280,857,487	251,294,870	217,817,819	175,520,792	107,917,981

2020	January	February	March	April	May	June	July	August	September	October	November	December
GW (SA1)	57,904,843	69,920,851	79,195,437	90,851,253	140,575,760	167,942,394	182,964,721	189,801,764				
Purchased (SA2)	31,743,624	32,416,076	44,764,808	39,523,572	77,964,788	87,759,848	104,799,288	108,177,256				
Total	89,648,467	102,336,927	123,960,245	130,374,825	218,540,548	255,702,242	287,764,009	297,979,020	0	0	0	0
% Reduction from 2013	12.13%	8.87%	9.84%	24.87%	15.98%	13.98%	13.70%	5.92%	100.00%	100.00%	100.00%	100.00%

*Notes

2013 January and February production numbers do not match actually recorded production because of an open intertie delivering water to SA2. Information below is further details.
 SA1 = Service Area 1, SA2 = Service Area 2. SA1 is all groundwater (GW) production. SA2 is all purchased water from SCWA.
 Actual Recorded Prod. (Jan. 2013) - Service Area 1 79,361,342 gallons (Includes water delivered to SA2 due to open intertie. Intertie closed end of Feb. 2013)
 Actual Recorded Prod. (Feb. 2013) - Service Area 1 94,608,406 gallons (Includes water delivered to SA2 due to open intertie. Intertie closed end of Feb. 2013)
 To determine estimate of Feb. 2013 production delivered to Service Area 1, use multiplier from March data which is seasonally similar.)
 Service Area 1 Multiplier = 1.39 (calculated from March 2013 Prod. Data/March 2014 Prod. Data)
 Calc'd Feb. 2013 Prod. = Feb. 2014 Prod. Data x 1.39 = 79,737,924
 To determine estimate of Jan. 2013 production, use prorated amount from Feb. 2013 data. (This method due to Jan. 2014 being unseasonably hot.)
 Calc'd Jan. 2013 Prod. = (Feb. 2013 Prod. Data Calc'd / Feb. 2013 Prod. Data Actual) x Jan. 2013 Prod. Data Actual = 68,254,916

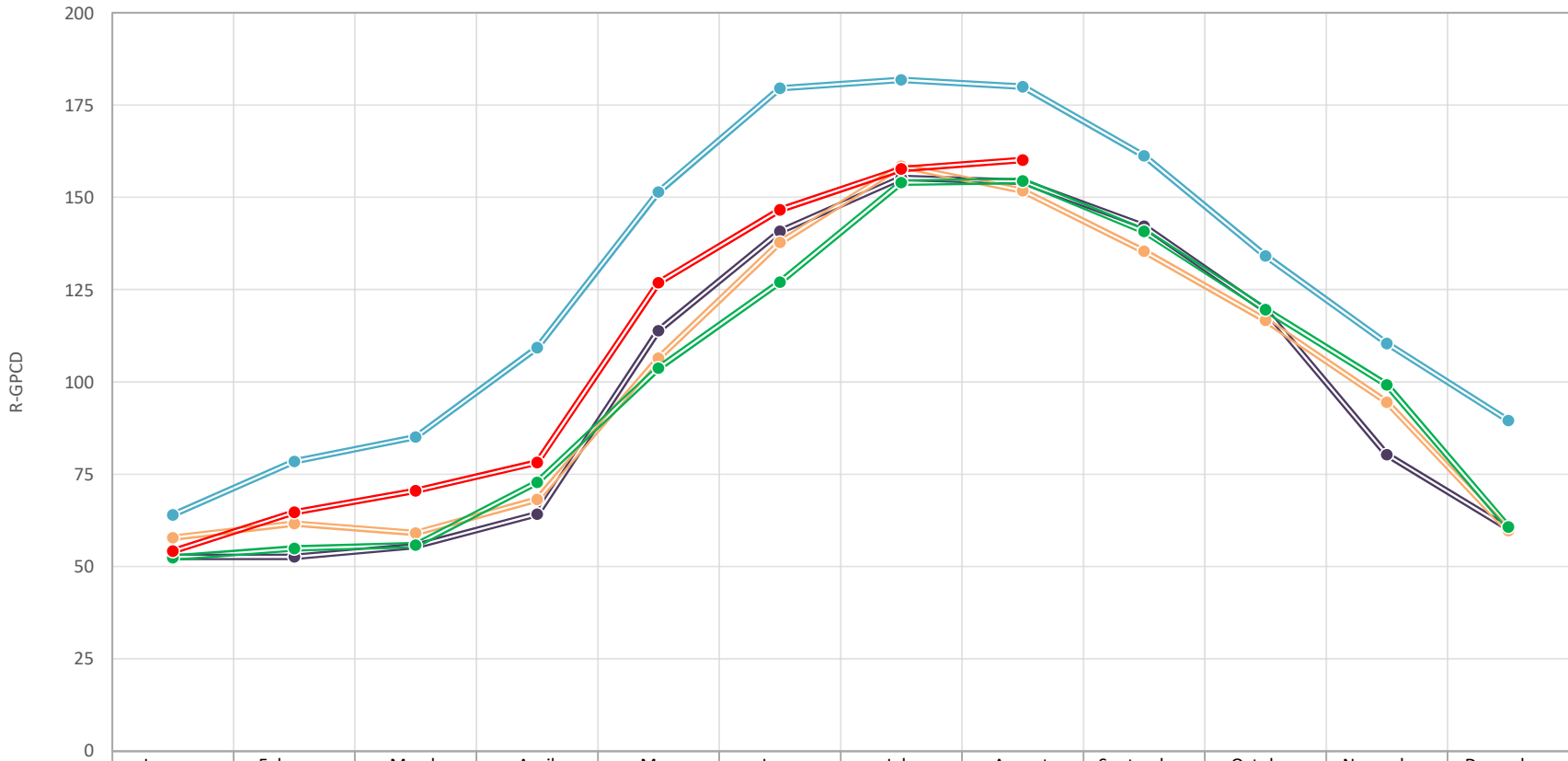
2020 August production number for SA1 includes water delivered through open interties with SA2.
 SA1 = Service Area 1, SA2 = Service Area 2. SA1 is all groundwater (GW) production. SA2 is all purchased water from SCWA.
 Charlois and Springhurst Intertie 18,000,000 Gallons

Service Area 2		Consumption	
2020	# Accts	CCF	Gallons
Jan	4,544	42,438	31,743,624
Feb	4,656	43,337	32,416,076
Mar	4,658	59,846	44,764,808
Apr	4,761	52,839	39,523,572
May	4,761	104,231	77,964,788
Jun	4,761	117,326	87,759,848
Jul	4,761	140,106	104,799,288
Aug	4,762	144,622	108,177,256
Sep			0
Oct			0
Nov			0
Dec			0



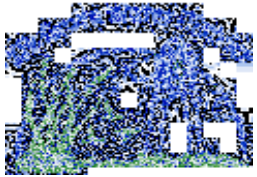
EGWD COMBINED R-GPCD

—●— 2013 —●— 2017 —●— 2018 —●— 2019 —●— 2020



	January	February	March	April	May	June	July	August	September	October	November	December
—●— 2013	64	78	85	109	151	180	182	180	161	134	110	89
—●— 2017	53	53	56	64	114	141	155	154	142	119	80	60
—●— 2018	58	62	59	68	106	138	158	152	135	117	95	60
—●— 2019	52	55	56	73	104	127	154	154	141	120	99	61
—●— 2020	54	65	71	78	127	147	158	160				

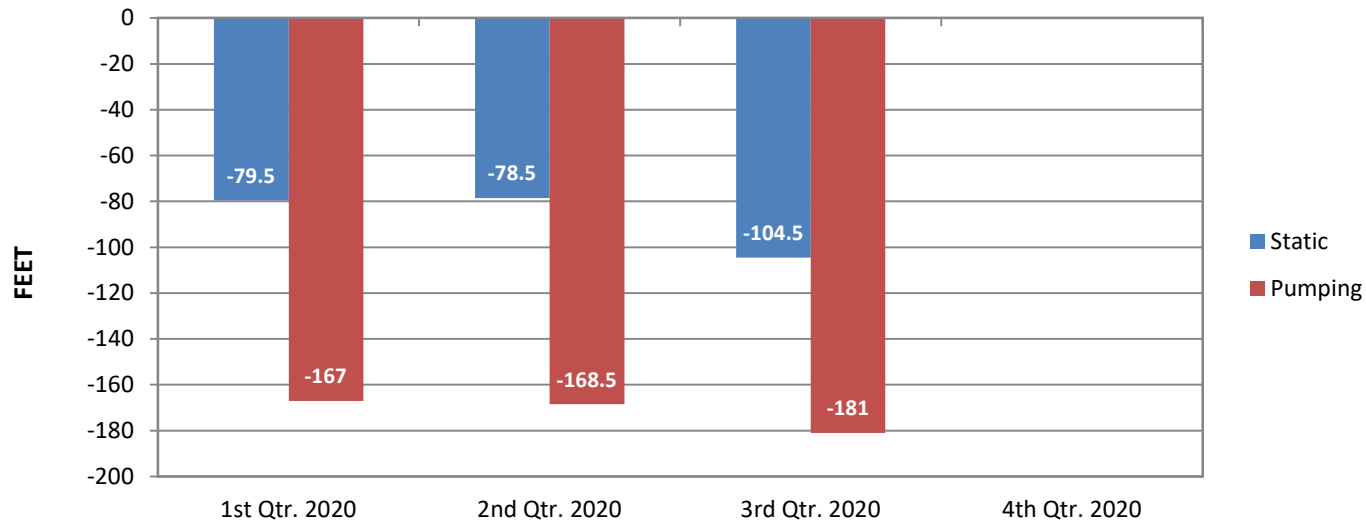
R-GPCD = Residential Gallons per Capita per Day



Elk Grove Water District

Static and Pumping Levels

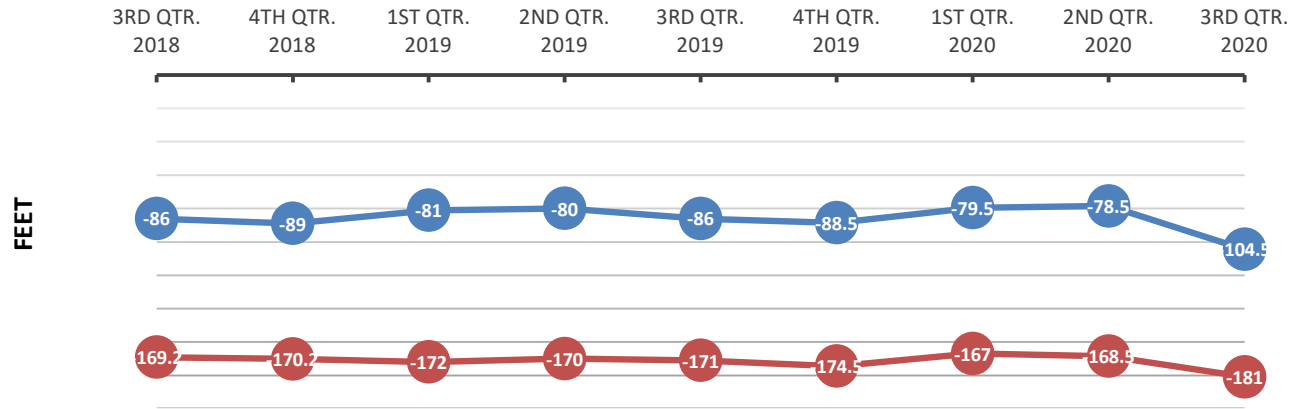
Well 1D School St



Latest Well Sounding

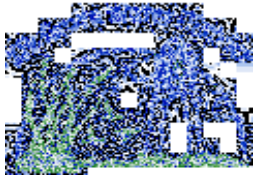
Static:	104.5 Ft
Pumping:	181 Ft
Drawdown:	76.5 Ft
GPM:	1,704
Specific Capacity:	22.270

Sounding Quarter/Year



Latest Sand Tester Results:

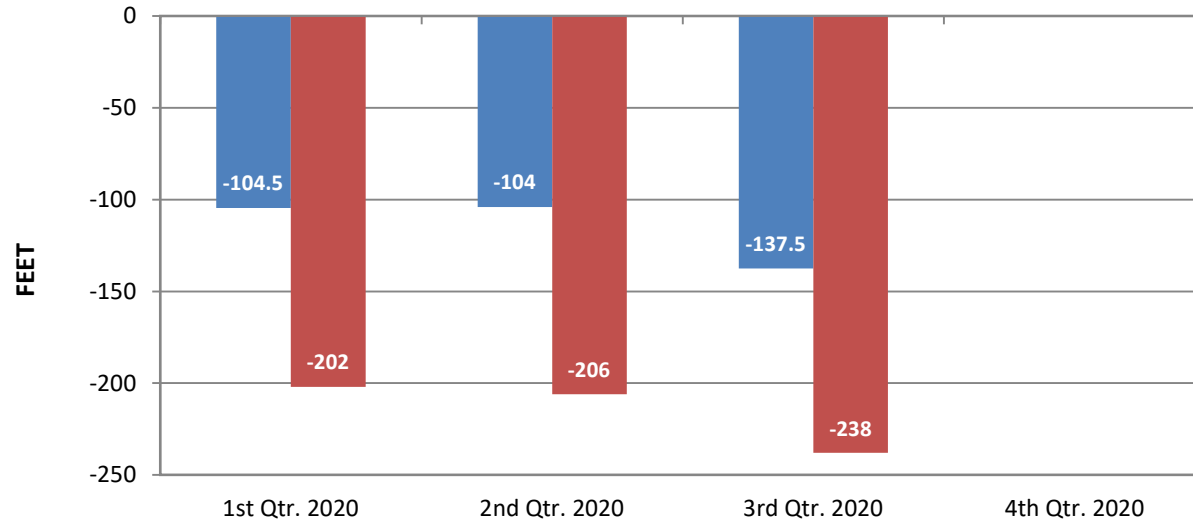
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

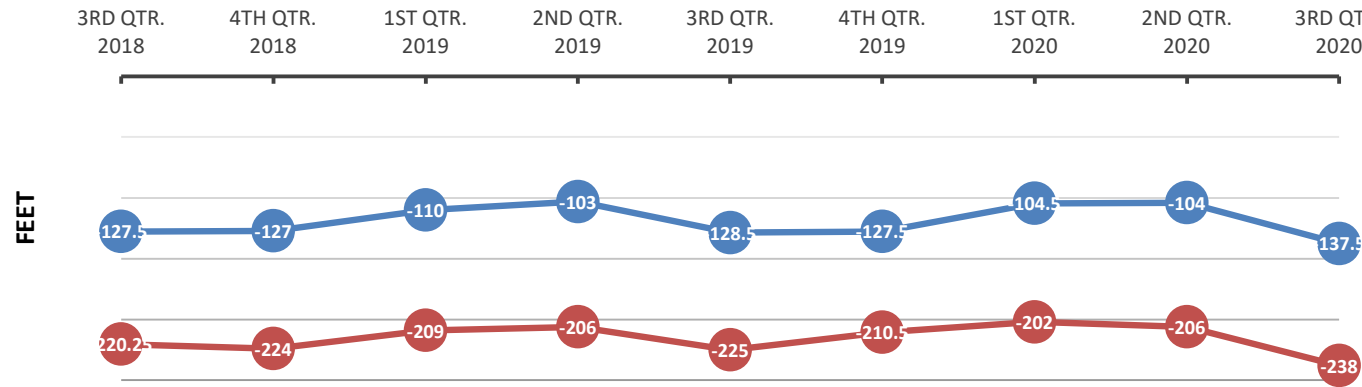
Well 4D Webb St



Latest Well Sounding

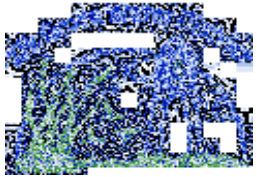
Static:	137.5 Ft
Pumping:	238 Ft
Drawdown:	100.5 Ft
GPM:	1,701
Specific Capacity:	16.929

Sounding Quarter/Year



Latest Sand Tester Results:

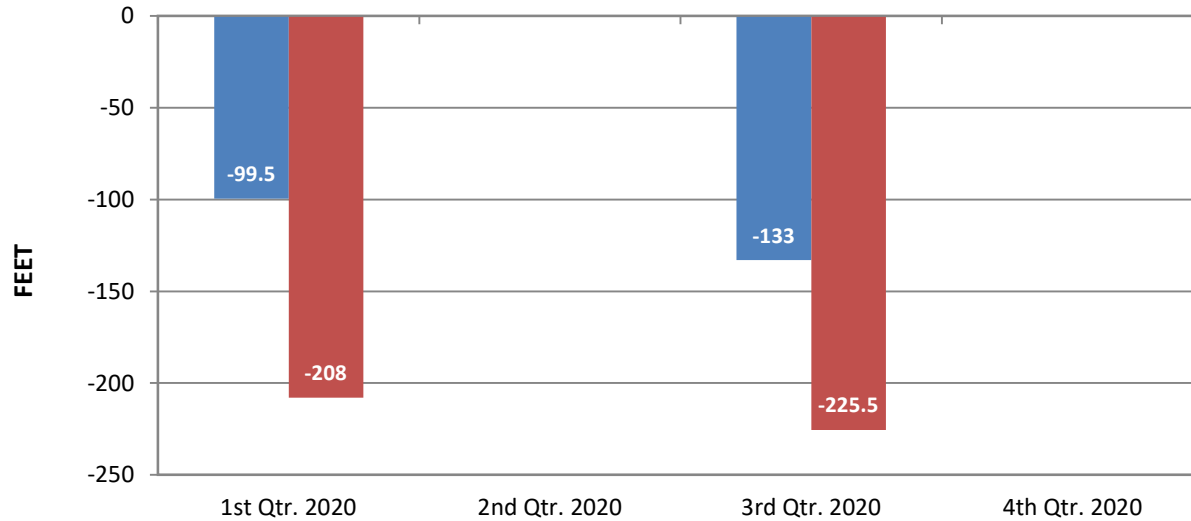
15 Min: < 5 ppm



Elk Grove Water District

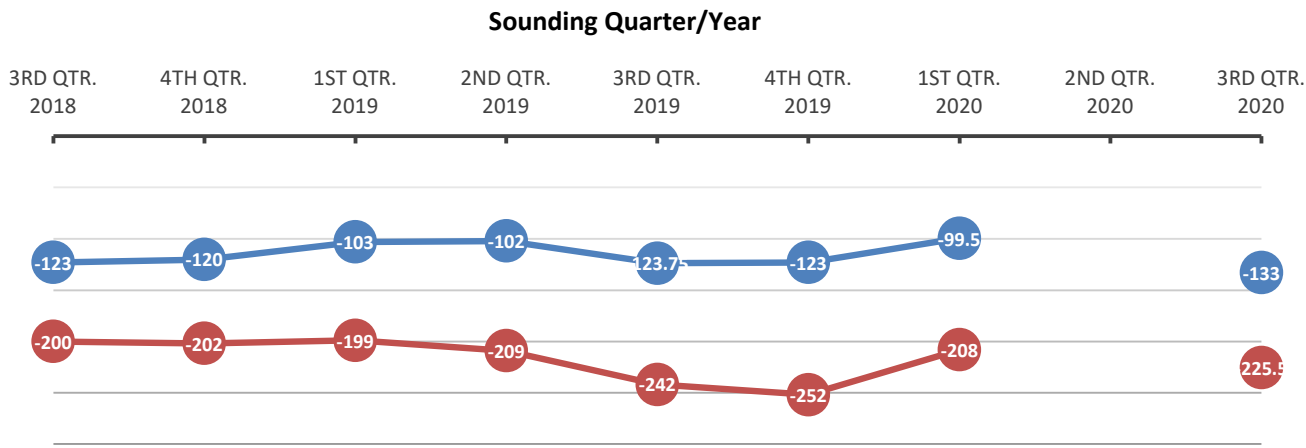
Static and Pumping Levels

Well 11D Dino



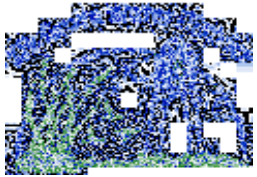
Latest Well Sounding

Static:	133 Ft
Pumping:	225.5 Ft
Drawdown:	92.5 Ft
GPM:	1,678
Specific Capacity:	18.135



Latest Sand Tester Results:

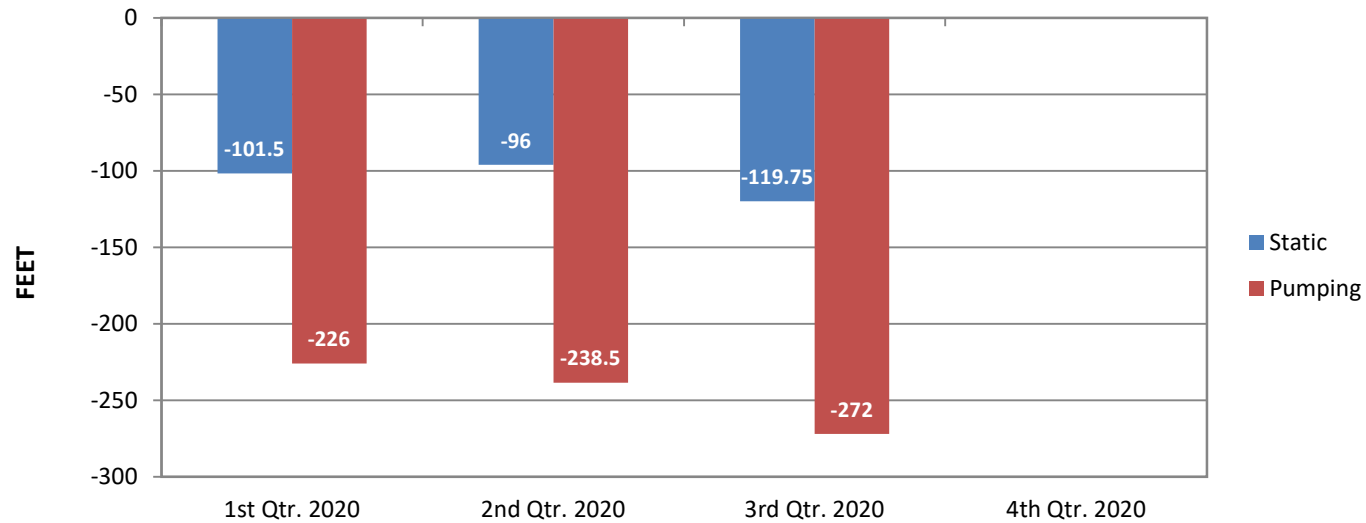
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

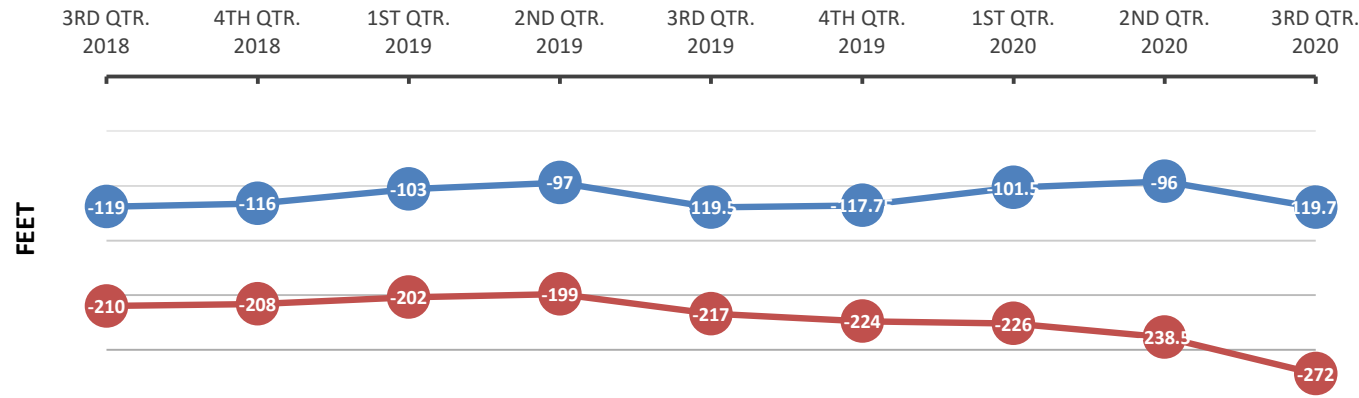
Well 14D Railroad



Latest Well Sounding

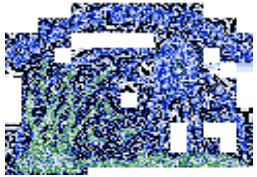
Static:	119.75 Ft
Pumping:	272 Ft
Drawdown:	152.25 Ft
GPM:	1,176
Specific Capacity:	7.722

Sounding Quarter/Year



Latest Sand Tester Results:

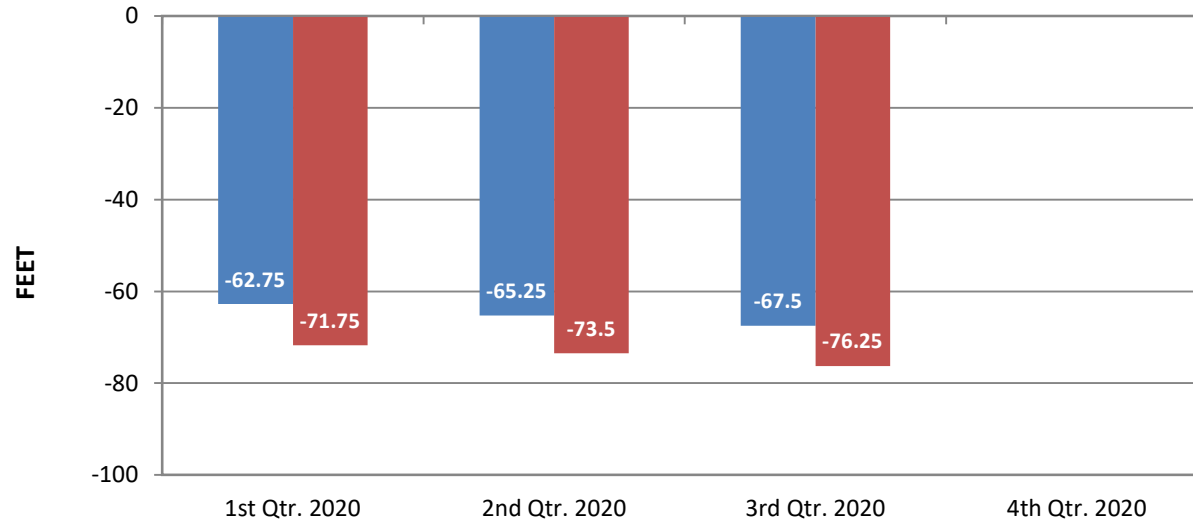
15 Min: < 5 ppm



Elk Grove Water District

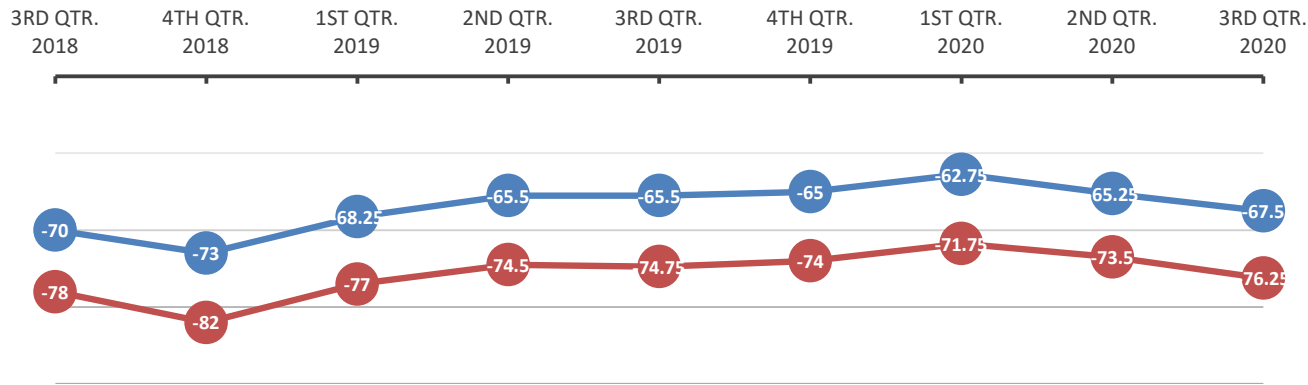
Static and Pumping Levels

Well 8 Williamson



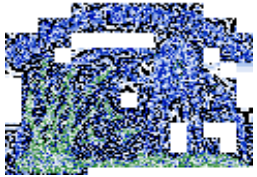
Latest Well Sounding

Static:	67.5 Ft
Pumping:	76.25 Ft
Drawdown:	8.75 Ft
GPM:	540
Specific Capacity:	61.763



Latest Sand Tester Results:

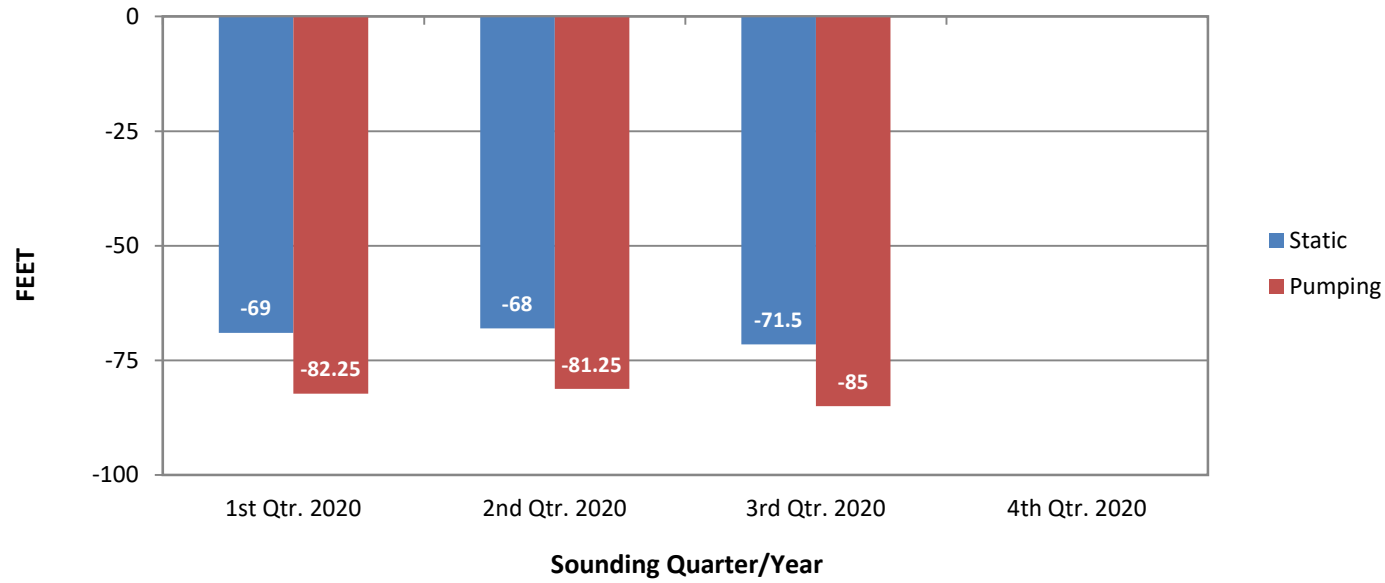
15 Min: < 5 ppm



Elk Grove Water District

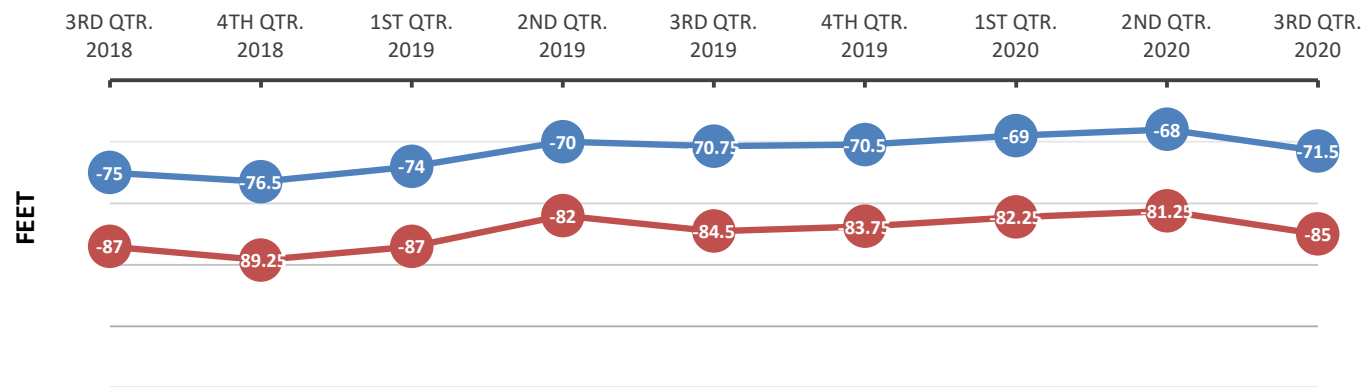
Static and Pumping Levels

Well 9 Polhemus



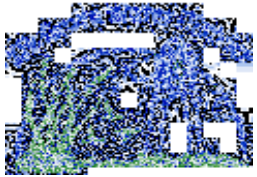
Latest Well Sounding

Static:	71.5 Ft
Pumping:	85 Ft
Drawdown:	13.5 Ft
GPM:	420
Specific Capacity:	31.111



Latest Sand Tester Results:

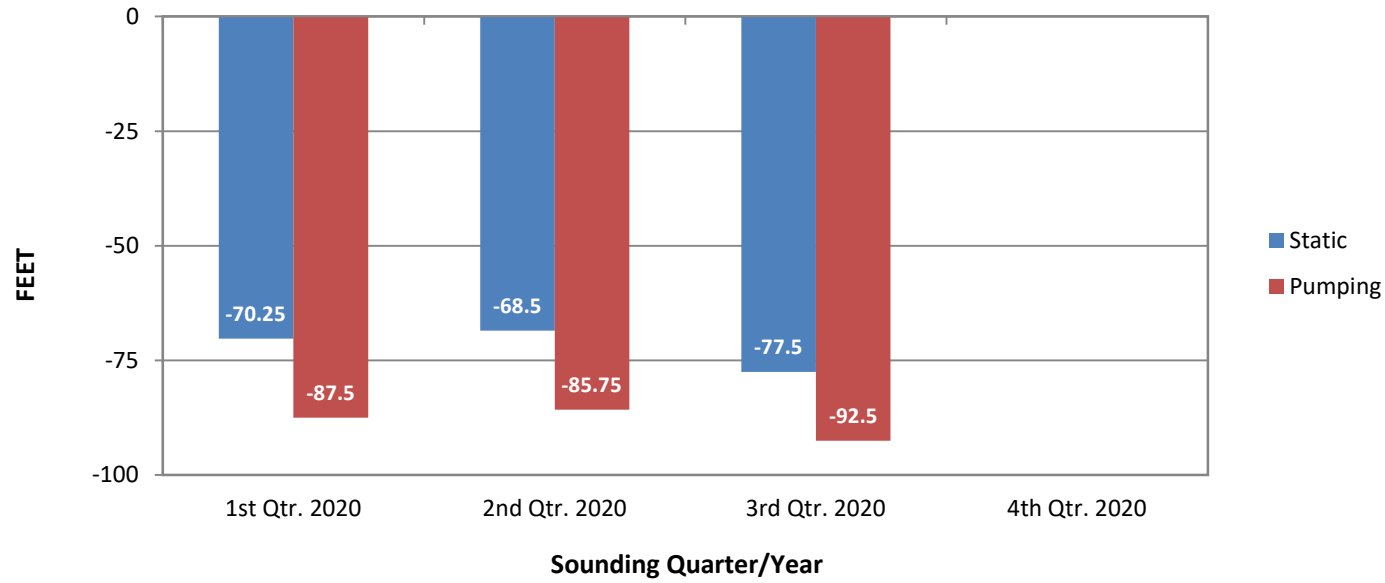
15 Min:	< 5 ppm
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Elk Grove Water District

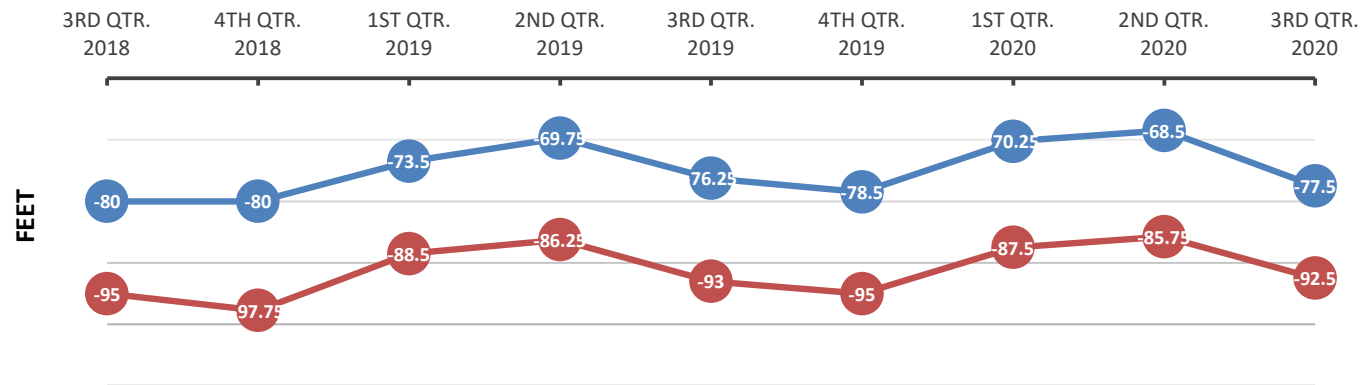
Static and Pumping Levels

Well 13 Hampton



Latest Well Sounding

Static:	77.5 Ft
Pumping:	92.5 Ft
Drawdown:	15 Ft
GPM:	976
Specific Capacity:	65.091



Latest Sand Tester Results:

15 Min:	< 5 ppm
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Monthly Sample Report - August 2020
Water System: Elk Grove Water System

Sampling Point: 01 - 8693 W. Camden

Sample Date	Sample Class	Sample Name	Collection Occurrence
8/4/2020	Distribution System	Bacteriological	Week
8/11/2020	Distribution System	Bacteriological	Week
8/18/2020	Distribution System	Bacteriological	Week
8/25/2020	Distribution System	Bacteriological	Week

Sampling Point: School Well 01D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
			Quarterly

Sampling Point: 02 - 9425 Emerald Vista

Sample Date	Sample Class	Sample Name	Collection Occurrence
8/4/2020	Distribution System	Bacteriological	Week
8/11/2020	Distribution System	Bacteriological	Week
8/18/2020	Distribution System	Bacteriological	Week
8/25/2020	Distribution System	Bacteriological	Week

Sampling Point: 03 - 8809 Valley Oak

Sample Date	Sample Class	Sample Name	Collection Occurrence
8/4/2020	Distribution System	Bacteriological	Week
8/11/2020	Distribution System	Bacteriological	Week
8/18/2020	Distribution System	Bacteriological	Week
8/25/2020	Distribution System	Bacteriological	Week

Sampling Point: Webb Well 04D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
8/18/2020	Source Water	Full Title 22	Triannual
8/18/2020	Source Water	Bacteriological	Quarterly
8/18/2020	Source Water	Fe, Mn, As Dissolved	Quarterly

Sampling Point: 04 - 10122 Glacier Point

Sample Date	Sample Class	Sample Name	Collection Occurrence
8/4/2020	Distribution System	Bacteriological	Week
8/11/2020	Distribution System	Bacteriological	Week
8/18/2020	Distribution System	Bacteriological	Week
8/25/2020	Distribution System	Bacteriological	Week

Sampling Point: 05 - 9230 Amsden Ct.

Sample Date	Sample Class	Sample Name	Collection Occurrence
8/4/2020	Distribution System	Bacteriological	Week
8/11/2020	Distribution System	Bacteriological	Week
8/18/2020	Distribution System	Bacteriological	Week
8/25/2020	Distribution System	Bacteriological	Week

Sampling Point: 06 - 9227 Rancho Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
8/4/2020	Distribution System	Bacteriological	Week
8/11/2020	Distribution System	Bacteriological	Week
8/18/2020	Distribution System	Bacteriological	Week
8/25/2020	Distribution System	Bacteriological	Week

Sampling Point: 07 - Al Gates Park Mainline Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
8/4/2020	Distribution System	Bacteriological	Week
8/11/2020	Distribution System	Bacteriological	Week
8/18/2020	Distribution System	Bacteriological	Week
8/25/2020	Distribution System	Bacteriological	Week

Sampling Point: - Williamson Well 8 Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
			Quarterly

Sampling Point: 09 - 9436 Hollow Springs Wy.

Sample Date	Sample Class	Sample Name	Collection Occurrence
8/4/2020	Distribution System	Bacteriological	Week
8/11/2020	Distribution System	Bacteriological	Week
8/18/2020	Distribution System	Bacteriological	Week
8/25/2020	Distribution System	Bacteriological	Week

Sampling Point: Polhemus Well 9 Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
			Quarterly

Sampling Point: 09 - 8417 Blackman Wy.

Sample Date	Sample Class	Sample Name	Collection Occurrence
8/4/2020	Distribution System	Bacteriological	Week
8/11/2020	Distribution System	Bacteriological	Week
8/18/2020	Distribution System	Bacteriological	Week
8/25/2020	Distribution System	Bacteriological	Week

Sampling Point: 10 - 9373 Oreo Ranch Cir.

Sample Date	Sample Class	Sample Name	Collection Occurrence
8/4/2020	Distribution System	Bacteriological	Week
8/11/2020	Distribution System	Bacteriological	Week
8/18/2020	Distribution System	Bacteriological	Week
8/25/2020	Distribution System	Bacteriological	Week
8/4/2020	Distribution System	Fluoride	Monthly

Sampling Point: Dino Well 11D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
			Quarterly

Sampling Point: Hampton Well 13 - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
8/3/2020	Source Water	Fe, Mn, As, Total	Weekly
8/10/2020	Source Water	Fe, Mn, As, Total	Weekly
8/17/2020	Source Water	Fe, Mn, As, Total	Weekly
8/24/2020	Source Water	Fe, Mn, As, Total	Weekly
8/31/2020	Source Water	Fe, Mn, As, Total	Weekly

Sampling Point: Hampton WTP Effluent

Sample Date	Sample Class	Sample Name	Collection Occurrence
8/3/2020	Treated Effluent	Fe, Mn, As, Total	Weekly
8/10/2020	Treated Effluent	Fe, Mn, As, Total	Weekly
8/17/2020	Treated Effluent	Fe, Mn, As, Total	Weekly
8/24/2020	Treated Effluent	Fe, Mn, As, Total	Weekly
8/31/2020	Treated Effluent	Fe, Mn, As, Total	Weekly

Sampling Point: Hampton WTP Backwash Tank

Sample Date	Sample Class	Sample Name	Collection Occurrence
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Sampling Point: Railroad Well 14D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
			Quarterly

Sampling Point: Railroad WTP Effluent

Sample Date	Sample Class	Sample Name	Collection Occurrence
8/3/2020	Treated Plant Effluent	WTP Eff - Fe,Mn,As,Al Total	Month
8/3/2020	Treated Plant Effluent	WTP Eff - Fe,Mn,As,Al Dissolved	Month

Sampling Point: Railroad WTP Backwash Tank

Sample Date	Sample Class	Sample Name	Collection Occurrence
-------------	--------------	-------------	-----------------------

Sampling Point: Special Distribution/Construction Samples

Sample Date	Sample Class	Sample Name	Collection Description
8/6/2020	Distribution System	Bacteriological	9075 Elk Grove Blvd. 36" Main Repair
8/25/2020	Source Water	Orthophosphate, Total Phosphorus, Fe, Mn	Dino Rehab Flushing

<u>Colors</u>	<u>Monthly Total</u>	<u>Yearly Total</u>
Black = Scheduled	54	489
Green = Unscheduled	4	69
Red = Incomplete Sample	0	0



September 3, 2020

Sacramento Regional County
Sanitation District
Environmental Specialist
10060 Goethe Rd.
Sacramento, CA. 95827

WASTEWATER SOURCE CONTROL MONTHLY COMPLIANCE REPORT

Enclosed is the Wastewater Source Control Monthly Compliance Report Form from Elk Grove Water District for August 2020.

If you have any further questions, you may contact me at 916-585-9386

A handwritten signature in blue ink, appearing to read "Steve Shaw", is written over a horizontal line.

STEVE SHAW
WATER TREATMENT SUPERVISOR

COMPLIANCE REPORT FORM

Attn: Michelle Pate	E-mail: patem@sacsewer.com	Wastewater Source Control Section
Phone (916) 875-9091		Fax (916) 875-6374
From: Steve Shaw		
Company: Elk Grove Water District		Permit #WTP010

The following reports and information are attached (check all that apply):

Month: August	Year: 2020
----------------------	-------------------

<input checked="" type="checkbox"/> Water use/flow meter report	Hampton WTP – 1,298,274 Gallons
	Railroad WTP – 0
<input type="checkbox"/> Analyzer Water - 35,712	
<input type="checkbox"/> Monitoring results/analytical report	

	Date	Time	pH
Hampton WTP			
Railroad WTP			

Discharge Rate

Check the statement below that applies to this report:
 Based on a review of this facility's flow data, discharge rate limit was exceeded.
 I certify that this facility is in compliance with the discharge rate limit.

Attached is a description of anticipated changes that may significantly alter the nature, quality, or volume of the wastewater discharged.

Flow monitoring equipment certification (Flow or pH meter, etc.)

Other (describe):

Domestic Calculation

Domestic Usage	Number of Employees	Business Days per Month	Allowance (gallons per day)	Gallons
Production	11	19	15	3,135
Office	4	19	10	760
Drivers/Field	3	19	3	171
Total				4,066

Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations".

SIGNATURE of Authorized Representative:

PRINTED NAME, TITLE:

Steve Shaw Water Treatment Supervisor
 (Name) (Title)

DATE:

9-3-2020



September 2, 2020

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, CA. 95814

MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING

Enclosed is the Monthly Summary of Distribution System Coliform Monitoring report from Elk Grove Water District for August 2020.

If you have any further questions, you may contact me at 916-585-9386.

A handwritten signature in blue ink, appearing to read "Steve Shaw", is written above the printed name.

STEVE SHAW
WATER TREATMENT SUPERVISOR

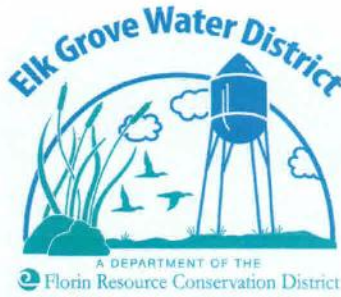
MONTHLY SUMMARY OF REVISED TOTAL COLIFORM RULE DISTRIBUTION SYSTEM MONITORING (including triggered source monitoring for systems subject to the Groundwater Rule)

System Name <p style="text-align: center; font-size: 1.2em;">Elk Grove Water District</p>	System Number <p style="text-align: center; font-size: 1.2em;">3410008</p>
Sampling Period <p style="text-align: center; font-size: 1.2em; color: blue;">August</p>	Year <p style="text-align: center; font-size: 1.2em;">2020</p>

	Number Required	Number Collected	Number Total Coliform Positives	Number E.coli Positives
1. Routine Samples (see note 1)	40	40	0	0
2. Repeat Samples following samples that are Total Coliform Positive and <i>E.coli</i> Negative (see notes 10 and 11)		0	0	0
3. Repeat Samples following Routine Samples that are Total Coliform Positive and <i>E. coli</i> Positive (see notes 10 and 11)		0	0	0
4. Treatment Technique (TT)/MCL Violation Computation for Total Coliform/ <i>E. coli</i> Positive Samples				
a. Totals (sum of columns)	40	40	0	0
b. If 40 or more samples collected in month, determine percent of samples that are total coliform positive [(total number positive/total number collected) x 100] =	0	%		
c. Did the system trigger... a Level 2 Assessment TT? (see notes 2, 3, 4, 5 and 6 for trigger info)			<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<i>If a Level 2 Assessment is triggered, see note 8 below.</i>				
a Level 1 Assessment TT? (see note 7 for trigger info)			<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<i>If a Level 1 Assessment is triggered, see note 9 below.</i>				
5. Triggered Source Samples per Groundwater Rule (see notes 12 and 13)		0	0	0
6. Invalidated Samples (Note what samples, if any, were invalidated; who authorized the invalidation; and when replacement samples were collected. Attach additional sheets, if necessary.)				
7. Summary Completed By: Steve Shaw				
Signature 	Title <p style="text-align: center; font-size: 1.2em;">Water Treatment Supervisor</p>		Date <p style="text-align: center; font-size: 1.2em;">9/2/2020</p>	

NOTES AND INSTRUCTIONS:

1. Routine samples include:
 - a. Samples required pursuant to 22 CCR Section 64423 and any additional samples required by an approved routine sample siting plan established pursuant to 22 CCR Section 64422.
 - b. Extra samples are required for systems collecting less than five routine samples per month that had one or more total coliform positives in previous month;
 - c. Extra samples for systems with high source water turbidities that are using surface water or groundwater under direct influence of surface water and do not practice filtration in compliance with regulations;
2. Note: For a repeat sample following a total coliform positive sample, any *E.coli* positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
3. Note: For repeat sample following a *E.coli* positive sample, any total coliform positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
4. Note: Failure to take all required repeat samples following an *E. coli* positive routine sample (22, CCR, Section 64426.1) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
5. Note: Failure to test for *E. coli* when any repeat sample tests positive for total coliform (22, CCR, Section 64426.1) **constitutes an MCL violation and requires immediate notification to the Division** (22, CCR, Section 64426.1).
6. Note: Second Level 1 treatment technique trigger in a rolling 12-month period.
7. Total coliform Treatment Technique (TT) Violation (**Notify Department within 24 hours of TT violation**):
 - a. For systems collecting less than 40 samples, if two or more samples are total coliform positive, then the TT is violated and a Level 1 Assessment is required.
 - b. For systems collecting 40 or more samples, if more than 5.0 percent of samples collected are total coliform positive, then the TT is violated and a Level 1 Assessment is required.
8. Contact the Division as soon as practical to arrange for the division to conduct a Level 2 Assessment of the water system. The water system shall complete a Level 2 Assessment and submit it to the Division within 30 days of learning of the trigger exceedance.
9. Conduct a Level 1 Assessment in accordance with as soon as practical that covers the minimum elements (22, CCR, Section 64426.8 (a), (2). Submit the report to the Division within 30 days of learning of the trigger exceedance.
10. Positive results and their associated repeat samples are to be tracked on the Coliform Monitoring Worksheet.
11. Repeat samples must be collected within 24 hours of being notified of the positive results. For systems collecting more than one routine sample per month, three repeat samples must be collected for each total coliform positive sample. For systems collecting one or fewer routine samples per month, four repeat samples must be collected for each total coliform positive sample. At least three samples shall be taken the month following a total coliform positive.
12. For systems subject to the Groundwater Rule: Positive results and the associated triggered source samples are to be tracked on the Coliform Monitoring Worksheet.
13. For triggered sample(s) required as a result of a total coliform routine positive sample, an *E.coli*-positive triggered sample (boxed entry) **requires immediate notification to the Division, Tier 1 public notification, and corrective action.**



September 2, 2020

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, CA. 95814

MONTHLY SUMMARY OF THE HAMPTON GROUNDWATER TREATMENT PLANT

Enclosed is the Monthly Summary of the Hampton GWTP report from Elk Grove Water District for August 2020.

If you have any further questions, you may contact me at 916-585-9386.

A handwritten signature in blue ink, appearing to read "Steve Shaw", is written over a horizontal line.

STEVE SHAW
WATER TREATMENT SUPERVISOR

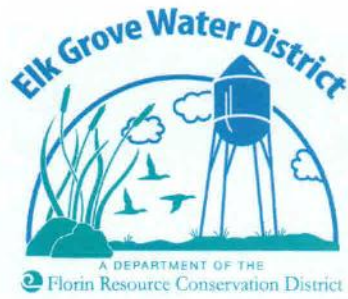
Elk Grove Water District

Hampton GWTP Monthly Report

PWS Number 3410008-013
 GWTP Name Hampton Water Treatment Plant

Month: August

Date	Hour Meter	Run Hours	Production Meter	Well Production	Backwash Meter	Backwash Waste	Weekly In-House Monitoring (mg/L) R (Raw) T (Treated)As (ug/L)							Weekly Average			
							Date	Fe, R	Fe, T	Mn, R	Mn, T	As, R	As, T	Inf. pH	Eff. pH		
last day	15765		942555200		18659076	21824686											
1	15788	23.5	943890522	1335322	18691505	21864934	8/3/2020	0.001	0.041	0.044	0.005	13	2	Week 1: 7.0 to 7.1			
2	15812	23.7	945254250	1363728	18723808	21905313	8/10/2020	0.005	0.027	0.064	0.003	13	<2	Week 2: 7.0 to 7.1			
3	15836	24.2	946634028	1379778	18759739	21947514	8/17/2020	0.01	0.025	0.042	0.001	10	2	Cl2		0.85	
4	15860	24	948004750	1370722	18791965	21990198	8/24/2020	0	0.047	0.05	0.003	10	2	Week 3: 6.9 to 7.0			
5	15885	24.4	949394093	1389343	18824278	22032072	8/31/2020	0	0.028	0.062	0.012	10	<2	Cl2		0.83	
6	15909	23.9	950762219	1368126	18853059	22073266	Total Gallons Sodium Hypochlorite: 449.78 Gal						Cl2		0.85		
7	15932	23.9	952119687	1357468	18885432	22115488	Pounds per day 18.14 Lbs/Day						Week 4: 6.9 to 7.1				
8	15956	23.7	953468233	1348546	18917897	22157593	Dosage (Milligrams Per Liter @ 12.5% Cl) 1.8 mg/L						Cl2		0.94		
9	15980	24	954843976	1375743	18950445	22199699							Week 5: 6.9 to 7.1				
10	16004	23.7	956200432	1356456	18982965	22241738	Total Gallons Ferric Chloride: 277.4 Gal						Cl2		1.08		
11	16028	24.3	957589545	1389113	19015580	22285092	Dosage (Milligrams Per Liter @ 38% FeCl) .65mg/L										
12	16054	26.2	959083612	1494067	19048204	22328247											
13	16077	22.6	960379541	1295929	19080738	22369454	Total Gallons Sodium Hydroxide: 329.7 Gal										
14	16100	23.4	961712354	1332813	19113309	22409976	Dosage (Gallons Per Hour @ 30% NaOH) 0.48 Gal/Hr										
15	16125	24.8	963137385	1425031	19145796	22452514											
16	16149	24.2	964530775	1393390	19178320	22494575	Total Gallons Sulfuric Acid : 281.5 Gal										
17	16172	23	965854895	1324120	19210641	22534442	Dose (Gallons Per Hour @ 93% H2SO4) 0.33 Gal/Hr										
18	16197	24.4	967251012	1396117	192429817	22576928											
19	16220	23	968570799	1319787	19271972	22616765	Total Backwashed 933,825 Gal						Total Run Hours 743.5Hours				
20	16245	25.1	970004886	1434087	19307359	22662307	Total Water Pumped 42,471,022 Gal						Total Backwash Waste 1,298,274Gal				
21	16268	23.6	971353438	1348552	19336047	22703292											
22	16293	24.1	972724772	1371334	19368417	22746392	Reporting Limits/Units						Maximum Contaminant Levels (MCLs)				
23	16316	23.7	974078665	1353893	19397132	22787028	Iron = 0.100 mg/L						Iron (Fe) = 0.300 mg/L (Secondary)				
24	16341	24.3	975469550	1390885	19429499	22829159	Manganese = 0.010 mg/L						Manganese (Mn) = 0.050 mg/L (Secondary)				
25	16364	23.9	976839550	1370000	19458555	22869746	Arsenic = 1.0 µg/L						Arsenic (As) = 10 µg/L (Primary)				
26	16388	23.7	978193374	1353824	19490633	22912438											
27	16412	23.7	979547688	1354314	19523051	22954846											
28	16436	24.5	980930727	1383039	19555503	22996757											
29	16461	24.3	982314587	1383860	19588012	23039225											
30	16485	23.9	983668414	1353827	19620491	23081022	Prepared By: Steve Shaw						Date: 9/2/2020				
31	16508	23.8	985026222	1357808	19652901	23122960											
Total		743.5		42,471,022	993,825	1,298,274											



September 2, 2020

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, Ca. 95814

MONTHLY FLUORIDATION MONITORING REPORT

Enclosed is the Monthly Summary of the Fluoridation Monitoring from Elk Grove Water District for August 2020.

If you have any further questions, you may contact me at 916-585-9386.

A handwritten signature in blue ink, appearing to read "Steve Shaw", is written above the printed name.

STEVE SHAW
WATER TREATMENT SUPERVISOR

ELK GROVE WATER DISTRICT AREA 2
DISTRIBUTION SYSTEM
MONTHLY FLUORIDATION MONITORING REPORT
August-20

Week	Location of Sample	Monitoring Results (mg/L)			
		Date	Time	Results	
1	Hollow Springs	8/4/2020	6:32 AM	0.71	
1	Al Gates Park	8/4/2020	6:48 AM	0.64	
1	Oreo Ranch	8/4/2020	7:00 AM	0.66	
1	Blackman	8/4/2020	10:16 PM	0.52	
2	Hollow Springs	8/11/2020	9:41 AM	0.63	
2	Al Gates Park	8/11/2020	9:54 AM	0.64	
2	Oreo Ranch	8/11/2020	10:05 AM	0.64	
2	Blackman	8/11/2020	11:03 AM	0.72	
3	Hollow Springs	8/18/2020	8:55 AM	0.75	
3	Al Gates Park	8/18/2020	10:00 AM	0.73	
3	Oreo Ranch	8/18/2020	10:20 AM	0.71	
3	Blackman	8/18/2020	12:00 PM	0.68	
4	Hollow Springs	8/25/2020	8:55 AM	0.66	
4	Al Gates Park	8/25/2020	9:16 AM	0.63	
4	Oreo Ranch	8/25/2020	9:33 AM	0.65	
4	Blackman	8/25/2020	10:40 PM	0.62	
5	Hollow Springs				
5	Al Gates Park				
5	Oreo Ranch				
5	Blackman				

Monthly fluoride split sample results:

Date: 8/4/2020

Water System Results: 0.66 mg/L

Approved Lab: 0.59 mg/L

Contact Name: Steve Shaw

Telephone : (916) 585-9386

System PWS Number: 3410008

Elk Grove Water District

Preventative Maintenance Program

Groundwater Wells

Monthly														Semi-annual		Annual		
Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1ST 6-MO.	2ND 6-MO.	Refer.	2020	
Well 14D Railroad	Initials	AH	BW	BW	AH	AH	AH	AH	AH					Sect: 7.1	AH/BW		Sect: 7.3	
	Date	1/14/20	2/10/20	3/9/20	4/6/20	5/27/20	6/23/20	7/9/20	8/18/20						6/19/20			
	W.O. #	18424	18564	18671	18715	18789	18829	18914	18975						18836			
Well 4D Webb	Initials	AH	AH	AH/BW	AH	AH	AH	AH	AH					Sect: 8.1	AH/BW		Sect: 8.3	
	Date	1/8/20	2/6/20	3/11/20	4/7/20			7/29/20	8/14/20						6/19/20			
	W.O. #	18425	18565	18672	18716	18790	18830	18915	18976						18837			
Well 11D Dino	Initials	AH	AH	AH	AH	AH	AH	AH	AH					Sect: 9.1	AH/BW		Sect: 9.3	
	Date	1/9/20	2/4/20				6/23/20								6/19/20			
	W.O. #	18426	18566	18673	18717	18791	18831	18916	18977						18838			
Well 1D School	Initials	AH	AH	AH	AH	AH	AH	AH	AH					Sect: 13.1	AH/BW		Sect: 13.3	
	Date	1/3/20	2/4/20	3/11/20	4/13/20	5/27/20	6/23/20	7/1/20	8/18/20						6/19/20			
	W.O. #	18427	18567	18674	18718	18792	18832	18917	18978						18839			
Well 8 Williamson	Initials	BW	AH	AH	BW	AH	BW	AH	AH					Sect: 11.1	AH/BW		Sect: 11.4	
	Date	1/8/20	2/7/20	3/9/20	4/6/20	5/27/20	6/5/20	7-720	8/18/20									
	W.O. #	18428	18568	18675	18719	18793	18833	18917	18979									
Well 9 Polhemus	Initials	AH	AH	AH/BW	BW	AH	BW	AH	BW					Sect: TBD	AH/BW		Sect: TBD	
	Date	1/7/20	2/9/20	3/11/20	4/6/20	5/28/20	6/5/20	7/6/20	8/18/20									
	W.O. #	18429	18569	18676	18720	18794	18834	18919	18980									
Well 13 Hampton	Initials	AH/BW	AH	AH/BW	AH	AH	AH	AH	AH/BW					Sect: TBD	AH/BW		Sect: TBD	
	Date	1/13/20	2/4/20	3/12/20	4/6/20	5/21/20	6/29/20	7/2/20	8/17/20						6/19/20			
	W.O. #	18430	18570	18677	18721	18795	18835	18920	18981						18840			

 = Well Offline

37

Year: 2020

Elk Grove Water District

Preventative Maintenance Program

Railroad Water Treatment and Storage

Facility

Item	Monthly												Quarterly					Semi-annual				Annual			
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1st	2nd	3rd	4th	Refer.	1 ST 6-	6- ^{2ND} 6-	Refer.	2020		
Clor-Tec System	Initials	Section: 4.2	AH	AH/BW	AH	AH	AH	AH	AH/BW					Section: 4.3	AH	AH	AH/BW		Section: 4.4						
	Date		1/15/20	2/24/20	3/12/20	4/21/20	5/28/20	6/22/20	7/27/20	8/19/20						3/25/20	6/10/20	8/19/20							
	W.O. #		18434	18571	18678	18725	18800	18818	18910	18982						18622	18845	18986							
Filter System	Initials	Section: 5.1	BW	AH	AH/BW	AH	AH	AH	AH/BW					Section: 5.2	AH				Section: 5.3						
	Date		1/2/20	2/6/20	3/12/20	4/9/20	5/27/20	6/23/20	7/27/20	8/24/20						6/24/20									
	W.O. #		18435	18572	186979	18726	18801	18819	18911	18983						18847									
Backwash System	Initials	Section: 2.1	BW	BW	BW	BW	AH	AH	BW	AH/BW				Section: 2.2	AH				Section: 2.3						
	Date		1/6/20	2/3/20	3/5/20	4/2/20	5/28/20	6/22/20	7/22/20	8/24/20						6/24/20									
	W.O. #		18436	18573	18680	18727	18802	18820	18912	18984						18848									
Booster Pumps	Initials	Section: 3.1	BW	BW	AH/BW	BW	AH	AH	AH	AH				Section: TBD	AH/BW				Section: 3.2						
	Date		1/6/20	2/3/20	3/12/20	4/6/20	5/27/20	6/23/20	7/27/20	8/25/20						6/19/20									
	W.O. #		18437	18574	18681	18728	18803	18821	18913	18985						18849									
LAB	Initials	Section: 1.1	AH/BW	AH									Section: 1.2	AH/BW				Section: 2.4	AH/BW						
	Date			3/27/20	6/27/20											2/13/20									
	W.O. #			18682	18846											18482									
Clear Wells	Initials	Section: 1.2	AH										Section: 1.2	AH				Section: 1.2	AH						
	Date			1/15/20																					
	W.O. #			18604																					
MCC	Initials	Section: 1.2	AH										Section: 1.2	AH				Section: 1.2	AH						
	Date			1/15/20																					
	W.O. #			18604																					

Year: 2020

Elk Grove Water District

Preventative Maintenance Program

Hampton Village Water Treatment Plant

Item	Monthly													Quarterly					Semi-annual				Annual	
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1st	2nd	3rd	4th	Refer.	1ST 6-MO.	2ND 6-MO.	Refer.	2020	
Chemical Systems	Initials	AH/BW	AH	AH/BW	AH	AH	AH	AH	AH/BW					AH/BW	AH	AH						AH/BW		
	Date	1/13/20	2/13/20	3/12/20	4/6/20	5/21/20	6/25/20	7/2/20	8/17/20					3/17/20	6/25/20	8/17/20						3/17/20		
	W.O. #	18431	18561	18668	18722	18786	18822	18903	18987					18683	18841	18990						18685		
Filter System	Initials	AH/BW	AH	AH/BW	AH	AH	AH	AH	AH/BW															
	Date	1/13/20	2/13/20	3/12/20	4/6/20	5/21/20	6/25/20	7/2/20	8/17/20															
	W.O. #	18432	18561	18669	18723	18787	18823	18904	18988															
Backwash System	Initials	AH/BW	AH	AH/BW	AH	AH	AH	AH	AH/BW															
	Date	1/13/20	2/13/20	3/12/20	4/6/20	5/21/20	6/25/20	7/2/20	8/17/20															
	W.O. #	18433	18563	18670	18724	18788	18824	18905	18989															
LAB	Initials																							
	Date																							
	W.O. #																							
MCC	Initials																							
	Date																							
	W.O. #																							

Elk Grove Water District

Preventative Maintenance Program

Standby Generators

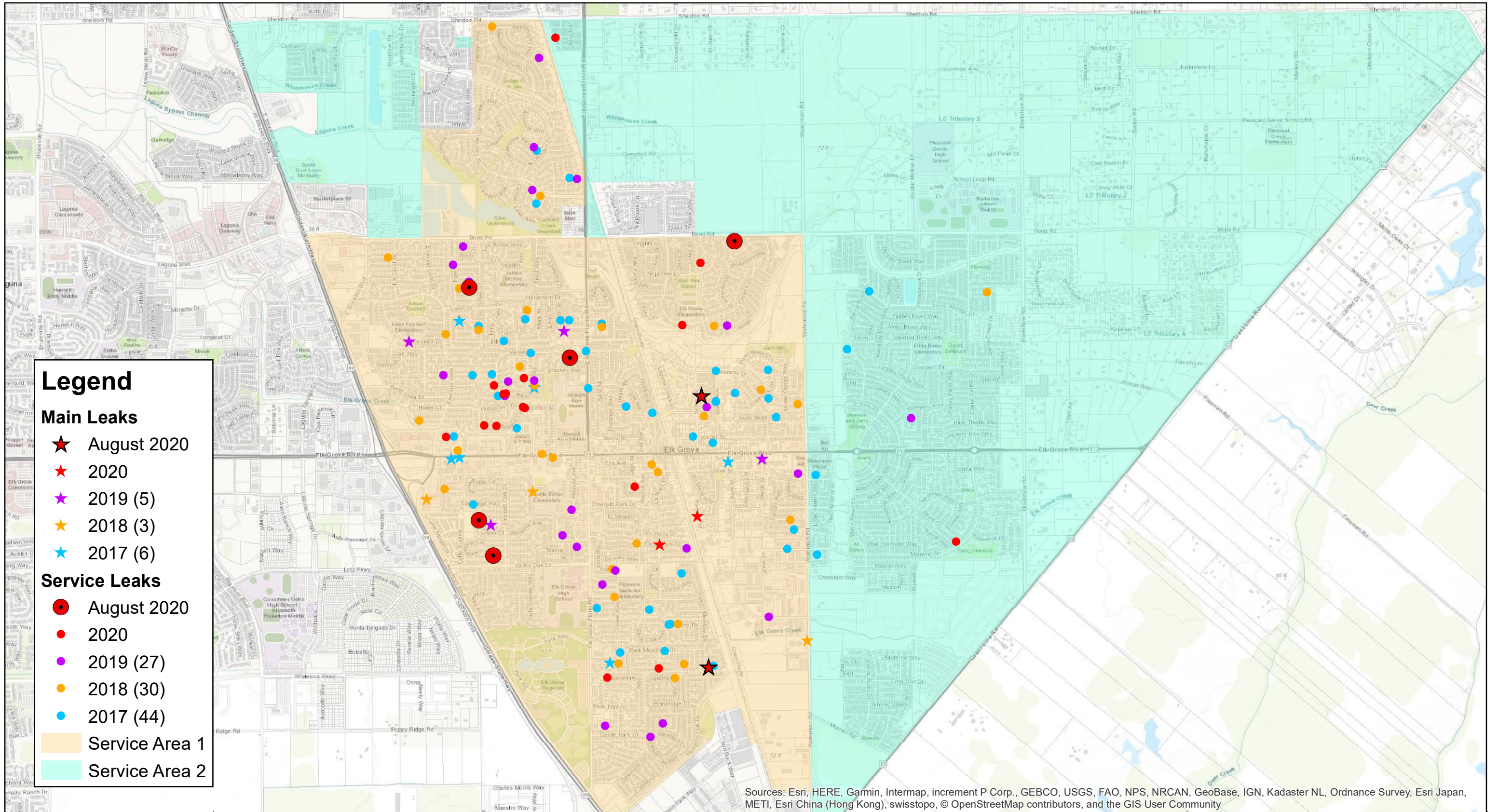
Item	Monthly													Annual	
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	2020
Railroad	Initials	Section: TBD	AH	AH	AH	AH	AH	AH	AH					Section: TBD	AH
	Date		1/14/20	2/3/20	3/12/20	4/6/20	5/27/20	6/23/20	7/9/20	8/24/20					2/3/20
	W.O. #		18438	18557	18664	18711	18796	18825	18906	18971					18456
Webb	Initials	Section: TBD	AH	BW	AH/BW	AH	AH	AH	BW	AH				Section: TBD	BW
	Date		1/8/20	2/11/20	3/11/20	4/7/20	5/27/20	6/23/20	7/15/20	8/14/20					1/22/20
	W.O. #		18439	18558	18665	18712	18797	18826	18907	18972					18456
Dino	Initials	Section: TBD	AH	BW	AH/BW	AH	AH	AH	BW	AH				Section: TBD	AH/BW
	Date		1/9/20	2/11/20	3/11/20	4/7/20	5/27/20	6/23/20	7/15/20	8/25/20					3/4/20
	W.O. #		18440	18559	18666	18713	18798	18827	18908	18973					18457
Admin.	Initials	Section: TBD	AH	AH/BW	AH/BW	AH	AH	AH	AH	BW				Section: TBD	AH/BW
	Date		1/30/20	2/24/20	3/12/20	4/23/20	5/28/20	6/23/20	7/4/20	8/26/20					3/4/20
	W.O. #		18441	18560	18667	18714	18799	18828	18909	18974					18458
			= Load Test												

Elk Grove Water District
Cross Connection Control Program 2020

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
First Test Notices Issued	47	40	83	15	63	73	151	95					567
Passed First Test Notice	39	25	57	2	31	43	66	41					304
Initial Balance	8	15	26	13	32	30	85	54					263
Notices Retracted	4	0	0	0	0	6	0	0					23
New Balance	4	15	26	13	32	24	85	54					253
Second Test Notices Issued	4	15	26	13	32	24	85	54					253
Passed Second Test Notice	0	7	7	2	13	9	8	1					47
Third Test Notice Issued	4	0	19	11	19	15	77						145
Passed Third Test Notice	4	0	3	10	0	13	63						93
Devices Locked Off	0	0	0	0	0	0	1						1
Monthly Outstanding Delinquents	0	0	0	0	0	0	1	53					54
								Total Outstanding Delinquents					54

Elk Grove Water District
 Safety Meetings/Training
 August 2020

Date	Topic	Attendees	Hosted By
8/26/2020	Wildfire Smoke Safety	Alan Aragon, Travis Franklin, David Frederick, Aaron Hewitt, Sean Hinton, Brandon Kent, Justin Mello, Jose Mendoza, Sal Mendoza, Michael Montiel, Chris Phillips, Steve Shaw, John Vance, Brandon Wagner, Vue Xiong	Travis Franklin



Legend

Main Leaks

- ★ August 2020
- ★ 2020
- ★ 2019 (5)
- ★ 2018 (3)
- ★ 2017 (6)

Service Leaks

- August 2020
- 2020
- 2019 (27)
- 2018 (30)
- 2017 (44)

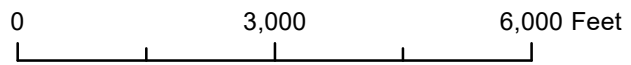
- Service Area 1
- Service Area 2

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community

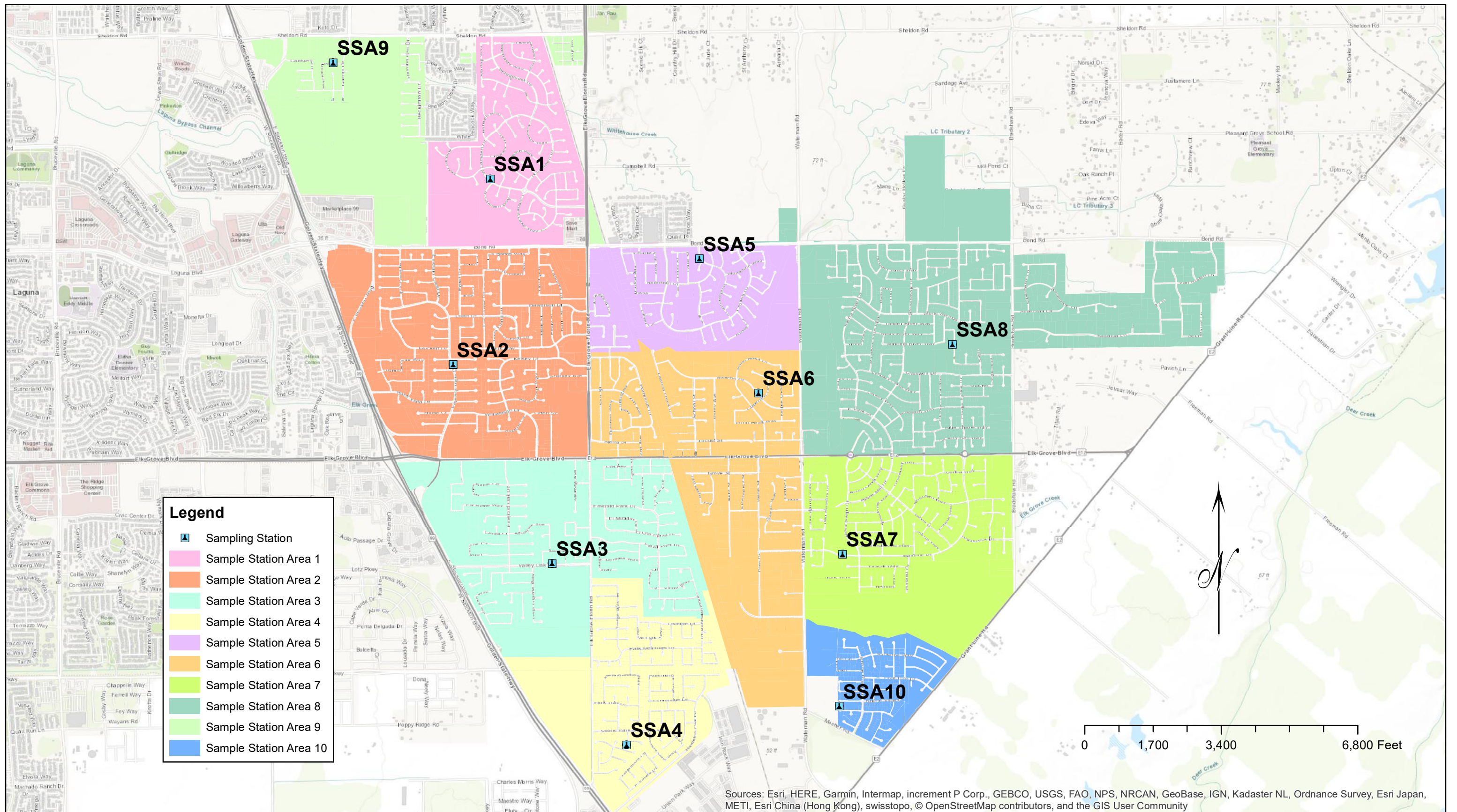
August 2020	
Main Line Leaks: 2	YTD: 4
Service Line Leaks: 5	YTD: 21
Total Leaks: 7	YTD: 25



**Elk Grove Water District
Main and Service Line Leaks Map**



Elk Grove Water District	
Main & Service Line Leaks	
Created by: Travis Franklin	
Date: September 2, 2020	



Legend

- Sampling Station
- Sample Station Area 1
- Sample Station Area 2
- Sample Station Area 3
- Sample Station Area 4
- Sample Station Area 5
- Sample Station Area 6
- Sample Station Area 7
- Sample Station Area 8
- Sample Station Area 9
- Sample Station Area 10

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community

Sample Stations: 10



Elk Grove Water District

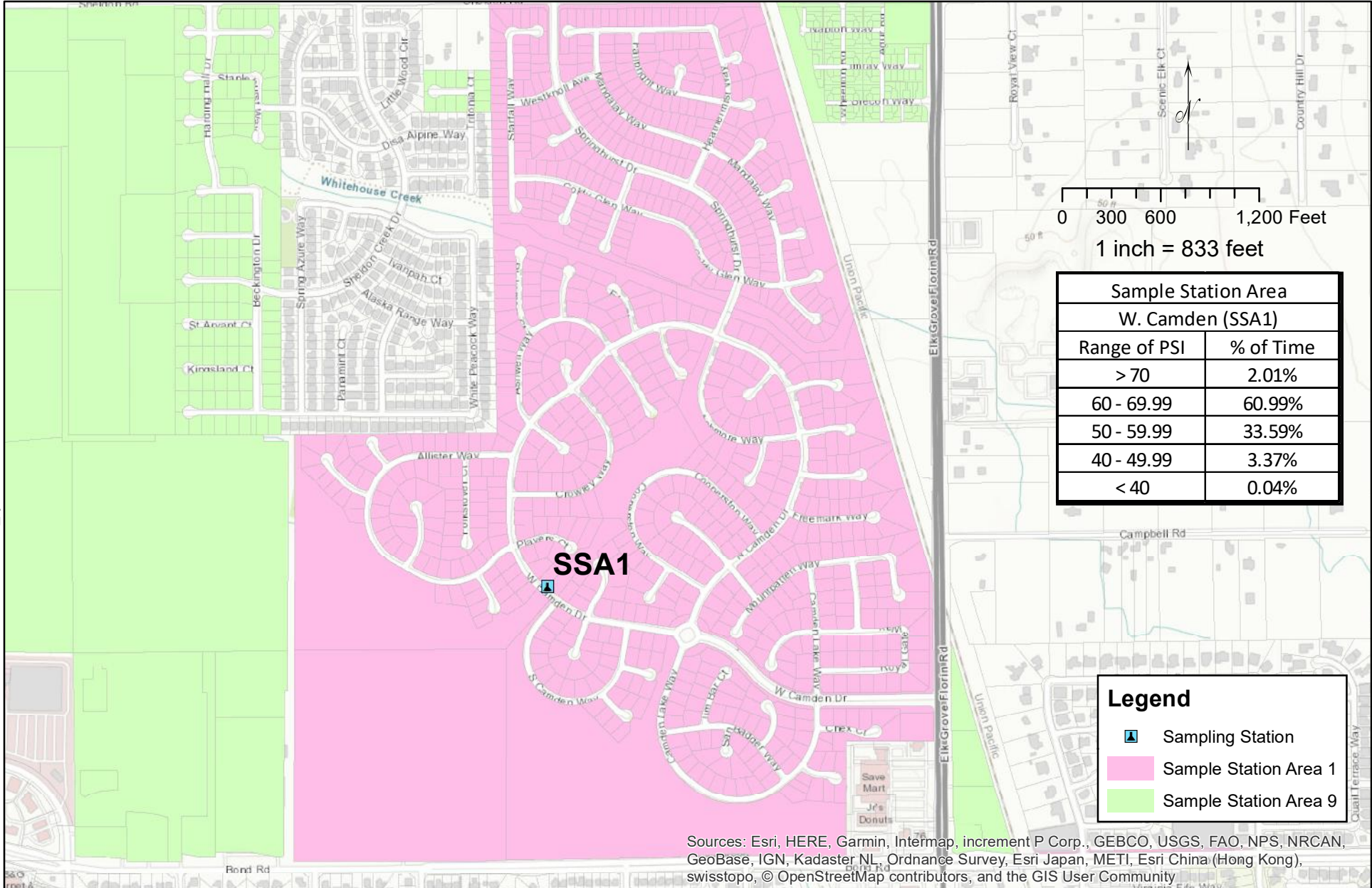
Sample Station Areas

Projected Coordinate System: NAD 83 State Plane CA II FIPS 0402

Source: EGWD GIS database

Modified by: Travis Franklin

September 2, 2020



Sample Station Area W. Camden (SSA1)	
Range of PSI	% of Time
> 70	2.01%
60 - 69.99	60.99%
50 - 59.99	33.59%
40 - 49.99	3.37%
< 40	0.04%

Legend	
	Sampling Station
	Sample Station Area 1
	Sample Station Area 9

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community

Sample Station #1

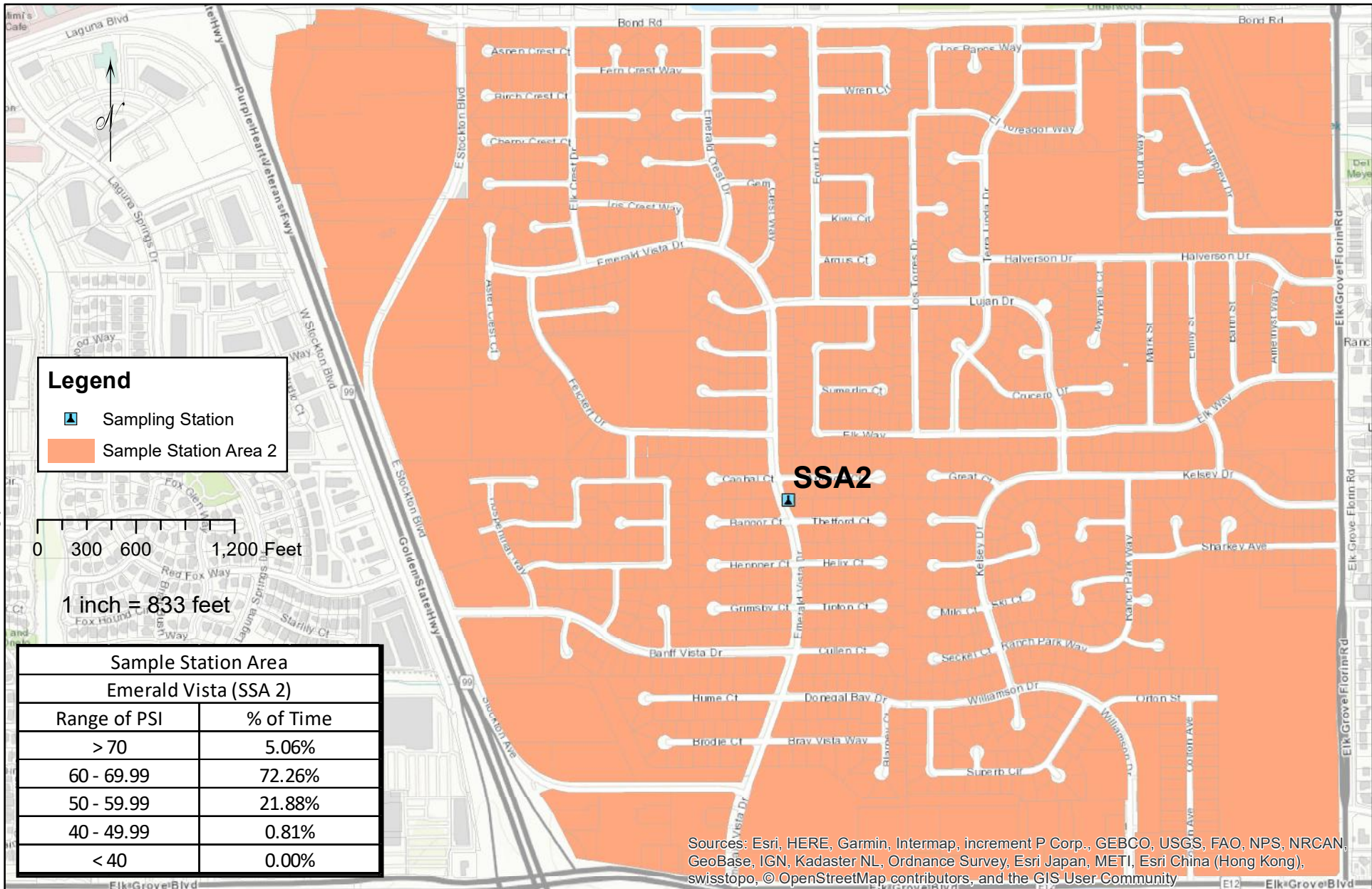
Note: Sample Station takes a reading every 5 minutes.

August 2020



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source:EGWD GIS database
Created by: Travis Franklin
September 2, 2020



Legend

- Sampling Station
- Sample Station Area 2

0 300 600 1,200 Feet
1 inch = 833 feet

Sample Station Area Emerald Vista (SSA 2)	
Range of PSI	% of Time
> 70	5.06%
60 - 69.99	72.26%
50 - 59.99	21.88%
40 - 49.99	0.81%
< 40	0.00%

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community

Sample Station #2

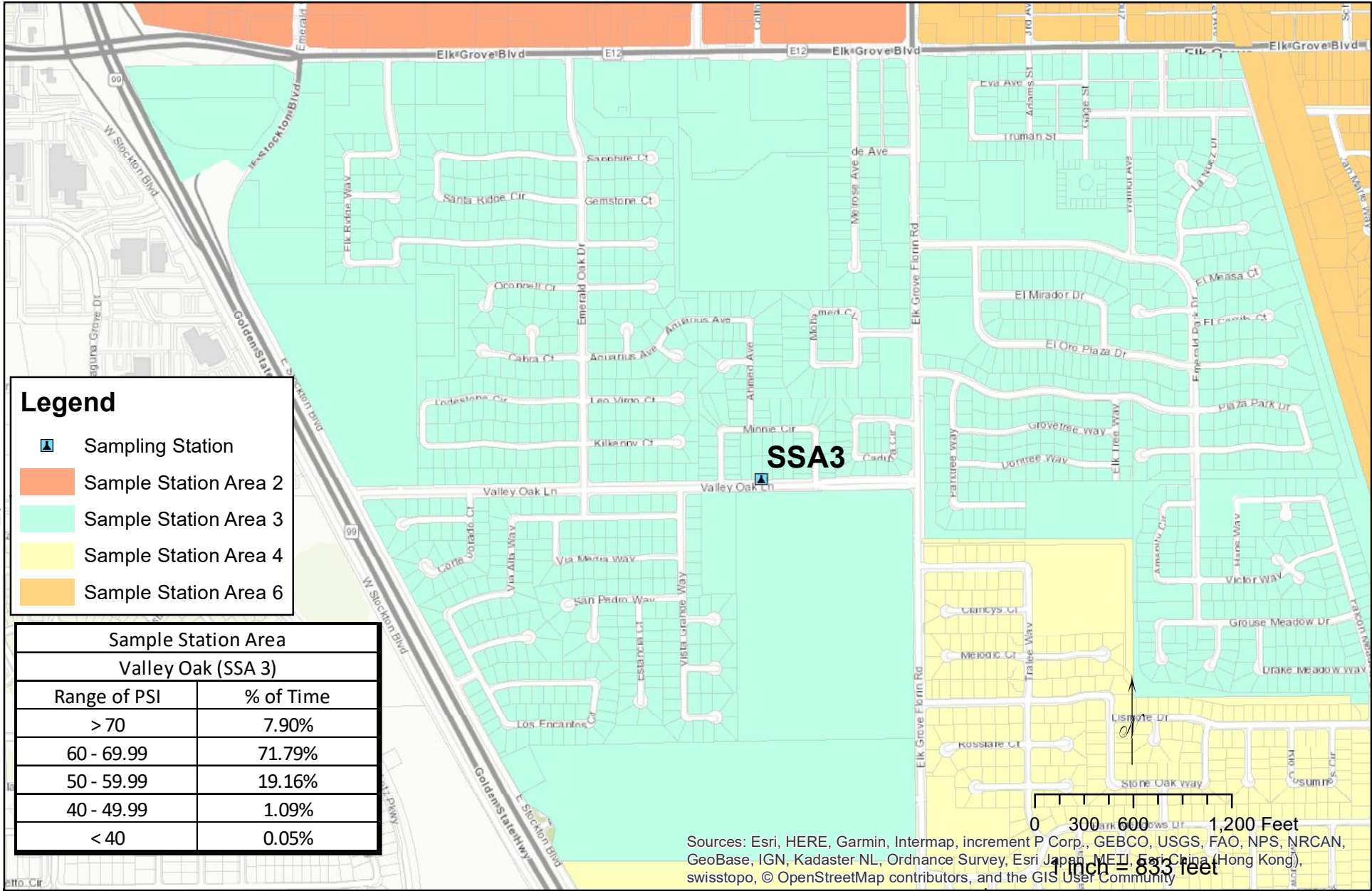
Note: Sample Station takes a reading every 5 minutes.

August 2020








Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Travis Franklin
September 2, 2020



Legend

-  Sampling Station
-  Sample Station Area 2
-  Sample Station Area 3
-  Sample Station Area 4
-  Sample Station Area 6

Sample Station Area	
Valley Oak (SSA 3)	
Range of PSI	% of Time
> 70	7.90%
60 - 69.99	71.79%
50 - 59.99	19.16%
40 - 49.99	1.09%
< 40	0.05%

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community

Sample Station #3

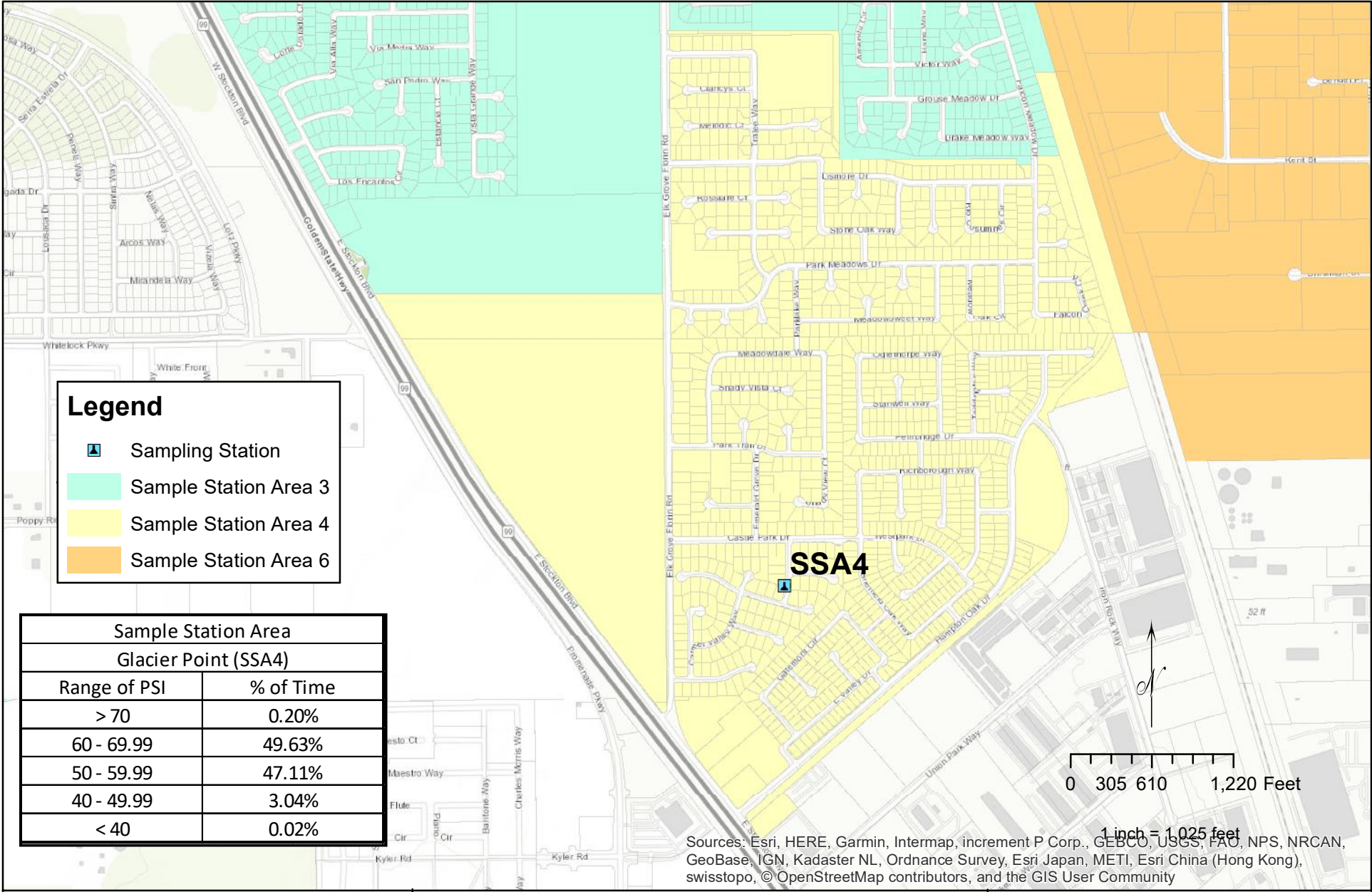
Note: Sample Station takes a reading every 5 minutes.

August 2020



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Travis Franklin
September 2, 2020



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community

Sample Station #4

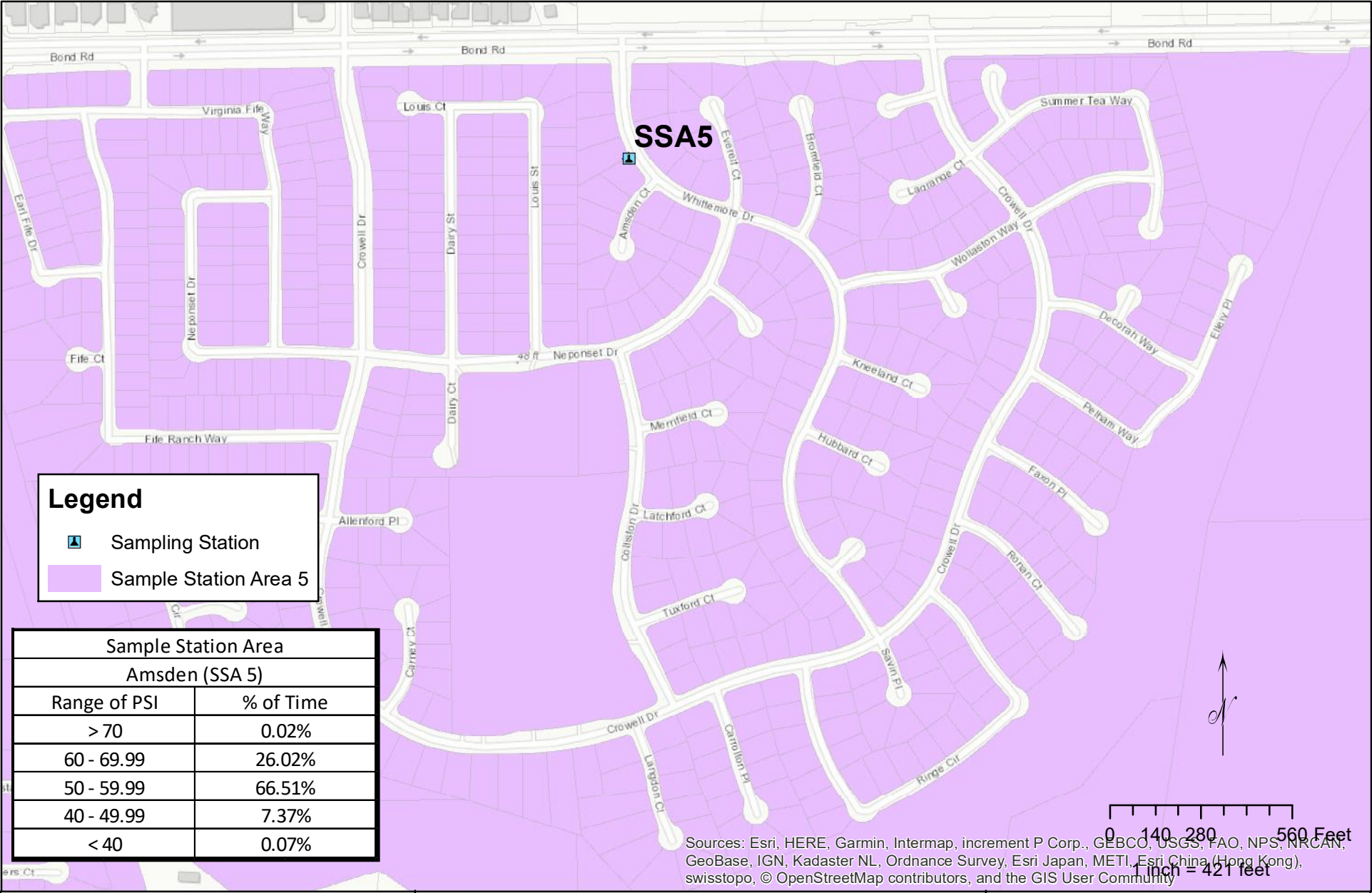
Note: Sample Station takes a reading every 5 minutes.

August 2020



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Travis Franklin
September 2, 2020



Sample Station #5

Notes: Sample Station takes a reading every 5 minutes.

August 2020



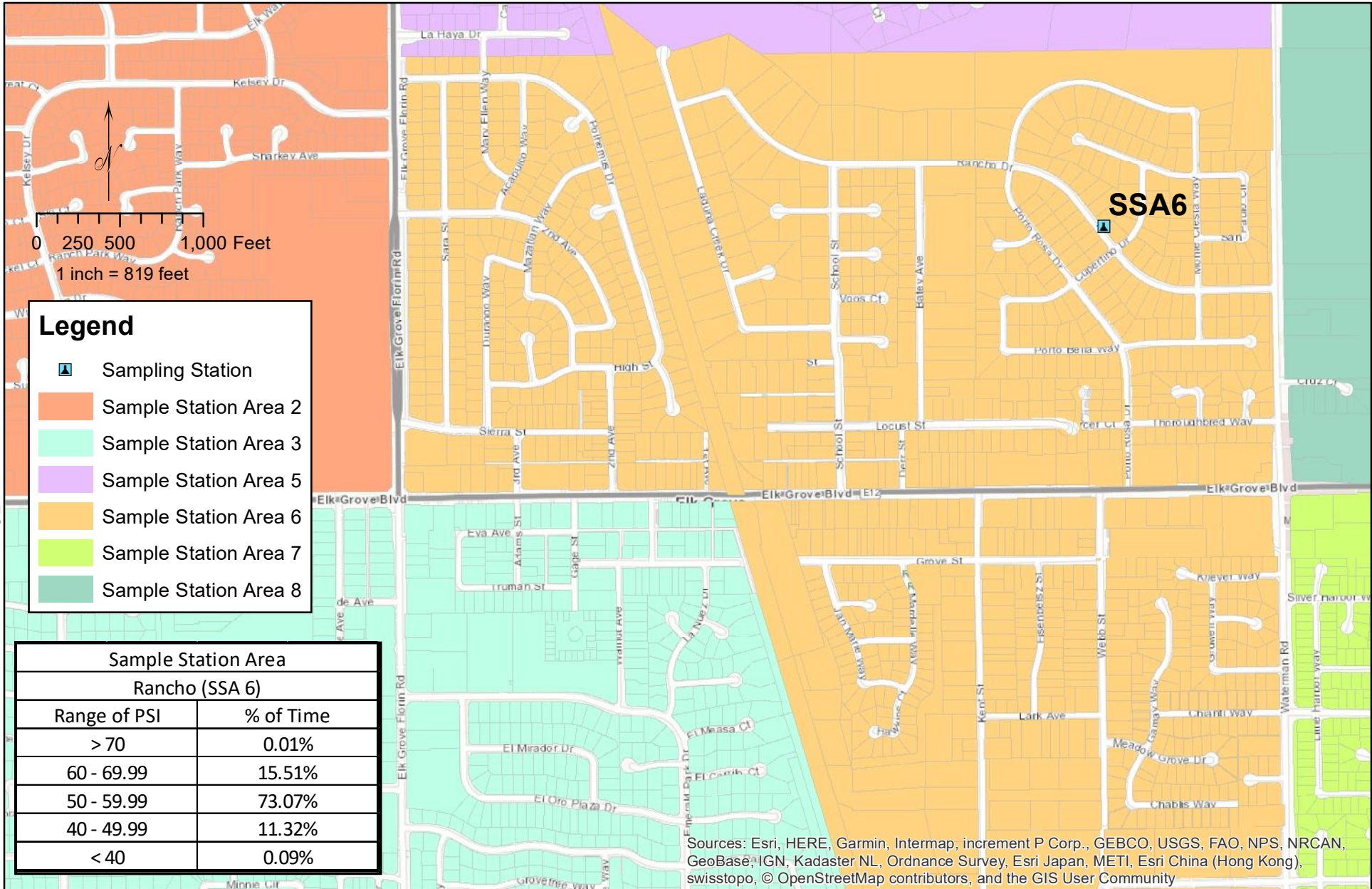
Elk Grove Water District

System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402

Source: EGWD GIS database

Created by: Travis Franklin
September 2, 2020



Legend

- Sampling Station
- Sample Station Area 2
- Sample Station Area 3
- Sample Station Area 5
- Sample Station Area 6
- Sample Station Area 7
- Sample Station Area 8

Sample Station Area	
Rancho (SSA 6)	
Range of PSI	% of Time
> 70	0.01%
60 - 69.99	15.51%
50 - 59.99	73.07%
40 - 49.99	11.32%
< 40	0.09%

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community

Sample Station #6

Note: Sample Station takes a reading every 5 minutes.

August 2020



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402

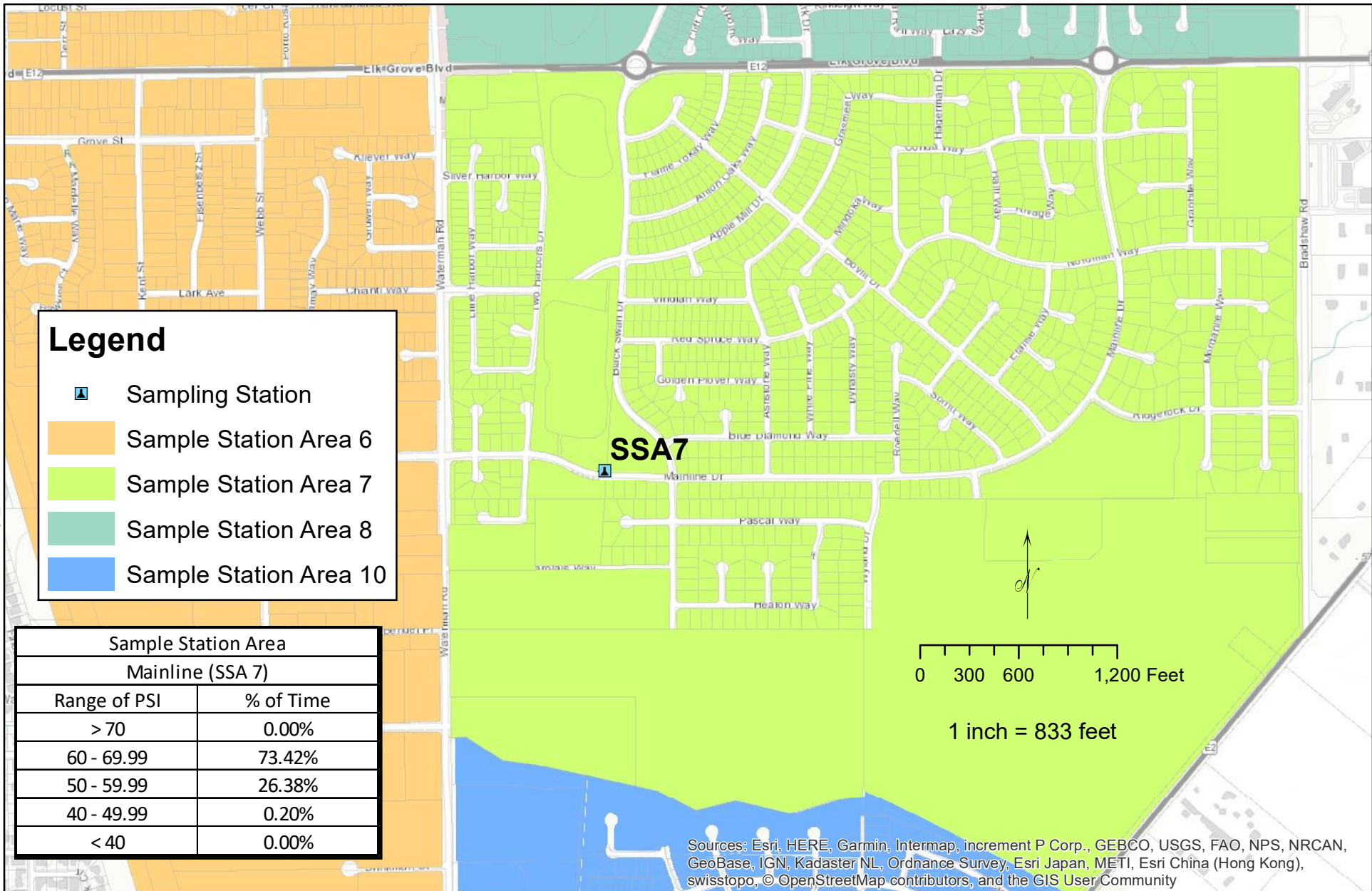
Source: EGWD GIS database

Created by: Travis Franklin






September 2, 2020

50

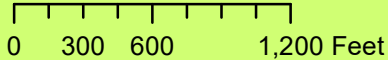
70



Legend

-  Sampling Station
-  Sample Station Area 6
-  Sample Station Area 7
-  Sample Station Area 8
-  Sample Station Area 10

Sample Station Area	
Mainline (SSA 7)	
Range of PSI	% of Time
> 70	0.00%
60 - 69.99	73.42%
50 - 59.99	26.38%
40 - 49.99	0.20%
< 40	0.00%



1 inch = 833 feet

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community

Sample Station #7

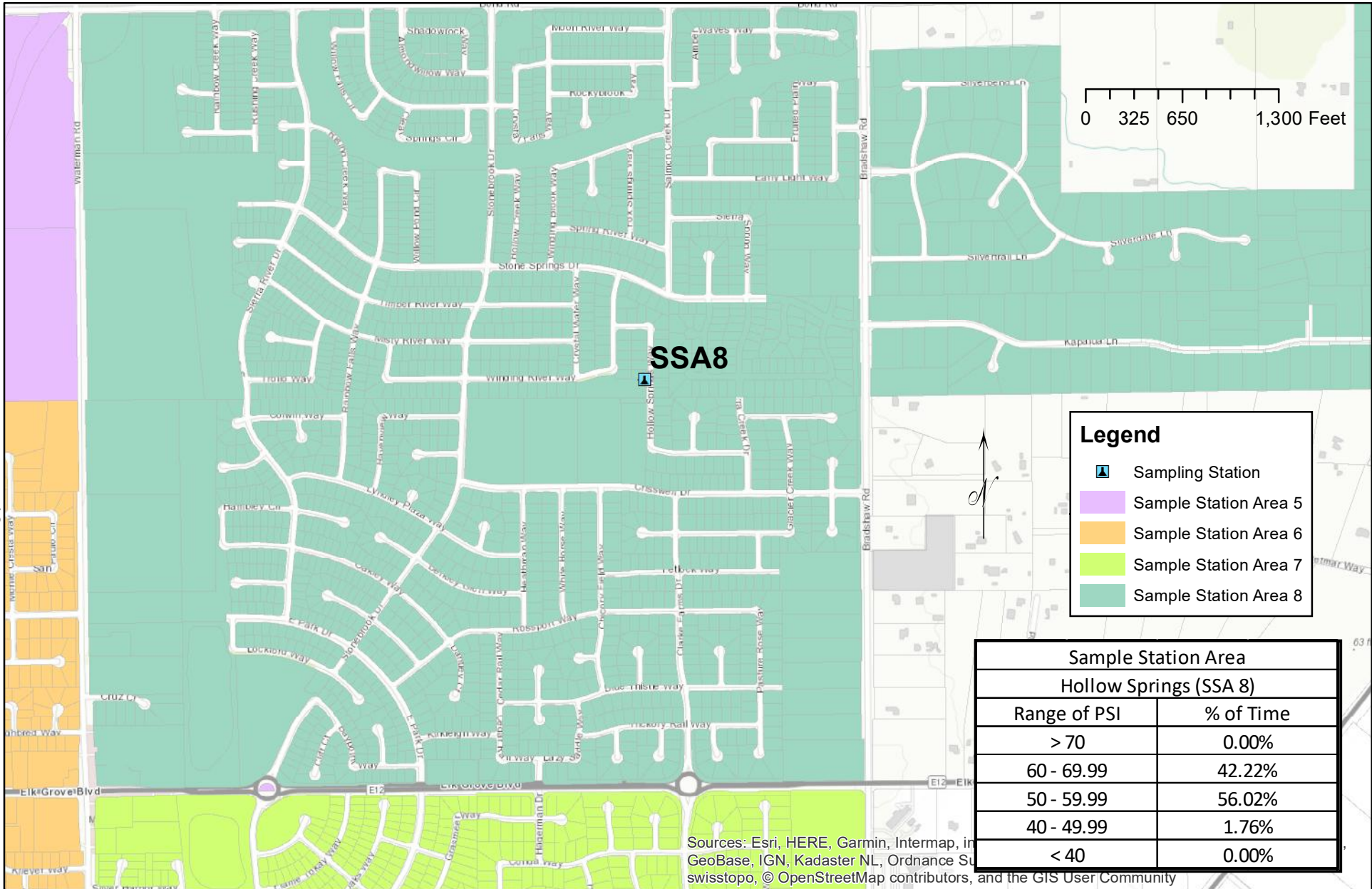
Note: Sample Station takes a reading every 5 minutes.

August 2020



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Travis Franklin
September 2, 2020



Legend

- Sampling Station
- Sample Station Area 5
- Sample Station Area 6
- Sample Station Area 7
- Sample Station Area 8

Sample Station Area	
Hollow Springs (SSA 8)	
Range of PSI	% of Time
> 70	0.00%
60 - 69.99	42.22%
50 - 59.99	56.02%
40 - 49.99	1.76%
< 40	0.00%

Sources: Esri, HERE, Garmin, Intermap, in GeoBase, IGN, Kadaster NL, Ordnance Survey, swisstopo, © OpenStreetMap contributors, and the GIS User Community

Sample Station #8

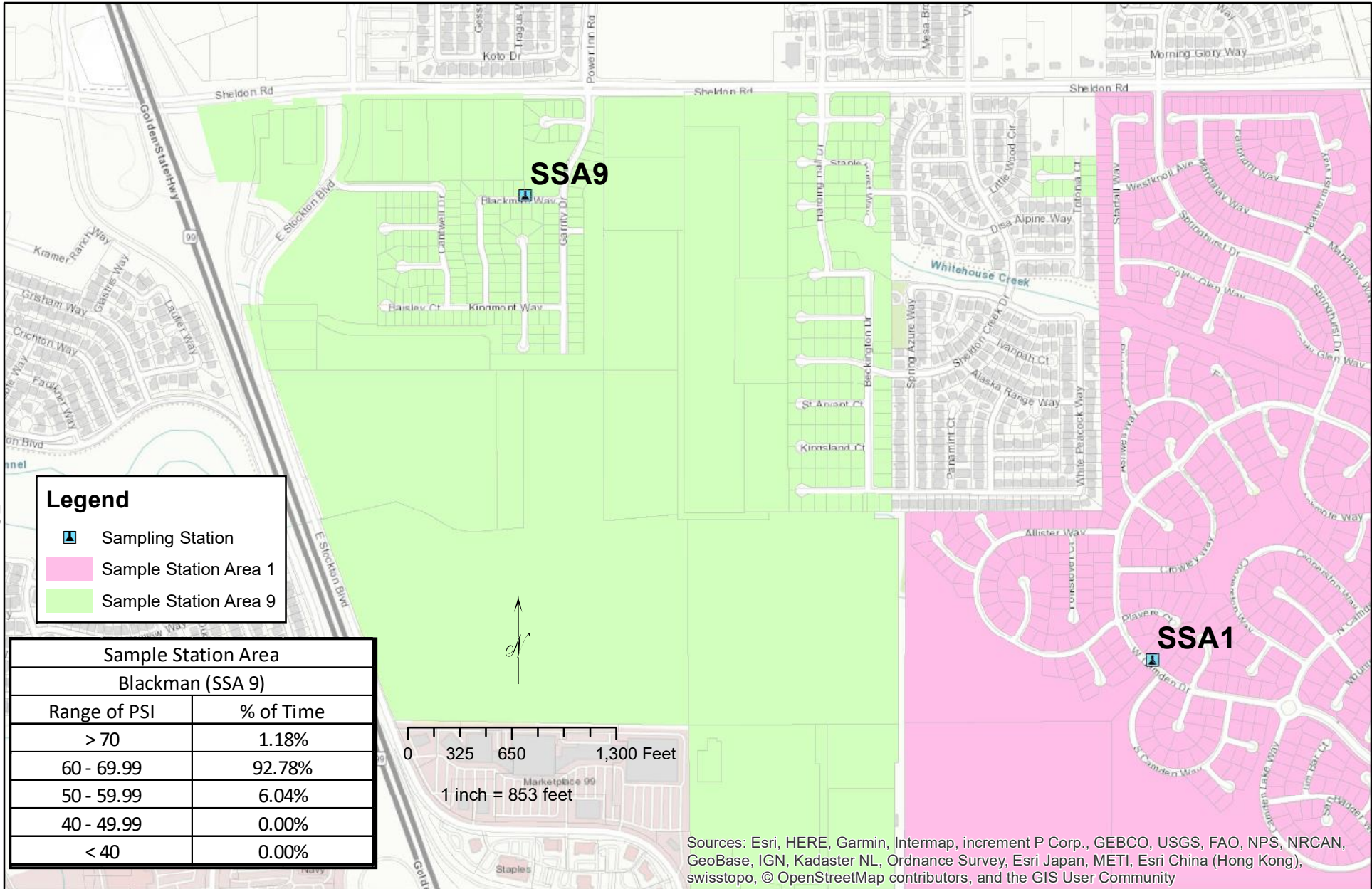
Note: Sample Station takes a reading every 5 minutes.

August 2020



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Travis Franklin
September 2, 2020



Legend

- Sampling Station
- Sample Station Area 1
- Sample Station Area 9

Sample Station Area	
Blackman (SSA 9)	
Range of PSI	% of Time
> 70	1.18%
60 - 69.99	92.78%
50 - 59.99	6.04%
40 - 49.99	0.00%
< 40	0.00%

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community

Sample Station #9

Note: Sample Station takes a reading every 5 minutes.

August 2020



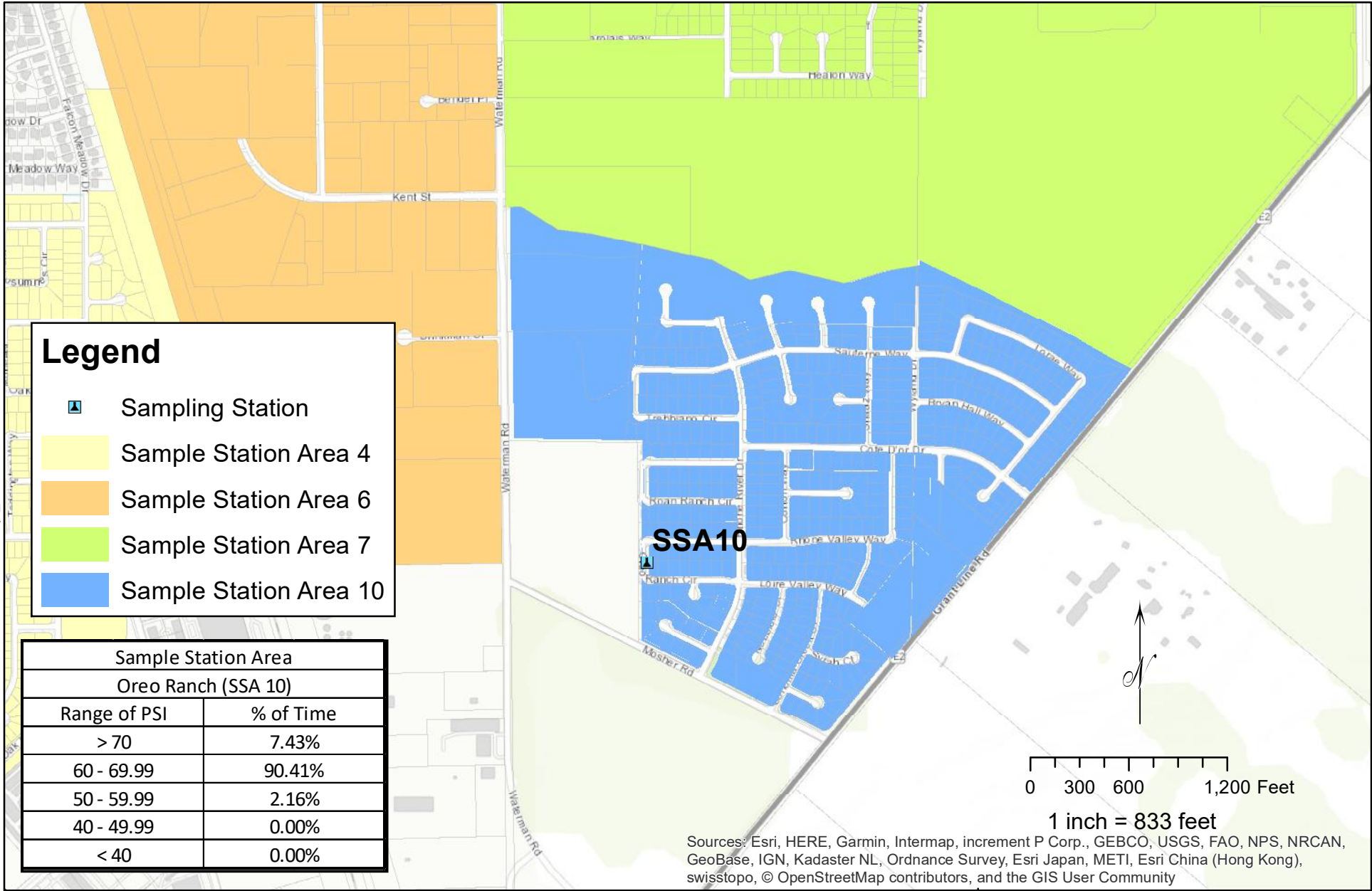
Elk Grove Water District

System Pressure Monitoring



Projected coordinate system:
 NAD 83 State Plane CA II FIPS 0402
 Source: EGWD GIS database
 Created by: Travis Franklin
 September 2, 2020

50

73



Legend

-  Sampling Station
-  Sample Station Area 4
-  Sample Station Area 6
-  Sample Station Area 7
-  Sample Station Area 10

Sample Station Area Oreo Ranch (SSA 10)	
Range of PSI	% of Time
> 70	7.43%
60 - 69.99	90.41%
50 - 59.99	2.16%
40 - 49.99	0.00%
< 40	0.00%

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, © OpenStreetMap contributors, and the GIS User Community

Sample Station #10

Note: Sample Station takes a reading every 5 minutes.

August 2020



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Travis Franklin
September 2, 2020

September 15, 2020

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce M. Kamilos, Assistant General Manager

SUBJECT: **VACUUM EXCAVATOR PURCHASE**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors authorize the General Manager to execute a purchase order in the amount of \$90,800.60, including tax and license, with RDO Equipment Co. to purchase a vacuum excavator.

SUMMARY

The proposed vacuum excavator purchase would replace the oldest of three (3) vacuum excavators owned by the Elk Grove Water District (EGWD). The Florin Resource Conservation District (FRCD) Board of Directors (Board) approved purchasing a replacement vacuum excavator as part of the EGWD Fiscal Year (FY) 2020-21 Capital Improvement Program (CIP). In accordance with FRCD's Purchase of Goods and Services from Outside Vendors Policy (Policy), staff used a competitive bidding process to acquire three (3) bids for the vacuum excavator. The lowest responsive, responsible bidder was RDO Equipment Co. with a bid amount of \$90,800.60.

This action, if approved, would authorize the General Manager to execute a purchase order (Attachment 1) in the amount of \$90,800.60 with RDO Equipment Co. for the purchase of a Vermeer VX50-800 vacuum excavator.

DISCUSSION

Background

The proposed vacuum excavator purchase is for the replacement of the oldest vacuum excavator in EGWD's fleet. EGWD owns three (3) vacuum excavators. The oldest is a 2004 Ditch Witch model FX30. This equipment has required numerous repairs and is in poor condition. The vacuum excavator is a critical piece of equipment that EGWD uses daily. The equipment uses water jetting and vacuum suction to safely expose underground utilities. EGWD also uses it during water pipe repairs to remove water from the pipe trench. The Board approved purchasing a replacement vacuum excavator as part of the FY 2020-21 CIP budget. The approved budget for the vacuum excavator is \$100,000.

VACUUM EXCAVATOR PURCHASE

Page 2

Present Situation

The Policy requires that major purchases of items costing more than \$50,000 be competitively bid and approved by the Board. In accordance with the Policy, staff requested and received bids from three (3) qualified vendors. The lowest responsive, responsible bidder was RDO Equipment Co. The bids are summarized below and represent the bid amounts including tax and license.

	<u>Company Name</u>	<u>Bid Amount</u>
1	RDO Equipment Co.	\$90,800.60
2	Ditch Witch	\$99,801.47
3	Pres Tech	\$110,279.85

Staff discovered that RDO Equipment made a clerical and immaterial error when adding up the line items on their bid. The line items added up to \$90,800.60. RDO Equipment's bid expressed the total as \$98,800.60. RDO Equipment has provided a signed letter (Attachment 2) acknowledging the clerical error and confirming that the correct total for the vacuum excavator is \$90,800.60.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental considerations associated with the purchase of the vacuum excavator.

STRATEGIC PLAN CONFORMITY

The recommendation made in this staff report conforms to Goal 2, Fiscal Responsibility, of the FRCD/EGWD 2020-2025 Strategic Plan which states as objectives the importance of developing sound annual budgets for CIP projects.

FINANCIAL SUMMARY

The financial impact of purchasing the vacuum excavator is \$90,800.60 including tax and license. Staff has provided the purchase order executed by RDO Equipment Co. for the

September 15, 2020

VACUUM EXCAVATOR PURCHASE

Page 3

Board's review. The EGWD FY 2020-21 CIP approved budget is \$100,000 for the replacement of the vacuum excavator.

Respectfully submitted,



BRUCE M. KAMILOS
ASSISTANT GENERAL MANAGER

Attachments

Attachment 1

PURCHASE ORDER
FOR
FLORIN RESOURCE CONSERVATION DISTRICT

Purchase Order No. 21-

GL# 1700-000-20-413

Seller:		Buyer:		
Name	RDO Equipment Co.	Elk Grove Water District		
Address	3980 Research Drive	9257 Elk Grove Blvd.		
City, State Zip	Sacramento CA, 95838	Elk Grove, CA 95624		
Attn:	Rick Draper	Attn: Mark Madison, General Manager		
Phone:	(916) 643-0999 Cell: (916) 880-0644	Phone: 916.685.3556 Fax: 916.685.5376		
E-mail:	rdraper@rdoequipment.com	E-mail: mmadison@egwd.org		
Project Information:		Ship To:		
Vermeer VX50-800 Vacuum Excavator. Equipment warranty that vendor warrants equipment to be free from defects in material or workmanship under normal use and service for a period of two (2) years, parts and labor, from the date of delivery.		Elk Grove Water District		
		9257 Elk Grove Blvd.		
		Elk Grove, CA 95624		
		Attn: Bruce Kamilos		
Please forward all invoices to accountspayable@egwd.org				
Order Date	Delivery Date	Ship Via	FOB	Payment Terms
9/8/2020	per contract terms			Net 30 days of invoice

Buyer and Seller agree as follows:

MATERIAL, EQUIPMENT AND/OR SERVICES TO BE PROVIDED: Seller shall furnish the material, equipment and/or services described below which is incorporated into and made part of this Purchase Order. In the event of any conflict between the language in this Purchase Order and the language in the Professional Services Agreement or Construction Contract, the language in the Professional Services Agreement or Construction Contract shall prevail over the language in this Purchase Order.

Description Item No.	Estimated Quantity	Unit Price	Ext. Price	Delivery Date
Vermeer VX50-800 Vacuum Excavator as per attached quote and letter acknowledging clerical error in adding up line items.	1	\$84,240.00	\$84,240.00	10 weeks from date of execution.
Tax @ 7.75%			\$6,528.60	
DMV			\$25.00	
CA Tire Tax			\$7.00	
Total Sales Price			\$90,800.60	

[Attach Additional Sheets if necessary]

Buyer:

By: Mark J. Madison, P.E.
Title: General Manager

Seller:

Rick Draper

By: Rick Draper
Title: Underground Account Manager

PURCHASE ORDER TERMS AND CONDITIONS

ARTICLE 1. DEFINITIONS: The Term "Buyer" as used in this PO means the FLORIN RESOURCE CONSERVATION DISTRICT, and the term "Seller" means the person, firm, or corporation from whom the commodity of service described in the PO it ordered. The term "Material, Equipment, and/or Services" includes materials, supplies, equipment, drawings, data and other property to be furnished and all services including design, delivery, installation, inspection, and testing specified or required to furnish any material, equipment, and/or services.

ARTICLE 2. ACCEPTANCE OF THE PO: The attached Acceptance Copy shall be signed and returned by the Seller within ten (10) calendar days after it is received by the Seller. The receipt by the Buyer of the signed Acceptance Copy or the initiation of performance under this PO by the Seller shall constitute acceptance of the PO by the Seller, including all of the terms and conditions herein. Acceptance is limited to the terms stated herein. Any additional or different terms and conditions proposed by the Seller are rejected unless expressly agreed to in writing by an authorized representative of the Buyer's Purchasing Department.

ARTICLE 3. COMPLETE AGREEMENT: This PO, including all applicable terms, conditions and specifications, shall constitute the sole and exclusive agreement between the parties. This PO supersedes all other writings and negotiations written or oral. Buyer will not be responsible for goods delivered or services rendered without a PO properly signed by the Buyer Purchasing Agent or authorized agent. When this PO covers a continuing service rendered over a stated period of time, Seller must obtain a new order upon expiration of the time period to authorize the continuance of the service for an additional period of time.

ARTICLE 4. DEFAULT: The Buyer may terminate the whole or any part of Seller's work in any one of the following circumstances: (1) If the Seller fails to make delivery or fails to perform within the time specified herein or any authorized extension thereof; or (2) If Seller delivers nonconforming goods; or (3) If Seller fails to perform in accordance with the material provisions of this PO, or so fails to make progress as to endanger performance of this PO in accordance with its terms. In the event of any such failure Buyer will provide Seller with written notice of the default and Buyer's intention to terminate for default if Seller fails to cure the default to Buyer's satisfaction within seven calendar days of Buyer's notice. If Seller fails to cure or correct the default to Buyer's satisfaction within seven days, Buyer may, without further notice to Seller, procure upon such terms and in such manner as the Buyer may deem appropriate, items similar to those terminated, and the Seller shall be liable to the Buyer for any excess costs of such similar items; however, the Seller shall continue the performance of this PO to the extent not terminated. The rights and remedies of the Buyer provided in this clause shall not be exclusive, and are in addition to any other rights and remedies provided by law or under this PO.

ARTICLE 5. CHANGES: Buyer may direct in writing changes, including additions to or deletions from the quantities originally ordered, or in the specifications or drawings. If any such change causes a material increase or decrease in the cost of, or the time required for, performance hereunder, an equitable adjustment shall be made in the price or schedule. Any claims for adjustment which Seller believes result from any change directed by Buyer shall be asserted in writing by Seller no later than ten (10) days from the date of Seller's receipt of any such direction. Equitable adjustments for any claims or changes under this agreement, including claims arising from terminations or suspensions directed under DEFAULT above, of this agreement, will be made by written Change Order. Nothing contained herein shall excuse Seller from proceeding with the change as directed prior to negotiation of any adjustment. Whether made pursuant to this clause or by mutual agreement, changes shall not be binding upon the Buyer, except when

confirmed in writing by a member of the Buyer's Purchasing Department.

ARTICLE 6. INVOICES: Unless otherwise specified in the PO, Seller shall send Buyer a single invoice upon completion of performance. Payment shall not be made prior to receipt and acceptance of items and an invoice.

ARTICLE 7. PROVISIONS REQUIRED BY LAW DEEMED INSERTED: Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provisions is not inserted, or is not correctly inserted then upon application of either party the contract shall forthwith be physically amended to make such insertion or correct.

ARTICLE 8. RIGHT TO AUDIT: Buyer reserves the right to access and audit the Seller's records for a period of four (4) years after payment of any invoice.

ARTICLE 9. TITLE AND RISK OF LOSS: All prices shall be F.O.B. Destination. The Seller shall be responsible for safe and adequate packing of the items, which shall conform to the carriers' requirements. The Seller shall separately number all cases and packages, showing the corresponding numbers on the invoices. An itemized packing slip bearing this PO number shall be placed in each container. No extra charge shall be made for packaging or packing materials unless authority therefor is set forth in this PO. Seller shall assume and pay for any and all loss or damage to the merchandise from any cause whatsoever until delivered to Buyer at the specified destination.

ARTICLE 10. DELIVERY: Timely performance and deliveries are essential to this PO. The Buyer reserves the right to refuse deliveries made in advance of the delivery schedule. Over shipment allowances, if authorized, will be applied to the entire order. If the Buyer agrees to accept deliveries after the date of delivery has passed, the Buyer shall have the right to direct the Seller to make shipment to the delivery point set forth in this PO by the most expeditious means, and the total cost of such expedited shipment and handling shall be borne by the Seller. Acceptance of late deliveries shall not be deemed a waiver of the Buyer's right to hold the Seller liable for any loss or damage resulting therefrom, nor shall it act as a modification of the Seller's obligation to make future deliveries in accordance with the delivery schedule.

ARTICLE 11. DELAYS: Seller will not be liable for delays in performing its obligations to the extent the delay is caused by an unforeseeable condition which is beyond Seller's reasonable control and without Seller's fault or negligence. Acts of God, such as storms or floods, as well as government priorities, acts of civil or military authorities, fires, strikes, epidemics, war or riot are examples of events which will be excusable for being beyond Seller's reasonable control, only upon fulfillment of the following conditions: (a) within seven (7) days of the commencement of any excusable delay, Seller shall provide Buyer with written notice of the cause and extent thereof as well as a request for a schedule extension for the estimated duration thereof, and (b) within seven (7) days of the cessation of the event causing delay Seller shall provide Buyer with written notice of the actual delay incurred, upon receipt of which, the date of promised delivery shall be extended for the time actually lost by reason of an excusable delay.

ARTICLE 12. INSPECTION AND APPROVAL: All items are subject to final inspection and approval after delivery to Buyer. If any items are defective in material or workmanship or otherwise not in conformity with the requirements of this PO, the Buyer shall have the right to require Seller to correct or replace them. Final acceptance or rejection shall be made by the Buyer as promptly as practicable after delivery. Final acceptance shall be conclusive except with respect to latent defects,

fraud or such gross mistakes as amount to fraud, or with respect to the Buyer's rights under the "Warranty" clause.

ARTICLE 13. WARRANTIES-GUARANTEES: The Seller warrants that the items, at time of delivery, shall conform to the Buyer's specifications, the requirements of this PO, approved sample or samples, if any, and are free from defects in design, material and workmanship. Unless otherwise specified in the PO, this warranty shall remain in effect for a one (1) year period after delivery or for such period of time as the item is normally warranted. At the Buyer's option, the Seller shall promptly either repair or replace defective items after receipt of the Buyer's written notice of a defect. Transportation charges for the return and redelivery of defective items shall be borne by the Seller. Seller also warrants that said merchandise is free and clear of all liens and encumbrances whatsoever and the Seller has good and marketable title to same, and Seller agrees to indemnify, defend and hold the Buyer, its officers, agents and employees free and harmless against any and all claimants to said merchandise.

ARTICLE 14. COMPLIANCE WITH ALL APPLICABLE LAWS: Seller's performance shall in all ways strictly conform with all applicable State, Federal and local laws, regulations, safety orders, and working conditions to which it is subject including, but not limited to, safety rules and regulations prevailing wages under the California Labor Code. Seller shall execute and deliver any and all documents as may be required to effect or evidence compliance.

ARTICLE 15. EQUAL OPPORTUNITY EMPLOYER: It is the policy of Buyer that in connection with all materials furnished or work performed under this PO, there be no discrimination against employees because of race, religion, color, sex or national origin, and therefore the Seller agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment Practices Act.

ARTICLE 16. PERMITS OR LICENSES: Seller and all of its employees or agents shall secure and maintain in force such licenses and permits as are required by law, and by the City, in connection with the furnishing of Material, Equipment, and/or Services herein requested.

ARTICLE 17. INDEMNITY: Seller assumes all risk in connection with performance or non-performance of this PO. Seller shall indemnify, defend, and hold harmless Buyer and its elected officials, officers and employees, from all liabilities, obligations, orders, claims, actual damages, governmental fines or penalties, and expenses of defense with respect to such claims (including attorneys' fees and costs) of any kind or nature which may be caused by or arise from furnishing the Material, Equipment, and/or Services, whether such activities or performance thereof be by Seller or by anyone directly or indirectly employed or contracted with by Seller, and whether such liabilities, obligations, orders, claims, actual damages, governmental fines or penalties, and expenses of defense with respect to such claims (including attorneys' fees and costs) shall accrue or be discovered before or after termination of this agreement.

ARTICLE 18. TAXES: Unless prohibited by law, Seller shall pay and has included in the prices of this PO any federal, state or local tax, transportation tax, or other tax which is required to be imposed upon the items ordered hereunder, or by reason of their sale or delivery.

ARTICLE 19. TERMINATION FOR CONVENIENCE: Buyer shall have the right to terminate this PO in whole or in part at any time, and from time to time, by written or telegraphic notice effective upon receipt by Seller of such notice, even though Seller is not in breach of any obligation hereunder. Upon receipt of notice of termination, Seller shall immediately discontinue performance and shall comply with Buyer's instructions concerning disposition of completed and partially completed items, work in progress and materials acquired pursuant to this PO. Upon termination, Contractor shall be compensated only for those services or goods which have been adequately rendered and delivered to the District through the effective date of such termination. Contractor shall be entitled to no further compensation. However, said payment shall not exceed the price specified herein for such items. Seller shall advise the Buyer, in writing, of Seller's claim, if any, for termination costs within ten (10) days after receipt of the notice of termination. Termination in accordance with this article shall not affect Buyer's obligation to pay for items accepted by Buyer prior to such termination.

ARTICLE 20. GOVERNING LAW; VENUE; DEFINITIONS: The definition of terms used, interpretation of this PO and rights of all parties hereunder shall be construed under and governed by the laws of the State of California. Any litigation with respect to this PO shall be brought and conducted in Sacramento County, California.

ARTICLE 21. EXCUSE; WAIVER: Any act or omission of Buyer which Seller might claim as an excuse for its own failure to perform shall be deemed waived by Seller unless it shall notify Buyer of its intention to assert such excuse within ten (10) days after the occurrence of any such act or omission. No action or failure to act by Buyer shall constitute a waiver of a right or duty afforded it under this PO, nor shall such action or failure to act constitute approval of or acquiescence in a breach, except as may be specifically agreed in writing. Seller expressly waives the effect of any statutory or common law provision which construes ambiguities in a contract against the party who drafted the contract.

ARTICLE 22. INSURANCE: If Seller or its employees or agents come onto Buyer's property in connection with this Purchase Order, Seller agrees to carry (i) Workers Compensation Insurance as required by law and Employer's Liability Insurance in the amount of \$1,000,000 per occurrence; (ii) Commercial General Liability Insurance covering personal injuries (including death) in the amount of \$1,000,000 per occurrence, \$ 2 million aggregate, and (iii) automobile liability insurance covering bodily injuries (including death) in the amount of \$1,000,000 per person, and \$1,000,000 per occurrence, property damage in the amount of \$1,000,000. Buyer shall be named as an "Additional Insured" by endorsement under the Commercial General Liability and Automobile Liability policies. The policy shall stipulate that the insurance afforded the Additional Insured shall apply as primary insurance and that any other insurance carried by Buyer will be excess only and will not contribute with this insurance. Seller shall submit written proof of such insurance to Buyer prior to entrance on Buyer's property. Seller shall supply such bonds as required by Buyer.

THIS CONCLUDES THE TERMS AND CONDITIONS DATED 9/8/2020 consisting of Article 1 through Article 22



Request for Bids

VACUUM EXCAVATOR

Bids due

August 27, 2020

Bids must be sent electronically by email to:

Bruce Kamilos, Assistant General Manger
Elk Grove Water District
bkamilos@egwd.org

B. Non-Collusion Affidavit:

Complete Non-Collusion Affidavit (Exhibit B) certifying that the bid is genuine and not collusive or sham.

6. Evaluation Criteria

Selection of qualified vendor will be based on the lowest responsive, responsible bidder. Additional questions may be asked of vendors and demonstrations may be conducted. Vendors will be notified of any additional required information or demonstrations after the written bids have been evaluated.

7. Schedule

The evaluation and contract schedule is as follows:

ACTION ITEM	DATE(S)
Issue Request for Bids	August 12, 2020
Bids due by 12:00 pm	August 27, 2020
Board of Directors Award of Contract, if necessary	September 15, 2020
Execute Purchase Order Contract	September 17, 2020

8. General Terms and Conditions

- A. EGWD will use the purchase order contract included as Exhibit C to procure the vacuum excavator. The vendor will be subject to all terms and conditions contained in the purchase order contract.
- B. Late Bids: It is the vendor's sole responsibility to ensure that bids are received by EGWD prior to the scheduled closing time specified in this RFB. Bids will not be accepted after the deadline.
- C. Non-commitment of EGWD: This Request for Bids does not commit EGWD to award a contract, to pay any costs incurred in the preparation of a bid to this request, or to procure or contract for services or goods. EGWD reserves the right to accept or reject any or all non-responsive bids received as a result of this request or to modify or cancel in part or in its entirety the Request for Bids if it is in the best interest of the EGWD to do so.
- D. Bid Validity Period: Submission of a bid will signify the vendor's agreement that the bid, and contents thereof, are valid for ninety (90) days following the submission of the bid and shall become part of the contract that is negotiated with the successful vendor.
- E. Documents to be Construed Together: The RFB, bid and all documents incorporated by reference in a contract entered into between the vendor and EGWD, and all modifications of said documents, shall be construed together as one document.
- F. Extra Work or Materials: EGWD shall have the right to make alterations, eliminations and additions in the work. Exercise of such right shall in no way void the contract. EGWD and the contractor shall agree upon the value of such extra work.

G. News Releases: News releases pertaining to the award of any contract resulting from this RFB shall not be made without prior approval of EGWD. EGWD's name shall not appear on customer lists advertising or other materials used to promote the contractor's services without prior written approval of EGWD.

The complete bid must be received by the date and time specified in Section 7 of this RFB.

Questions relating to this RFB may be addressed to Bruce Kamilos, Assistant General Manager, Florin Resource Conservation District, (916) 585-9385, bkamilos@egwd.org.



MARK J. MADISON, P.E.
GENERAL MANAGER

EXHIBIT A – SPECIFICATION, VACUUM EXCAVATOR

VENDORS NAME: RPO EQUIPMENT			
Model: VX 500 800 Boom			
DETAILED DESCRIPTION	BIDDERS RESPONSE		COMMENTS
General			
Vacuum Spoil Tank Capacity - Maximum of 800 Gallons	Comply <u>X</u>	Non-Comply _____	
Spoil Tank Tilt -Fixed at 40-50 Degree Angle	Comply <u>X</u>	Non-Comply _____	
Door Type - Full Diameter Full opening	Comply <u>X</u>	Non-Comply _____	
Drain Valve Minimum - 6"	Comply <u>X</u>	Non-Comply _____	
Inlet Valve Maximum - 4"	Comply <u>X</u>	Non-Comply _____	
Tank Shut Off - Electronic Float Primary	Comply <u>X</u>	Non-Comply _____	
Suction Hose Size - 4" Hoses	Comply <u>X</u>	Non-Comply _____	
POWER			
Engine 49hp (or comparable)	Comply <u>X</u>	Non-Comply _____	
Fuel Tank Capacity - 12-40 Gallons	Comply <u>X</u>	Non-Comply _____	
VACUUM SYSTEM			
Minimum CFM - 1000-1,025 cfm	Comply <u>X</u>	Non-Comply _____	1025
Vacuum Maximum - 14-16"HG	Comply <u>X</u>	Non-Comply _____	
VACUUM FILTRATION SYSTEM			
Cyclonic Filtration W/ Washable Filter	Comply <u>X</u>	Non-Comply _____	
Cyclone Debris Tank must be mounted with an opening door.	Comply <u>X</u>	Non-Comply _____	
FRESH WATER SYSTEM			
Pressure - 3000-4000 PSI	Comply <u>X</u>	Non-Comply _____	
Water Flow - Range of 3-6 GPM	Comply <u>X</u>	Non-Comply _____	
Water Hose Length - 50'	Comply <u>X</u>	Non-Comply _____	
Water Capacity - 200-800 Gallon	Comply <u>X</u>	Non-Comply _____	
Clutch Type - Electric	Comply <u>X</u>	Non-Comply _____	
Relief Valve - Water System must have a relief valve that returns water back to the freshwater tank.	Comply <u>X</u>	Non-Comply _____	

EXHIBIT A – SPECIFICATION, VACUUM EXCAVATOR

BOOM			
270° Rotation	Comply <u>X</u>	Non-Comply _____	
Wireless remote control operated	Comply <u>X</u>	Non-Comply _____	
4" - 6" Hose in tank	Comply <u>X</u>	Non-Comply _____	
SAFETY			
Is trailer compliant with NATM guidelines and FMVSS regulations?	Comply <u>X</u>	Non-Comply _____	
Is there lighting on or available for this equipment for lowlight operation	Comply <u>X</u>	Non-Comply _____	
Is operator training provided	Comply <u>X</u>	Non-Comply _____	Free For Life OF machine

EQUIPMENT WARRANTY

Vendor warrants equipment to be free from defects in material or workmanship under normal use and service for a period of two (2) years, parts and labor, from the date of delivery.

EXHIBIT "B"
NON-COLLUSION AFFIDAVIT

I, Rick Draper, being first duly sworn, depose and say that I am the Authorized Representative of RDV equipment the party making the attached bid; that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Name Rick Draper

Signature Rick Draper

Name Rick Draper

Title Account Manager

Dated 8-37-20

EXHIBIT "C"
PURCHASE ORDER
FLORIN RESOURCE CONSERVATION DISTRICT

Purchase Order No.

GL#

Contractor:		District:		
Name		Elk Grove Water District		
Address		9257 Elk Grove Blvd.		
City, State Zip		Elk Grove, CA 95624		
Attn:		Attn: Mark Madison, General Manager		
Phone:	Fax:	Phone:	Fax: 916.685.5376	
		916.685.3556		
E-mail:		E-mail: mmadison@egwd.org		
Project Information:		Ship To:		
		Elk Grove Water District		
		9257 Elk Grove Blvd.		
		Elk Grove, CA 95624		
		Attn: Mark Madison		
Please forward all invoices to accounts payable@egwd.org				
Order Date	Delivery Date	Ship Via	FOB	Payment Terms
	per contract terms			Net 30 days of invoice

District and Contractor agree as follows:

MATERIAL, EQUIPMENT AND/OR SERVICES TO BE PROVIDED: Vendor shall furnish the material, equipment and/or services described below which is incorporated into and made part of this Purchase Order. In the event of any conflict between the language in this Purchase Order and the language in the Professional Services Agreement or Construction Contract, the language in the Professional Services Agreement or Construction Contract shall prevail over the language in this Purchase Order.

Description Item No.	Estimated Quantity	Unit Price	Ext. Price	Delivery Date
Vacuum Excavator in accordance with attached Specifications, Vacuum Excavator	1	84,240		
<i>TAX @ 7.75%</i>		<i>6,528.60</i>		
<i>DMV</i>		<i>25.00</i>		
<i>CA TIME FEE</i>		<i>7.00</i>		
Total		98,800.60		

[Attach Additional Sheets if necessary]

[Signature page follows]

*Delivery
10 weeks
From DATE
OF EGWD
PO*

Florin Resource Conservation District

RDO Equipment Co.

By: _____
Mark J. Madison, P.E.
General Manager

By: Rick Draper
Rick Draper
Underground Account Manager

Attest:

By: _____
Stefani Philips
District Clerk

Approved as to Form:

By: Richard E. Nosky, Jr. 9-9-2020
Richard E. Nosky, Jr.
Attorney for Florin Resource Conservation District

PURCHASE ORDER TERMS AND CONDITIONS

ARTICLE 1. DEFINITIONS: The Term "District" as used in this PO means the FLORIN RESOURCE CONSERVATION DISTRICT, and the term "Contractor" means the person, firm, or corporation from whom the commodity of service described in the PO is ordered. The term "Material, Equipment, and/or Services" includes materials, supplies, equipment, drawings, data and other property to be furnished and all services including design, delivery, installation, inspection, and testing specified or required to furnish any material, equipment, and/or services.

ARTICLE 2. ACCEPTANCE OF THE CONTRACT: The attached PO shall be signed and returned by the Contractor within ten (10) calendar days after it is received by the Contractor. The receipt by the District of the signed PO or the initiation of performance under this PO by the Contractor shall constitute acceptance of the PO by the Contractor, including all of the terms and conditions herein. Acceptance is limited to the terms stated herein. Any additional or different terms and conditions proposed by the Contractor are rejected unless expressly agreed to in writing by an authorized representative of the District's Purchasing Department.

ARTICLE 3. COMPLETE AGREEMENT: This PO, including all applicable terms, conditions and specifications, shall constitute the sole and exclusive agreement between the parties. This PO supersedes all other writings and negotiations written or oral. District will not be responsible for goods delivered or services rendered without a PO properly signed by the District Purchasing Agent or authorized agent. When this PO covers a continuing service rendered over a stated period of time, Contractor must obtain a new order upon expiration of the time period to authorize the continuance of the service for an additional period of time.

ARTICLE 4. DEFAULT: The District may terminate the whole or any part of Contractor's work in any one of the following circumstances: (1) If the Contractor fails to make delivery or fails to perform within the time specified herein or any authorized extension thereof; or (2) If Contractor delivers nonconforming goods; or (3) If Contractor fails to perform in accordance with the material provisions of this PO, or so fails to make progress as to endanger performance of this PO in accordance with its terms. In the event of any such failure District will provide Contractor with written notice of the default and District's intention to terminate for default if Contractor fails to cure the default to District's satisfaction within seven (7) calendar days of District's notice. If Contractor fails to cure or correct the default to District's satisfaction within seven (7) days, District may, without further notice to Contractor, procure upon such terms and in such manner as the District may deem appropriate, items similar to those terminated, and the Contractor shall be liable to the District for any excess costs of such similar items; however, the Contractor shall continue the performance of this PO to the extent not terminated. The rights and remedies of the District provided in this clause shall not be exclusive, and are in addition to any other rights and remedies provided by law or under this PO.

ARTICLE 5. CHANGES: District may direct in writing changes, including additions to or deletions from the quantities originally ordered, or in the specifications or drawings. If any such change causes a material increase or decrease in the cost of, or the time required for, performance hereunder, an equitable adjustment shall be made in the price or schedule. Any claims for adjustment which Contractor believes result from any change directed by District shall be asserted in writing by Contractor no later than ten (10) days from the date of Contractor's receipt of any such direction. Equitable adjustments for any claims or changes under this agreement, including claims arising from terminations or suspensions directed under DEFAULT above, of this agreement, will be made by written Change Order. Nothing contained herein shall excuse Contractor from proceeding with the change as directed prior to negotiation of any adjustment. Whether made pursuant to this clause or by mutual agreement, changes shall not be binding upon the District, except when confirmed in writing by a member of the District's Purchasing Department.

ARTICLE 6. INVOICES: Unless otherwise specified in the PO, Contractor shall send District a single invoice upon completion of performance, if for one-time purchase of goods or services, or not less than monthly, for continuing service over a stated period of time. Payment shall not be made prior to receipt and acceptance of items and an invoice.

ARTICLE 7. PROVISIONS REQUIRED BY LAW DEEMED INSERTED: Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provisions is not inserted, or is not correctly inserted then upon application of either party the contract shall forthwith be physically amended to make such insertion or correct.

ARTICLE 8. RIGHT TO AUDIT: District reserves the right to access and audit the Contractor's records for a period of four (4) years after payment of any invoice.

ARTICLE 9. TITLE AND RISK OF LOSS: All prices shall be F.O.B. Destination. The Contractor shall be responsible for safe and adequate packing of the items, which shall conform to the carriers' requirements. The Contractor shall separately number all cases and packages, showing the corresponding numbers on the invoices. An itemized packing slip bearing this PO number shall be placed in each container. No extra charge shall be made for packaging or packing materials unless authority therefor is set forth in this PO. Contractor shall assume and pay for any and all loss or damage to the merchandise from any cause whatsoever until delivered to District at the specified destination.

ARTICLE 10. DELIVERY: Timely performance and deliveries are essential to this PO. The District reserves the right to refuse deliveries made in advance of the delivery schedule. Over shipment allowances, if authorized, will be applied to the entire order. If the District agrees to accept deliveries after the date of delivery has passed, the District shall have the right to direct the Contractor to make shipment to the delivery point set forth in this PO by the most expeditious means, and the total cost of such expedited shipment and handling shall be borne by the Contractor. Acceptance of late deliveries shall not be deemed a waiver of the District's right to hold the Contractor liable for any loss or damage resulting therefrom, nor shall it act as a modification of the Contractor's obligation to make future deliveries in accordance with the delivery schedule.

ARTICLE 11. DELAYS: Contractor will not be liable for delays in performing its obligations to the extent the delay is caused by an unforeseeable condition which is beyond Contractor's reasonable control and without Contractor's fault or negligence. Acts of God, such as storms or floods, as well as government priorities, acts of civil or military authorities, fires, strikes, epidemics, war or riot are examples of events which will be excusable for being beyond Contractor's reasonable control, only upon fulfillment of the following conditions: (a) within seven (7) days of the commencement of any excusable delay, Contractor shall provide District with written notice of the cause and extent thereof as well as a request for a schedule extension for the estimated duration thereof, and (b) within seven (7) days of the cessation of the event causing delay Contractor shall provide District with written notice of the actual delay incurred, upon receipt of which, the date of promised delivery shall be extended for the time actually lost by reason of an excusable delay.

ARTICLE 12. INSPECTION AND APPROVAL: All items are subject to final inspection and approval after delivery to District. If any items are defective in material or workmanship or otherwise not in conformity with the requirements of this PO, the District shall have the right to require Contractor to correct or replace them. Final acceptance or rejection shall be made by the District as promptly as practicable after delivery. Final acceptance shall be conclusive except with respect to latent defects, fraud or such gross mistakes as amount to fraud, or with respect to the District's rights under the "Warranty" clause.

ARTICLE 13. WARRANTIES-GUARANTEES: The Contractor warrants that the Items, at time of delivery, shall conform to the District's specifications, the requirements of this PO, approved sample or samples, if any, and are free from defects in design, material and workmanship. Unless otherwise specified in the PO, this warranty shall remain in effect for a one (1) year period after delivery or for such period of time as the item is normally warranted. At the District's option, the Contractor shall promptly either repair or replace defective items after receipt of the District's written notice of a defect. Transportation charges for the return and redelivery of defective items shall be borne by the Contractor. Contractor also warrants that said merchandise is free and clear of all liens and encumbrances whatsoever and the Contractor has good and marketable title to same, and Contractor agrees to indemnify, defend and hold the District, its officers, agents and employees free and harmless against any and all claimants to said merchandise.

ARTICLE 14. COMPLIANCE WITH ALL APPLICABLE LAWS: Contractor's performance shall in all ways strictly conform with all applicable State, Federal and local laws, regulations, safety orders, and working conditions to which it is subject including, but not limited to, safety rules and regulations prevailing wages under the California Labor Code. Contractor shall execute and deliver any and all documents as may be required to effect or evidence compliance.

ARTICLE 15. EQUAL OPPORTUNITY EMPLOYER: It is the policy of District that in connection with all materials furnished or work performed under this PO, there be no discrimination against employees because of race, religion, color, sex or national origin, and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment Practices Act.

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THIS CONCLUDES THE TERMS AND CONDITIONS DATED 01/14/2019 consisting of Article 1 through Article



RDO Equipment Co.
3980 Research Drive
Sacramento CA, 95838
Phone: (916) 643-0999 - Fax: (916) 643-0998

EGWD and Bruce Kalimos

I turned in the bid for the Vacuum Excavator with a mistake in the total price.

On Exhibit "C" it clearly shows my unit price as \$82,240 and my sales tax @ 7.75% to be \$6,528.60 and DMV at \$25.00 and CA Tire Tax at \$7.00 "But" I inadvertently had an addition mistake and provided the wrong total.

Again the correct number at bottom of Exhibit "C" should have been and the final sales price is:

Unit Price	\$84,240.00
Tax @ 7.75%	\$6,528.60
DMV	\$25.00
Tire Tax	\$7.00
Total Sales Price	\$90,800.60

Rick Droper

VX50 VACUUM EXCAVATOR VERMEER VACUUM EXCAVATOR BY MCLAUGHLIN



NO HASSLE HOSE.

Hang the suction hose on the side of the machine when moving between jobsites instead of coiling or disconnecting it, increasing productivity and reducing operator fatigue.



CAM-OVER REAR DOOR.

Provides a 360-degree positive seal, even under reverse pressure without additional clamping requirements. The highly reliable cam-over door has a no in-tank moving parts, so all maintenance is external.



THREE-STAGE CYCLONIC FILTRATION.

Engineered to prolong filter and blower life, the system is suitable for wet and dry applications. The cyclones use a tuned vortex system in which the outer vortex spiral forces small particles to fall into a separate canister. The filtered stream then passes up through the inner cyclone tube and is carried to the final poly filter.



IN-TANK WASHDOWN.

Delivers a high-pressure water spray to the tank interior helping simultaneously dump material and clean the inside of the tank. Saves clean up time and makes it easier to remove difficult debris.



AUTO BELT TENSIONERS.

Keeps proper belt tensions at all times and extends belt life.



REMOTE DRAINS.

Remote fluid drains and grease points are centrally located near operator controls for ease of service.

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VX50[®] 500/500LT/800/800LT VERMEER VACUUM EXCAVATORS BUILT BY MCLAUGHLIN

ENGINE

Make and Model: Kubota Tier 4 Final

Fuel Type: Diesel

Gross Horsepower: 49 hp (36.5 kw)

Number of Cylinders: 4

Cooling Method: Water/Antifreeze

Fuel Tank: 24 gal (90.8 L)

Enclosure: Full Sound Dampening with Lockable Doors

Auto Belt Tensioner: Blower and Water Pump

SPOIL TANK

Spoil Tank Capacity: 500/800 gal (1,892.7/3,028.3 L)

Rear Door Type: Cam-Over Hydraulic

In-Tank Washdown: Standard

Full Tank Shutoff: Mechanical float/Electric shutdown

Tank Lift Type: Dual cylinder

VACUUM

Filtration: 3 Stage Cyclonic - Standard

Final Filter: 2 Micron Washable Filter

Vacuum Blower Type: PD Blower

Vacuum Blower: 1,025 cfm (29 cm m/min)

Vacuum Mercury: 15" hg (.5 bar)

Hose Length: (2) 15' (4.6 m)

Hose Diameter: 4" (10.2 cm)

WATER SYSTEM

Water Pump Flow: 5.6 gpm (21.2 L/min)

Water Pump Pressure, max: 3,000 psi

Clutch Type: Electric Auto Clutch

High Pressure Hose Length: 50' (15 m)

Low Water Shutoff: Electric

GENERAL WEIGHTS & DIMENSIONS: 500 GALLON

Empty Weight: 6,370 lbs (3,025.5 kg)

Length: 203.5" (516.9 cm)

Width: 98.1" (249.2 cm)

Height: 85.9" (218.2 cm)

Number of Water Tanks: (2) 125 gal (473.2 L)

GVWR: 12,000 lbs (5,443.1 kg)

Trailer Axles: (2) 6,000 lbs (2,721 kg)

GENERAL WEIGHTS & DIMENSIONS: 500 GALLON LT

Empty Weight: 6,250 lbs (2,834.9 kg)

Length: 203.5" (516.9 cm)

Width: 98.1" (249.2 cm)

Height: 85.9" (218.2 cm)

Number of Water Tanks: (2) 50 gal (189.3 L)

GVWR: 9,999 lb (4,535.5 kg)

Trailer Axles: (2) 6,000 lbs (2,721 kg)

GENERAL WEIGHTS & DIMENSIONS: 800 GALLON

Empty Weight: 7,270 lbs (3,297.6 kg)

Length: 237.3" (602.7 cm)

Width: 98.1" (249.2 cm)

Height: 91.9" (233.4 cm)

Number of Water Tanks: (2) 205 gal (776 L)

GVWR : 18,000 lbs (8,164.7 kg)

Trailer Axles: (2) 9,000 lbs (4,082.3 kg)

GENERAL WEIGHTS & DIMENSIONS: 800 GALLON LT

Empty Weight: 7,170 lbs (3,252.3 kg)

Length: 237.3" (602.7 cm)

Width: 98.1" (249.2 cm)

Height: 91.9" (233.4 cm)

Number of Water Tanks: (2) 125 gal (473.2 L)

GVWR: 16,000 lbs (7,257.5 kg)

Trailer Axles: (2) 9,000 lbs (4,082.3 kg)

AVAILABLE OPTIONS

Reverse Flow: Standard

Strong Arm: 500: N/A; 500LT: Yes; 800: Yes; 800LT: N/A

Hot Box Water Heater: Yes

Arrow Board: Optional

No Hassle Hose: Optional

Hydraulic Boom: 500: Yes; 500LT: N/A; 800: Yes; 800LT: N/A

Specifications subject to change without notice.

Equipment shown is for illustrative purposes only and may display optional accessories or components. Please contact your local Vermeer dealer for more information on machine specifications. Vermeer, the Vermeer logo, Equipped to Do More, Navigator and Firestick are trademarks of Vermeer Manufacturing Company in the U.S. and/or other countries. McLaughlin and the McLaughlin logo are trademarks of McLaughlin Group Inc. ©2018 McLaughlin Group, Inc. All Rights Reserved. © 2018 Vermeer Corporation. All Rights Reserved. Printed in the U.S.A. Please recycle.

mclaughlinunderground.com | 864-277-5870

NJPA Contract #070313-VRM
GSA Contract #GS-30F-0008S

McLAUGHLIN[®]
A VERMEER COMPANY

PN 296379282

Attachment 2



RDO Equipment Co.
3980 Research Drive
Sacramento CA, 95838
Phone: (916) 643-0999 - Fax: (916) 643-0998

EGWD and Bruce Kalimos

I turned in the bid for the Vacuum Excavator with a mistake in the total price.

On Exhibit "C" it clearly shows my unit price as \$82,240 and my sales tax @ 7.75% to be \$6,528.60 and DMV at \$25.00 and CA Tire Tax at \$7.00 "But" I inadvertently had an addition mistake and provided the wrong total.

Again the correct number at bottom of Exhibit "C" should have been and the final sales price is:

Unit Price	\$84,240.00
Tax @ 7.75%	\$6,528.60
DMV	\$25.00
Tire Tax	\$7.00
Total Sales Price	\$90,800.60

Rick Droper

September 15, 2020

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Mark J. Madison, General Manager

SUBJECT: **SACRAMENTO CENTRAL GROUNDWATER AUTHORITY FISCAL YEAR 2020-21 CONTRIBUTION**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors authorize the General Manager to pay the Fiscal Year 2020-21 contribution, in the amount of \$73,464, to the Sacramento Central Groundwater Authority.

SUMMARY

On May 13, 2020, the Sacramento Central Groundwater Authority (SCGA) adopted the proposed Fiscal Year (FY) 2020-21 budget, which specified the contribution amounts from member agencies, including the Florin Resource Conservation District/Elk Grove Water District (FRCD/EGWD). The contribution amount for FRCD/EGWD is \$73,464. Because this contribution amount exceeds the General Manager's approval authority of \$50,000, this payment must be approved by the FRCD Board of Directors (Board).

It is recommended that the Board authorize the General Manager to pay the FY 2020-21 contribution, in the amount of \$73,464, to SCGA.

DISCUSSION

Background

On May 13, 2020, SCGA adopted the proposed FY 2020-21 budget, which specified the contribution amounts from member agencies, including the FRCD/EGWD.

On July 6, 2020, the County of Sacramento (Sac County) invoiced the FRCD/EGWD, on behalf of SCGA, \$73,464, for its annual contribution toward the SCGA FY 2020-21 budget (attached).

Present Situation

FRCD/EGWD continues to be a governing Board Member of SCGA and has been very active in working with SCGA and associated working groups to develop a Groundwater Sustainability Plan (GSP) for the South American Groundwater Subbasin. This GSP is

September 15, 2020

SACRAMENTO CENTRAL GROUNDWATER AUTHORITY FISCAL YEAR 2020-21 CONTRIBUTION

Page 2

required pursuant to the 2014 Sustainability Groundwater Management Act (SGMA) and is due to the State on January 31, 2022.

The recent invoice from Sac County essentially includes the annual dues assessed to remain as an active participant in SCGA. The invoice amount has increased by \$6,635 from the FY 2019-20 amount, due to the elevated costs involved in preparing the GSP. It is anticipated that following the completion of the GSP, the FRCD/EGWD annual contribution amounts should be reduced to below \$50,000 per year.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental considerations associated with this item.

STRATEGIC PLAN CONFORMITY

This item complies with the FRCD/EGWD 2020-2025 Strategic Plan as Strategic Goal 7, Water Industry Leadership, because it recommends an ongoing goal of demonstrating water industry leadership through partnership and active participation in regional and statewide efforts. More specific as an objective to achieve that Goal, it is recommended that the FRCD/EGWD “participate and actively engage in local and regional water associations, agencies and committees to address regional statewide water efforts.”

FINANCIAL SUMMARY

Funds for the full contribution amount (\$73,464) have been budgeted for, and approved, in the EGWD’s FY 2020-21 Operating Budget.

Respectfully submitted,



MARK J. MADISON
GENERAL MANAGER

MJM/bk

Attachment

827 7th St, Rm 301
Sacramento, CA 95814



Sacramento Central Groundwater Authority
*Managing Groundwater Resources
in Central Sacramento County*

Tel: (916) 874-6851
Fax: (916) 874-5698
www.scgah2o.org

July 2, 2020

Darrell K. Fek
Interim Executive Director

California-American
Water Company

City of Elk Grove

City of Folsom

City of Rancho Cordova

City of Sacramento

County of Sacramento

Florin Resource Conservation
District/Elk Grove Water
Service

Golden State Water Company

Orochumne-Hartnell
Water District

Rancho Murieta Community
Services District

Sacramento Regional
County Sanitation District

Agricultural Representative

Agricultural-Residential
Representative

Commercial/Industrial
Representative

Conservation Landowners

Public Agencies/Self-
Supplied Representative

Mark Madison
Elk Grove Water District/Florin Resource Conservation District
9257 Elk Grove Blvd, STE A
Elk Grove, CA 95624

RE: FY 2020-21 Annual Contribution to Sacramento Central Groundwater
Authority (SCGA)

The SCGA was established to maintain the long-term sustainable yield of the Central Sacramento County Groundwater Basin according to the provisions of the Central Sacramento County Groundwater Management Plan.

Per Resolution 2020-01 of the Sacramento Central Groundwater Authority, adopted by the Authority on May 13, 2020, please remit the annual contribution for the FY 2020-21 SCGA budget as detailed below.

Elk Grove Water District/Florin Resource Conservation District **\$73,464.00**

Remittance is due and payable within 30 days of receipt of this billing. Please make check(s) payable to Sacramento County Water Agency and send remittance to the following address:

Sacramento Central Groundwater Authority
c/o Finance-Fiscal Services
P.O. Box 1587
Sacramento, CA 95812-1587
Attention: Accounts Receivable

If you have any questions regarding this, please contact Trang Ha at (916)874-1929 or by email at hat@saccounty.net.



RECEIVED
JUL 14 2020

INVOICE

COUNTY OF SACRAMENTO
PO BOX 1587 SACRAMENTO, CA 95812
(916) 874-6701

07/06/2020

Mailing Address

1000000665
FINANCE MANAGER - PATRICK LEE
FRCD - ELK GROVE WATER SERVICES
9257 ELK GROVE BLVD STE A
ELK GROVE CA 95624

Billing Customer

1000000665
FINANCE MANAGER - PATRICK LEE
FRCD - ELK GROVE WATER SERVICES
9257 ELK GROVE BLVD STE A
ELK GROVE CA 95624

Billing Date 07/06/2020
Charges Posted Through 07/06/2020
Terms PAYABLE IMMEDIATELY

Order
Billing Document 90388148
Location
Location Desc.

Description	Amount
2020/2021 Annual Contribution to SCGA	73,464.00
Total Amount Due	\$ 73,464.00

FRCD / EGWS	
AMOUNT	_____
APPROVED	_____
APPROVED BY _____	DATE _____
ENTERED BY _____	DATE _____
JOB REFERENCE _____	_____
GL CODE _____	_____

Be advised, projects will not be accepted nor will performance bonds be released until all outstanding fees have been paid in full.
Please refer to Account Statement for all transactions affecting your account balance.

Page 1/1

Return this portion with your payment - Make check payable to County of Sacramento

COUNTY OF SACRAMENTO
PO BOX 1587 SACRAMENTO, CA 95812
(916) 874-6701

FINANCE MANAGER - PATRICK LEE
FRCD - ELK GROVE WATER SERVICES
9257 ELK GROVE BLVD STE A
ELK GROVE CA 95624

Due Date	07/06/2020
Customer	1000000665
Order	
Billing Document	90388148
Business Area	096B
Funds Center	0960001
Amount Due	\$ 73,464.00
Amount Enclosed	\$ _____

SACRAMENTO CENTRAL GROUNDWATER AUTHORITY

RESOLUTION NO. 2020-01

**RESOLUTION ADOPTING AND ASSIGNING COSTS TO FUND
ADMINISTRATIVE AND PROGRAM BUDGETS FOR FISCAL YEAR
2020/2021 AND ADJUST ANNUAL CONTRIBUTIONS**

WHEREAS, on August 29, 2006 the Joint Powers Agreement Between the City of Elk Grove, the City of Folsom, the City of Rancho Cordova, the City of Sacramento and the County of Sacramento Creating the Sacramento Central Groundwater Authority (“JPA”) established a separate public entity identified as the Sacramento Central Groundwater Authority (“AUTHORITY”) with its own Board of Directors; and

WHEREAS, the AUTHORITY was created to maintain the long-term sustainable yield of the Central Basin in accordance with the Central Sacramento County Groundwater Management Plan; and

WHEREAS, the JPA identifies member annual contributions to fund the purposes of the AUTHORITY;

WHEREAS, Section 8(e) of the JPA provides for the AUTHORITY’s adjustment of funding contributions subject to compliance with Section 8 (c) which requires an affirmative vote of eleven of the sixteen members of the governing board that includes affirmative votes by all of the representatives of the Cities of Elk Grove, Folsom, Rancho Cordova and Sacramento, and the County of Sacramento;

WHEREAS, the AUTHORITY’s administrative budget for fiscal year 2020/2021 is specified in Attachment A. The budget includes projections of revenues, staff expenses, consultant expenses, office expenses and Groundwater Management Plan related expenses. The administrative budget is required to finance the administrative activities necessary to manage the Central Sacramento County groundwater management area.

NOW, THEREFORE, be it resolved by the SCGA Board of Directors:

1. The above recitals are correct and the SCGA Board of Directors so finds and determines.
2. The SCGA Board of Directors finds and determines that:

- a. The SCGA administrative budget for fiscal year 2020/2021 as specified in Attachment A is hereby adopted; and
- b. The annual contributions to fund the SCGA administrative budget for fiscal year 2020/2021 are revised from the initial funding contributions identified in the JPA Section 8(d), and annual contributions for fiscal year 2020/2021 will be calculated pursuant to Attachment B; and
- c. Billing for the fiscal year 2020/2021 annual contributions shall be mailed not later than thirty (30) days following the adoption of this resolution with payment to be made within thirty (30) days of receipt of billing.

ON A MOTION by Director **Rauh**, and seconded by Director **Thompson**, the foregoing resolution was passed and adopted by the Board of Directors of SCGA this 13th day of May, 2020, by the following vote, to wit:

AYES: Directors, Eising, Ewart, Fadl, Jacobs, Liebig, Madison, Martin, Ocenosak, Rauh, Schubert, Thandi, Thompson, Wackman, Werder, Williams

NOES: Directors, (None)

ABSENT: Directors, Aragon

ABSTAIN: Directors, (None)

RECUSAL: Directors, (None)
(PER POLITICAL REFORM ACT (§ 18702.5.))



(SEAL)

A handwritten signature in black ink, appearing to read "Jacob Eising".

Chair of the Board of Directors
 of the Sacramento Central Groundwater
 Authority, a duly formed Joint Powers
 Authority

ATTEST: Renee McClain-White
 Clerk of the Board of Directors of
 the Sacramento Central Groundwater Authority

ATTACHMENT A - FISCAL YEAR 2020-2021 Authority's Budget (Page 1 of 3)

FUND: Sacramento Central Groundwater Authority (0968)

ACTIVITY: Groundwater Supply Operations (0960001)

FISCAL YEAR 2020-2021

	Actual 2012-2013	Actual 2013-14	Actual 2014-15	Actual 2015-16	Actual 2016-17	Actual 2017-18	Actual 2018-19	Adopted Budget 2019-20	Estimated 2019-20	Requested 2020-21
MEANS OF FINANCING										
Reserves:										
Prior Year Fund Balance	\$ 714,927	\$ 139,454	\$ 116,451	\$ 357,143	\$ 248,656	\$ 110,227	\$ 152,332	\$ 131,150	\$ 131,150	\$ -
Revenues:										
Contributions from Member Agencies	254,492	244,222	236,952	210,423	565,568	641,585	852,707	873,499	873,499	1,238,539
Interfund Charges (Transfer In / Out) reimbursement from SCGA WPP fund	-	-	-	-	-	-	-	-	-	-
Reserve Release	-	-	278,934	37,139	103,437	118,334	-	-	-	309,262
Interest Income	6,332	864	2,250	1,503	6,443	8,417	15,770	14,250	15,001	6,001
Grant Reimbursement/Contributions from Other Agencies	-	-	91,595	108,229	-	-	-	37,500	-	1,363,251
Encumbrance Rollover from Prior Year	(1,370)	1,870	-	-	-	-	-	-	-	-
Total Means of Financing	\$ 973,381	\$ 386,410	\$ 726,222	\$ 714,437	\$ 924,104	\$ 878,563	\$ 1,020,809	\$ 1,056,399	\$ 1,019,650	\$ 2,915,083
FINANCING USES										
Provision for Reserves	\$ 707,430	\$ 31,626	\$ -	\$ -	\$ -	\$ -	\$ 199,109	\$ 68,668	\$ 68,668	\$ -
Interfund Charges (Transfer In / Out) reimbursement from SCGA WPP fund	-	-	-	-	-	-	-	-	-	-
Salaries / Benefits	-	-	-	-	-	-	-	-	-	-
Services & Supplies	126,497	238,333	369,079	465,701	810,525	726,231	693,550	987,731	950,982	2,915,083
Other Charges	-	-	-	-	-	-	-	-	-	-
Total Financing Uses	\$ 833,927	\$ 269,959	\$ 369,079	\$ 465,781	\$ 810,525	\$ 726,231	\$ 893,659	\$ 1,056,399	\$ 1,019,650	\$ 2,915,083
<i>AJE for prior year reduction in interest revenue</i>					\$ (3,352)					
ENDING FUND BALANCE	\$ 139,454	\$ 116,451	\$ 357,143	\$ 248,656	\$ 110,227	\$ 152,332	\$ 131,150	\$ -	\$ -	\$ -

20% Minimum Reserve Amount

\$ 583,017

**ATTACHMENT A - FISCAL YEAR 2020-2021 Authority's 2-Year Budget Breakdown
(Page 2 of 3)**

ATTACHMENT A - Reserve Account Contributions/(Releases) Authority's Budget (Page 1 of 3)	Adopted FY19/20 Budget	Proposed FY20/21 Budget
Reserve Account		
Reserve Account Balance 7/1	\$ 398,429	\$ 467,097
Reserve Account Contributions/(Releases)	68,668	(309,292)
Remaining Reserve Balance	<u>\$ 467,097</u>	<u>\$ 157,805</u>
Operating Account		
Beginning Operating Fund Balance	\$ 131,150	\$ -
Revenues:		
Contributions from Member Agencies	873,499	1,236,539
Reserve Release	-	309,292
Interest Income	14,250	6,001
Grants/Contributions from Other Agencies	37,500	1,363,251
Total Means of Financing	<u>\$ 1,056,399</u>	<u>\$ 2,915,083</u>
FINANCING USES		
Salaries/Benefits	\$ -	\$ -
Services & Supplies:		
Staff Expenses	467,682	452,907
Consultant Expenses	507,489	2,449,616
Office Expenses	12,560	12,560
Provision for Reserve	68,668	-
Total Financing Uses	<u>\$ 1,056,399</u>	<u>\$ 2,915,083</u>

ATTACHMENT A - FISCAL YEAR 2020-2021 Quarterly Operating Expenses and Revenues (Page 3 of 3)

Operating Expenses	Amended Budget (\$ Dollar)	Notes
1. Staff Expenses		"Staff Expenses" were not covered in the cost breakdown provided in the GMP
Administration Support	\$ 336,149	County Administrative and Technical Staff, etc. (G/L 20293403)
Legal Counsel	93,439	County Counsel (G/L 20253100)
Financial	18,178	County Water Resource Finance/Accounting Staff (G/L 20293403)
AFS Contract Services	3,641	Contract payment & writing allocation costs and AR (G/L 20293401=\$619 and G/L 20291900=\$3,022)
Travel/Conference	1,500	G/L 20202900
Total Staff Expenses	\$ 452,907	
2. Consultant Expenses		
Audit Report	\$ 6,000	Audit Expense (G/L 20250500)
Technical Services	2,443,616	Consultant Services (G/L 20259100)
Total Consultant Expenses	\$ 2,449,616	
3. Office Expenses		
General Liability Insurance	\$ 6,500	Annual premium paid to Sacramento County Risk Management (G/L 20205200)
IT Support/Web Support	5,760	Website Development and Maintenance (G/L 20291100)
Office Supplies/Postage	150	G/L 20207600
Dues & Subscriptions	150	Membership dues (G/L 20206100)
Total Office Expenses	\$ 12,560	
GRAND TOTAL	\$ 2,915,083	

Note 1. List of projected outside legal services with estimated costs for current fiscal year only.

	Dollars (\$)
1 General Counsel	\$ 33,439
2 Rates/P218 - Colantuono Highsmith & Whatley	20,000
3 On-Call Counsel	40,000
Total	\$ 93,439

Note 2. List of projected consultant services with estimated costs for current fiscal year only.

	Dollars (\$)
1 On-Call - GEI (amendment 6 remainder)	\$ 5,000
2 On-Call - GEI (Staffing)	550,000
3 Rate Study - HDR	50,000
4 LWA GSP Development	962,725
5 WC GSP Development	855,891
6 LWA Real-time Monitoring CASGEM	20,000
Total	\$ 2,443,616

5/7/2020

ATTACHMENT B (Page 1 of 2)
Authority's Members Contribution (FISCAL YEAR 2020-2021)

	Base Contribution	Connection Contribution	Groundwater Usage Contribution	Total Annual Contribution
Board Members				
City of Folsom	\$ 20,000	\$ 18,802	\$ -	\$ 38,802
City of Rancho Cordova	20,000	-	-	20,000
City of Sacramento	20,000	192,245	20,752	232,997
City of Elk Grove	20,000	-	-	20,000
County of Sacramento/ SCWA	20,000	108,094	168,081	295,175
FRCD/Elk Grove Water District	10,000	25,012	38,452	73,464
Rancho Muriela CSD	10,000	1,000	-	11,000
Cal-Am Water Company	10,000	73,117	147,640	230,757
Golden State Water Company	10,000	30,299	80,513	120,812
Omochumne-Hartnell Water District	-	-	-	-
SRCS D	10,000	-	-	10,000
Ag Interests	-	-	138,531	138,531
Ag-Res Interests	-	-	44,001	44,001
Comm/Industrial Self Supplied	-	-	-	-
Public Agency Self Supplied	-	-	-	-
Conservation Land Owners	-	-	-	-
Total	\$ 150,000	\$ 448,569	\$ 637,970	\$ 1,236,539

Base Contribution Component

- Annual Base Contribution is \$10,000 for non-signatory public agency members and \$20,000 for signatory members

Connection Contribution Component

- Annual Connection Contribution is \$1,000 plus \$2.05 per connection for number of water service connections over the 1,000 connection minimum
- An annual minimum Connection Contribution of \$1,000 is assessed for water districts with less than the 1,000 connection minimum

Groundwater Usage Component

- Annual Groundwater Usage Contribution is \$9.42/acre-foot of groundwater pumped from the basin averaged over previous three calendar years
- Annual Groundwater Usage Contribution by Agriculture is 25-percent of the estimated annual pumping (as determined by SCWA) at the rate of \$9.42/acre-foot and paid out of SCWA Zone 13 funds
- Annual Groundwater Usage Contribution by Agriculture/Residential is 25-percent of the estimated annual pumping (as determined by SCWA) at the rate of \$9.42/acre-foot and paid out of SCWA Zone 13 funds

ATTACHMENT B (Page 2 of 2)
Groundwater Usage Component (FISCAL YEAR 2020-2021)

Water Purveyors	Pumping Amount (acre-feet)	Exclusion (acre-feet)	Net Pumping (acre-feet)	Rate (\$/acre-foot)	Contribution
Commercial/Industrial Self Supplied	0	0	0	\$ 9.42	\$ -
Public Agencies/Self Supplied	0	0	0	9.42	-
FRCD/Elk Grove Water District	4,082	0	4,082	9.42	38,452
Orochumne-Hartnell Water District	0	0	0	9.42	-
Rancho Murieta CSD	0	0	0	9.42	-
California-American Water Co.	15,673	0	15,673	9.42	147,640
Golden State Water Company	8,547	0	8,547	9.42	80,513
County of Sacramento/ SCWA	17,843	0	17,843	9.42	168,081
City of Sacramento	2,203	0	2,203	9.42	20,752
Ag and Conservation Land Owners	25% of estimated pumping (See Note 1)				
Agricultural Interests	58,824	25%	14,706	9.42	138,531
Conservation Land Owners	0	25%	0	9.42	-
Agriculture-Residential	25% of estimated pumping (See Note 1)				
Agriculture-Residential	18,684	25%	4,671	9.42	44,001
Total					\$ 637,970

Note 1. 25% of estimated Ag and Ag-Res pumping is used to account for net groundwater loss from crop evapotranspiration, consumption, and runoff losses

Water Service Connection Component (FISCAL YEAR 2020-2021)

Water Purveyors	Number of Connections	Minimum Number of Connections	Number of Connections Exceeding Minimum	Rate (\$/connection)	Contribution
Commercial/Industrial Self Supplied	-	1,000	-	\$ 2.05	\$ -
Public Agencies/Self Supplied	-	1,000	-	2.05	-
City of Folsom	9,684	1,000	8,684	2.05	18,802
City of Sacramento	94,290	1,000	93,290	2.05	192,245
FRCD/Elk Grove Water District	12,713	1,000	11,713	2.05	25,012
Orochumne-Hartnell Water District	-	1,000	-	2.05	-
Rancho Murieta CSD	768	1,000	-	2.05	1,000
California-American Water Co.	36,179	1,000	35,179	2.05	73,117
Golden State Water Company	15,292	1,000	14,292	2.05	30,299
County of Sacramento/ SCWA	53,241	1,000	52,241	2.05	108,094
Total					\$ 448,569

September 15, 2020

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce M. Kamilos, Assistant General Manager

SUBJECT: **AMEND AND REPLACE PUBLIC WORKS CONSTRUCTION CONTRACTS POLICY AND APPROVE DELIVERY METHOD FOR ADMINISTRATION BUILDING PROJECT**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors:

1. Adopt Resolution No. 09.15.20.01, amending and replacing the Public Works Construction Contracts Policy; and
2. Approve the design-assist/build delivery method for the Tenant Improvements, District Administration Building project.

SUMMARY

The Florin Resource Conservation District (FRCD) is currently in escrow to purchase property for the purpose of constructing tenant improvements to the building located on the property. On August 24, 2020, the Building Improvements Advisory Committee (BIAC) met to discuss the timeline of activities related to the project and to agree on a recommended project delivery method. At the BIAC meeting, Bob Earl, FRCD's project management consultant, recommended the design-assist/build (DAB) method for the project. Staff also sought the opinion of two (2) reputable design firms and both agreed that the DAB method would be an excellent approach for the project. The BIAC agreed that the DAB approach is the preferred delivery method for the project and agreed to make that recommendation to the FRCD Board of Directors (Board) at the regular board meeting on September 15, 2020.

In order for the DAB approach to be used, staff has revised the Public Works Construction Contracts Policy (Policy) to include procedures and rules covering the DAB method. The revised Policy (attached) is provided for the Board's review.

DISCUSSION

Background

On November 14, 2018, the FRCD adopted Resolution No. 11.14.18.01, establishing the Public Works Construction Contracts Policy. This Policy established the FRCD officers' authority and procedural requirements for public works construction contracts. The Policy

**AMEND AND REPLACE PUBLIC WORKS CONSTRUCTION CONTRACTS POLICY
AND APPROVE DELIVERY METHOD FOR ADMINISTRATION BUILDING PROJECT**

Page 2

addresses two (2) types of delivery methods for public works projects, design-bid-build (DBB) and design/build (DB). The Policy identifies the procedures and rules when using the DBB method. The Policy, however, is silent on procedures and rules for public works construction contracts using the DB method.

Present Situation

The FRCD is currently in escrow to purchase property for the purpose of constructing tenant improvements to the building located on the property. The improved building would become the Elk Grove Water District's (EGWD) new administration building. On August 24, 2020, the BIAC met to discuss the timeline of activities related to the project and to agree on a recommended project delivery method. The BIAC included Directors Bob Gray and Sophia Scherman, EGWD staff personnel Mark Madison, Bruce Kamilos, Patrick Lee and Stefani Phillips, and FRCD-retained consultant Bob Earl.

Mr. Earl, who has considerable expertise in construction management, presented the DAB delivery method to the BIAC. Mr. Earl recommends that FRCD use the DAB method for the Tenant Improvements, District Administration Building project (Project). The DAB method can be summarized as follows:

The owner of a project, FRCD in this case, contracts separately with a designer and contractor. The design firm partially completes the design at which time a contractor is selected through a competitive process based upon a combination of qualifications and quantitative criteria. The contractor's contract is typically a two-part contract: the first part is for preconstruction services, and the second part is for construction services. During the preconstruction services phase, the contractor budgets the costs of the project at stages throughout the design. At an agreed-upon stage of the design, usually when the design is completed, the contractor then puts the project out to bid to the subcontractor community, and the contractor proposes a contract price for construction. The owner has the option to terminate the contractor contract at completion of preconstruction services, in addition to all other termination rights it has, if a contract price cannot be agreed upon or if the owner loses confidence in the contractor's ability to perform the construction.

The DAB method allows the owner to build a team where the designer and contractor work closely together to deliver a project that is well-conceived and constructible. Collaboration between the designer and contractor allows for value to be built into the project at all phases of design. Mr. Earl believes that the DAB approach will provide the

September 15, 2020

**AMEND AND REPLACE PUBLIC WORKS CONSTRUCTION CONTRACTS POLICY
AND APPROVE DELIVERY METHOD FOR ADMINISTRATION BUILDING PROJECT**

Page 3

best value for FRCD on the Project. Staff also sought the opinions of two (2) reputable design firms, Dreyfuss-Blackford Architecture and CDH Architecture, and both firms agreed that the DAB method would be an excellent approach for FRCD on the Project. The BIAC agreed that the DAB approach is the preferred delivery method for the Project and agreed to make that recommendation to the Board at the regular board meeting on September 15, 2020.

In order for FRCD to use the DAB method for the Project, staff has revised the Policy to include DAB as a delivery method. The redline version (Attachment 1) of the Policy has been provided for the Boards review. Section 7 of the revised Policy identifies the procedures and rules for public works construction constructs using the DAB method, as well as the DB and DBB methods.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental considerations associated with this item.

STRATEGIC PLAN CONFORMITY

The recommendation made in this staff report conforms to Goal 1, Governance and Customer Engagement, of the FRCD/EGWD 2020-2025 Strategic Plan which identifies the importance of conducting public affairs in an effective and transparent manner.

FINANCIAL SUMMARY

There is no financial impact associated with this item.

Respectfully submitted,



BRUCE M. KAMILOS
ASSISTANT GENERAL MANAGER

Attachments

RESOLUTION NO. 09.15.20.01

A RESOLUTION OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS AMENDING AND REPLACING THE PUBLIC WORKS CONSTRUCTION CONTRACTS POLICY

WHEREAS, the Florin Resource Conservation District (District) is required by California law to adopt purchasing policies and procedures; and

WHEREAS, California Public Resources Code, Division 9 set forth the authority and process for establishing purchasing policies and procedures; and

WHEREAS, an appropriate procurement policy will assist the District by documenting the bidding requirements and procedures for public works construction contracts; and

WHEREAS, the District Board of Directors (Board) adopted the Public Works Construction Contracts by Resolution No. 11.14.18.01; and

WHEREAS, the District wishes to amend and replace the Public Works Construction Contracts Policy to provide for three (3) project delivery methods; design-bid-build, design/build, and design-assist/build.

NOW THEREFORE, THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS DOES HEREBY RESOLVE:

SECTION 1. The Board hereby adopts the foregoing recitals as true and correct and incorporates them herein by reference.

SECTION 2. The Board hereby adopts Resolution 09.15.20.01, amending and replacing the Public Works Construction Contracts Policy as incorporated herein, and attached hereto as Exhibit "A."

SECTION 3. The Board Secretary shall certify to the adoption of this Resolution.

SECTION 4. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED by the Florin Resource Conservation District Board of Directors on this 15th day of September 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Tom Nelson
Chair

ATTEST:

Stefani Phillips
Board Secretary

APPROVED AS TO FORM:

Richard E. Nosky
District Legal Counsel

EXHIBIT “A”

FLORIN RESOURCE CONSERVATION DISTRICT

“PUBLIC WORKS CONSTRUCTION CONTRACTS POLICY”

[Attached behind this cover page]

FLORIN RESOURCE CONSERVATION DISTRICT

ADOPTED BY FRCD RESOLUTION NO. 09.15.20.01

PUBLIC WORKS CONSTRUCTION CONTRACTS POLICY

Purpose of the Policy: The purpose of this policy is to establish the Florin Resource Conservation District (District) officers' authority and procedural requirements for Public Works Construction Contracts. All contracts for public works construction services required by the District shall be made in accordance with this policy.

Section 1. Public Works Construction Projects shall include the construction, reconstruction, erection, alteration, renovation, improvement, demolition, painting or repair of any publicly owned, leased or operated facility.

Section 2. Capital improvement projects can be completed under numerous contractual formats between the owner, and design and construction service providers. Three delivery methods for public works projects are design-bid-build (DBB), design/build (DB) and design-assist/build (DAB). DB and DAB shall only be considered in accordance with California law. The District will utilize the method deemed most appropriate based on capacity, cost, risk and schedule:

(1) Design-bid-build (DBB): owner contracts separately with a designer and a contractor. The design firm is hired to deliver 100 percent complete design documents. The owner or agent then solicits fixed price bids from contractors to perform the work. Designers and contractors bear no contractual obligation to one another and the owner bears all risk associated with the completeness of the design documents.

(2) Design/build (DB): owner typically hires a single entity, the design/builder, to perform both design and construction under a single contract. Portions or all of the design and construction may be performed by the entity or subcontracted to other companies. DB is characterized by high levels of collaboration between the design and construction disciplines, input from multiple trades into the design, and a single entity bearing project risk. Typically, the general contractor is responsible contractually for this delivery method. One variation of DB is to have the builder provide the owner with a construction cost estimate at the 75% design stage. Based on the cost estimate, the owner reserves the option to sever ties with the builder and bid the project instead.

(3) Design-Assist/Build (DAB): owner contracts separately with a designer and contractor. The design firm partially completes the design at which time the contractor is selected through a competitive process based upon a combination of qualifications and quantitative criteria. The contractor's contract is typically a two-part contract: the first part is for pre-construction services, and the second part is for construction services, where the contract price for construction services is not established until after subcontractor bidding. During the preconstruction services phase, the contractor budgets the costs of the project

at stages throughout the design. At an agreed-upon stage of the design, usually when the design is completed, the contractor then puts the project out to bid to the subcontractor community, and the contractor proposes a contract price for construction. The owner has the option to terminate the contractor contract at completion of preconstruction services, in addition to all other termination rights it has, if a contract price cannot be agreed upon or if the owner loses confidence in the contractor's ability to perform the construction.

Section 3. Before a contract is signed by any District representative or is brought to the District Board of Directors (Board) as an agenda item, the contract must:

- (1) Include appropriate insurance and indemnification provisions reviewed by District Legal Counsel;
- (2) Be approved as to form by District Legal Counsel;
- (3) Be approved as to budget availability and purchasing procedural compliance by the General Manager or Finance Manager; and
- (4) Be signed by the other party unless it's a contract that must go before the Board and requires the other party to acquire payment and/or performance bonds. In this case, the contract shall be taken to the Board unsigned by either party.

Section 4. Each contract entered into under the policy shall be filed with the Finance Supervisor and shall be retained in accordance with the District's adopted retention policy.

Section 5. It is against District policy to split into smaller orders the contract for services for the purpose of evading the competitive bidding provisions of this policy.

Section 6. The General Manager or the Board may reject any or all bids received as part of the bidding process.

Section 7. The procedures and rules for public works construction contracts are as follows:

(1) *Public Works Construction Contracts (Contracts valued less than \$100,000) using the DBB method:* For Public Works Construction Contracts valued less than \$100,000, District staff shall use the following informal, competitive bidding procedures:

- i. Solicit informal bids or quotations by written request (via fax, e-mail, or mail) from at least three contractors, or justify why such quotations were not possible or justified;
- ii. The District shall select the Bidder quoting the lowest responsive, responsible quotation. If another Bidder is selected, the reasons for not selecting the Bidder with the lowest quote shall be documented and included as an attachment to the owner's record of contract;
- iii. **Execution of Contract.** A construction contract (short-form version) shall be used as the form of contract and must be approved by the General

Manager. Two (2) copies of the contract must be wet signed by the successful Bidder and both wet-signed copies returned to the District, together with complete, certified copies of the Performance Bond, Payment Bond and certificates of insurance, within 10 calendar days of the Bidder's receipt of the construction contract documents. Prior to the General Manager approving the contract, District Legal Counsel shall review the contract and provide approval as to the contract's form. After legal counsel review, the General Manager shall review the construction contract, the availability of budgeted funds to cover the contract, and compliance with proper contracting procedures;

- iv. A multiple year contract with a total cost that is projected to cost less than \$100,000 over the term of the contract shall be governed by the same procedures above.
- v. **Change Orders.** For contracts valued at less than \$100,000, the General Manager may approve change orders or contract amendments. Change orders more than 20% of the original contract must be reported to the Board at the next regular Board meeting. In the event that the change order and the original contract amount exceeds the General Managers signing authority of \$100,000, the change order must be approved by the Board.

(2) *Public Works Construction Contracts (Contracts valued at \$100,000 or more) using the DBB method:* For Public Works Construction Contracts valued at \$100,000 or more, District staff shall use the following formal, competitive bidding procedures:

- i. **Call for Bids.** After preparation of plans and specifications, a notice inviting sealed bids shall be published in a newspaper of general circulation in the District a minimum of 14 days in advance of the bid opening, however, it is preferred to give 3 weeks' notice before bid opening. The notice inviting sealed bids shall also be advertised on the District's website and shall be sent to such interested persons as may be determined by the General Manager.
 - a. Form of Call for Bids. The invitation for bids shall contain:
 - i. A statement that the plans and specifications of the Work to be constructed may be purchased at the District Office;
 - ii. A particular description of the portion of the Work advertised if less than the whole Work is advertised;
 - iii. A statement that the District will receive sealed bids for the construction of the Work advertised or any portion of the Work designated by the District;

- iv. A statement that the contract or contracts for the Work advertised will be awarded to the lowest responsive, responsible Bidder or Bidders, but that any or all bids may be rejected;
 - v. A statement of the time and place for opening the bids; and
 - vi. Such other information as may be required by the District.
- ii. **Submission of Bids.** Bids shall be submitted on forms supplied by the District, and under sealed cover. Each bid shall be accompanied by cash, a certified cashier's check, or bond secured from a surety company satisfactory to the District in the amount indicated within the bid documents, as bid security.
- iii. **Opening of Bids.** Bids shall be publicly opened at the time and place specified in the Call for Bids.
- iv. **Bid Acceptance and Evaluation.** Acceptance of any bid shall be by action of the Board. The Board reserves the right to waive any irregularity; to reject any or all bids, and to re-advertise for bids, or proceed to construct the Work, or any part of it with District forces.
 - a. Bids containing omissions, erasures, alterations, conditions, or additions not called for can be rejected.
- v. **Bid Award.** The Board shall award the contract for the Work to the lowest responsive, responsible Bidder.
 - a. In determining whether a bidder is responsible, consideration may be given to:
 - i. The ability, capacity and skill of the Bidder to perform the Work;
 - ii. The ability of the Bidder to perform the Work within the time specified without delay;
 - iii. The ability of the Bidder to perform the Work in a safe manner;
 - iv. The character, integrity, reputation, judgment, experience and efficiency of the Bidder; and
 - v. The quality of the Bidder's performance on previous work with the District.

vi. **Relief of Bidders.**

- a. A Bidder shall not be relieved of his/her bid unless by consent of the Board of Directors upon a showing by the Bidder to the satisfaction of the Board that:
 - i. A mistake was made; and
 - ii. The Bidder gave the District written notice within five days after the opening of bids of the mistake; specifying in the notice in detail how the mistake occurred; and
 - iii. The mistake made the bid materially different than the bidder intended it to be; and
 - iv. The mistake was made in filling out the bid and not due to error in judgment or carelessness in inspecting the site of the Work or in reading the plans or specifications.
 - v. A Bidder who claims a mistake or forfeits his/her bid security shall be prohibited from participating in further bidding on the project on which the mistake was claimed or security forfeited.

vii. **Return of Bid Guarantees.** After bids have been received and reviewed by the District, Bid Guarantees, except those submitted by the three lowest responsive, responsible Bidders, will be returned to the Bidders within 10 calendar days after the award of the contract. The Bid Guarantees of the three lowest responsive, responsible Bidders will be returned, except as noted otherwise in Section 7.4, "Failure to Execute Contract" of this Policy, within 10 calendar days after the successful Bidder has filed the specified bonds and proof of insurance and the Bidder and the District have executed a Contract.

viii. Regardless of their value, Public Works Construction Contracts for Work funded or financed with federal or state funds, pursuant to federal or state law requiring formal competitive bidding, shall be let by the formal competitive bidding procedures set forth above.

ix. **Execution of Contract.** A construction contract (long-form version) shall be used as the form of contract and must be approved by the General Manager. Two (2) copies of the contract must be wet signed by the successful Bidder and both wet-signed copies returned to the District, together with complete, certified copies of the Performance Bond, Payment Bond and certificates of insurance, within 10 calendar days of the Bidder's receipt of the construction contract documents. District Legal Counsel shall

review the contract and provide approval as to the contract's form. After legal counsel review, District staff shall prepare a staff report that identifies the availability of budgeted funds for the construction contract, and staff shall take the contract to the Board for approval authorizing the General Manager to execute the contract. Board approval may be by either adoption of a resolution or approval of a motion. Insurance certificates must be signed by a person authorized by the insurer to bind coverage on its behalf and must be accompanied by copies of all endorsements required by the contract. The District shall wet sign both copies of the contract and return one original, signed contract, with bonds and certificates of insurance to the contractor. **Change Orders.** For contracts valued more than \$100,000 but less than \$250,000, the General Manager may approve change orders or contract amendments that are less than 20% of the original contract. For contracts valued at more than \$250,000, the General Manager may approve change orders or contract amendments that are less than 10%. All change orders that exceed the set thresholds must be approved by the Board.

(3) *Public Works Construction Contracts using the DB or DAB method:* For Public Works Construction Contracts using the DB or DAB method, District staff shall use the following procedures:

- i. Solicit responses to a Request for Qualifications (RFQ) by written request (via fax, e-mail, or mail) from at least five (5) contractors;
- ii. Review the qualification statements with an Advisory Committee consisting of two (2) board members and key staff individuals. The Advisory Committee determines which contractors to solicit proposals from based on the criteria set forth in the RFQ;
- iii. Solicit responses to a Request for Proposals (RFP) from at least three (3) contractors based on item ii above. The RFP may request information at the District's option regarding each contractor's experience, the personnel to be assigned to the project, their approach to the construction, a preliminary construction schedule, their general conditions, their proposed fee for pre-construction services, and any comments on the District's construction contract agreement;
- iv. Review the proposals with the same Advisory Committee and determine which contractors to interview. Following the interviews, the Advisory Committee will determine the contractor with which it recommends negotiating a contract. The Advisory Committee shall make this recommendation to the Board for their approval;
- v. **Execution of Contract.** A construction contract tailored to fit the terms and conditions of the DB or DAB method shall be used. Two (2) copies of the contract must be wet signed by the successful contractor and both wet-

signed copies returned to the District, together with complete, certified copies of the Performance Bond, Payment Bond and certificates of insurance, within 10 calendar days of the contractor's receipt of the construction contract documents. District Legal Counsel shall review the contract and provide approval as to the contract's form. After legal counsel review, District staff shall prepare a staff report that identifies the availability of budgeted funds for the construction contract, and staff shall take the contract to the Board for approval authorizing the General Manager to execute the contract. Board approval may be by either adoption of a resolution or approval of a motion. Insurance certificates must be signed by a person authorized by the insurer to bind coverage on its behalf and must be accompanied by copies of all endorsements required by the contract. The District shall wet sign both copies of the contract and return one original, signed contract, with bonds and certificates of insurance to the contractor.

- vi. **Change Orders.** For contracts valued at less than \$100,000, the General Manager may approve change orders or contract amendments. Change orders more than 20% of the original contract must be reported to the Board at the next regular Board meeting. In the event that the change order and the original contract amount exceeds the General Managers signing authority of \$100,000, the change order must be approved by the Board. For contracts valued more than \$100,000 but less than \$250,000, the General Manager may approve change orders or contract amendments that are less than 20% of the original contract. For contracts valued at more than \$250,000, the General Manager may approve change orders or contract amendments that are less than 10%. All change orders that exceed the set thresholds must be approved by the Board.

(4) **Failure to Execute Contract.** If the Bidder/contractor to whom the contract is awarded fails to execute the contract and file the required bonds and insurance certificates within 10 calendar days from the time the contract forms are received by the Bidder/contractor, the award may be annulled and the Bidder's Bid Guarantee forfeited to the District up to the full amount. The contract may then be awarded to the next lowest responsive, responsible Bidder for the DBB method, or to another contractor selected by the Advisory Committee for the DB and DAB methods.

(5) **Performance and Payment Bonds.**

i. For Contracts valued at less than \$100,000

- 1. If the Total Contract Price exceeds \$25,000, any bidder to whom a contract is awarded shall execute and provide to District concurrently with the Contract a Payment Bond, equal to one hundred percent (100%) of the amount payable under the Contract

in a form provided or approved by the District. If such bonds are required, no payment will be made to Contractor until the bonds has been received and approved by the District.

2. Performance bonds are not required for contracts valued at less than \$100,000.

ii. *For Contracts valued at \$100,000 or more.*

1. Any bidder/contractor to whom a formal contract is awarded for any work shall supply on forms satisfactory to the District a Faithful Performance Bond in an amount equal to the total contract price, and a Laborer and Materialmen's Payment Bond in an amount equal to the total contract price. These bonds must be executed by an admitted surety, approved to conduct business in the State of California pursuant to California Code of Civil Procedure section 995.120. In addition to the extent required by law, the Bonds are to be accompanied by the documents required by Code of Civil Procedure section 995.660.
2. Each bond shall be secured from a surety company that meets all State of California bonding requirements, as defined in California Code of Civil Procedure Section 995.120 and is authorized by the State of California. Each bond shall be accompanied, upon request of District, with all documents required by California Code of Civil Procedure Section 995.660, to the extent required by law.

(6) **Insurance.**

- i. Before work commences under construction contract, the successful Bidder/contractor must provide the District proof of insurance in the form of a valid Certificate of Insurance. The successful Bidder's/contractor's insurance must meet all of the District's insurance requirements as specified in the construction contract, including naming the District as an additional insured. Insurance certificates must be signed by a person authorized by the insurer to bind coverage on its behalf and must be accompanied by copies of all endorsements.

(7) **Prequalification.**

- i. The General Manager or his/her designee is hereby authorized to prequalify bidders/contractors on District Work, if deemed appropriate by the General Manager. Bidders/contractors may only be prequalified on a project specific basis. The General Manager or his/her designee may designate one or more scoring systems consistent with the requirements of the Public Contract Code.

(8) Exemptions from Competitive Bidding Procedure.

- i. The competitive bidding procedure set forth above shall not apply for the following Work:
 - a. Force Account Work. Force Account Work shall mean work performed by District personnel, whether permanent or temporary.
 - b. Work Performed by a Utility or Public Entity. Work performed by a utility for the installation and/or relocation of utilities on behalf of the District or contracts for services with any public entity for plan check, inspection, or permitting.
 - c. When the service can be obtained from only one (1) source which has been reviewed and approved in writing by the General Manager and the District Board. Please refer to Section 8 of this policy.
 - d. In an emergency, defined as a situation where there is an immediate threat to life or property or where there is, or would be a disruption of a vital public service. Please refer to Section 9 of this policy.

Section 8. Sole Source Procurement:

(1) A sole source procurement is defined as any contract entered into without a competitive process, based on a justification that:

- i. Only one known source exists for supplies or services as determined by documented research; or
- ii. No other reasonable alternative source exists that meets the Districts requirements; or
- iii. Only one source meets the business needs of the District (e.g., compatibility, unique feature to meet District's business need, etc.); or
- iv. An urgent need for the construction work will not permit a delay resulting from competitive solicitation.
 - i.

(2) When the service can be obtained from only one (1) source which has been reviewed and approved in writing by the General Manager for purchases up to \$100,000, or the Board for purchases costing more than \$100,000 or when in the judgment of the General Manager or Board, that compliance with the procurement procedures are not in the best interest of the District, the procurement must be accompanied by written justification. The justification may require the requestor to provide information such as:

- i. A description of the unique features that prohibit competition;
- ii. Documented research conducted to verify the contractor as the only known source;
- iii. A description of the marketplace to include distributors, contractors, etc.;
- iv. Known compatibility issues; and/or
- v. Timing issues.

Section 9. Emergency Procurements

- (1) In an emergency, defined as a situation where there is an immediate threat to life or property or where there is, or would be, a disruption of a vital public service;
- (2) An emergency procurement must be approved verbally by the General Manager or, if he/she is not available, by other management personnel. When an emergency procurement is made, the purchase order for the transaction shall be prepared and approved the next working day (according to the procedures described above). Any such purchase order shall include documentation certifying the emergency.
- (3) For emergency procurement exceeding \$100,000, a full accounting of such emergency expenditures by the General Manager will be reported to the Board at the next regular board meeting and the budget and/or reserve adjustment recommendation of the General Manager will be presented to the Board for discussion and approval.

FLORIN RESOURCE CONSERVATION DISTRICT

ADOPTED BY FRCD RESOLUTION NO. ~~11.14.18.01~~09.15.20.01

PUBLIC WORKS CONSTRUCTION CONTRACTS POLICY

Purpose of the Policy: The purpose of this policy is to establish the Florin Resource Conservation District (District) officers' authority and procedural requirements for Public Works Construction Contracts. All contracts for public works construction services required by the District shall be made in accordance with this policy.

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Section 2. Capital improvement projects can be completed under numerous contractual formats between the owner, and design and construction service providers. ~~Two-Three commonly applied~~ delivery methods ~~in-for~~ public works projects are design-bid-build (DBB), ~~and~~ design/build (DB) ~~and design-assist/build (DAB).~~ ~~Design build and design assist/build~~DB and ~~DAB~~ shall only be considered in accordance with California law. The District will utilize the method deemed most appropriate based on capacity, cost, risk and schedule:

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project at stages throughout the design. At an agreed-upon stage of the design, usually when the design is completed, the contractor then puts the project out to bid to the subcontractor community, and the contractor proposes a establishes the contract price for construction. The contractor's contract is typically a two-part contract: the first part is for pre-construction services, and the second part is for construction services, where the price for construction services is not established until after subcontractor bidding. The owner has the option to terminate the contractor contract at completion of preconstruction services, in addition to all other termination rights it has, if a contract price cannot be agreed upon or if the owner loses confidence in the contractor's ability to perform the construction.

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- (2) Be approved as to form by District Legal Counsel;
- (3) Be approved as to budget availability and purchasing procedural compliance by the General Manager or Finance Manager; and
- (4) Be signed by the other party unless it's a contract that must go before the Board and requires the other party to acquire payment and/or performance bonds. In this case, the contract shall be taken to the Board unsigned by either party.

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- ii. The District shall select the Bidder quoting the lowest responsive, responsible quotation. If another Bidder is selected, the reasons for not selecting the Bidder with the lowest quote shall be documented and included as an attachment to the owner's record of contract;

- iii. **Award Execution of contractsContract.** A construction contract (short-form version) shall be used as the form of contract and must be approved by the General Manager. Two (2) copies of the contract must be wet signed by the successful Bidder and both wet-signed copies returned to the District, together with complete, certified copies of the Performance Bond, Payment Bond and certificates of insurance, within 10 calendar days of the Bidder's receipt of the construction contract documents. Prior to the General Manager approving the contract, District Legal Counsel shall review the contract and provide approval as to the contract's form. After legal counsel review, the General Manager shall review the construction contract, the availability of budgeted funds to cover the contract, and compliance with proper contracting procedures;
- iv. A multiple year contract with a total cost that is projected to cost less than \$100,000 over the term of the contract shall be governed by the same procedures above.

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- v. **Change Orders.** For contracts valued at less than \$100,000, the General Manager may approve change orders or contract amendments. Change orders more than 20% of the original contract must be reported to the Board at the next regular Board meeting. In the event that the change order and the original contract amount exceeds the General Managers signing authority of \$100,000, the change order must be approved by the Board.

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(2) *Public Works Construction Contracts (Contracts valued at \$100,000 or more) using the DBB method:* For Public Works Construction Contracts valued at \$100,000 or more, District staff shall use the following formal, competitive bidding procedures:

- i. **Call for Bids.** After preparation of plans and specifications, a notice inviting sealed bids shall be published in a newspaper of general circulation in the District a minimum of 14 days in advance of the bid opening, however, it is preferred to give 3 weeks' notice before bid opening. The notice inviting sealed bids shall also be advertised on the District's website and shall be sent to such interested persons as may be determined by the General Manager.
 - a. Form of Call for Bids. The invitation for bids shall contain:
 - i. A statement that the plans and specifications of the Work to be constructed may be purchased at the District Office;
 - ii. A particular description of the portion of the Work advertised if less than the whole Work is advertised;

- iii. A statement that the District will receive sealed bids for the construction of the Work advertised or any portion of the Work designated by the District;
 - iv. A statement that the contract or contracts for the Work advertised will be awarded to the lowest responsive, responsible Bidder or Bidders, but that any or all bids may be rejected;
 - v. A statement of the time and place for opening the bids; and
 - vi. Such other information as may be required by the District.
- ii. **Submission of Bids.** Bids shall be submitted on forms supplied by the District, and under sealed cover. Each bid shall be accompanied by cash, a certified cashier's check, or bond secured from a surety company satisfactory to the District in the amount indicated within the bid documents, as bid security.
- iii. **Opening of Bids.** Bids shall be publicly opened at the time and place specified in the Call for Bids.
- iv. **Bid Acceptance and Evaluation.** Acceptance of any bid shall be by action of the Board. The Board reserves the right to waive any irregularity; to reject any or all bids, and to re-advertise for bids, or proceed to construct the Work, or any part of it with District forces.
 - a. Bids containing omissions, erasures, alterations, conditions, or additions not called for can be rejected.
- v. **Bid Award.** The Board shall award the contract for the Work to the lowest responsive, responsible Bidder.
 - a. In determining whether a bidder is responsible, consideration may be given to:
 - i. The ability, capacity and skill of the Bidder to perform the Work;
 - ii. The ability of the Bidder to perform the Work within the time specified without delay;
 - iii. The ability of the Bidder to perform the Work in a safe manner;
 - iv. The character, integrity, reputation, judgment, experience and efficiency of the Bidder; and
 - v. The quality of the Bidder's performance on previous work with the District.

vi. **Relief of Bidders.**

- a. A Bidder shall not be relieved of his/her bid unless by consent of the Board of Directors upon a showing by the Bidder to the satisfaction of the Board that:
 - i. A mistake was made; and
 - ii. The Bidder gave the District written notice within five days after the opening of bids of the mistake; specifying in the notice in detail how the mistake occurred; and
 - iii. The mistake made the bid materially different than the bidder intended it to be; and
 - iv. The mistake was made in filling out the bid and not due to error in judgment or carelessness in inspecting the site of the Work or in reading the plans or specifications.
 - v. A Bidder who claims a mistake or forfeits his/her bid security shall be prohibited from participating in further bidding on the project on which the mistake was claimed or security forfeited.

vii. **Return of Bid Guarantees.** After bids have been received and reviewed by the District, Bid Guarantees, except those submitted by the three lowest responsive, responsible Bidders, will be returned to the Bidders within 10 calendar days after the award of the contract. The Bid Guarantees of the three lowest responsive, responsible Bidders will be returned, except as noted otherwise in Section 7.4, "Failure to Execute Contract" of this Policy, within 10 calendar days after the successful Bidder has filed the specified bonds and proof of insurance and the Bidder and the District have executed a Contract.

viii. Regardless of their value, Public Works Construction Contracts for Work funded or financed with federal or state funds, pursuant to federal or state law requiring formal competitive bidding, shall be let by the formal competitive bidding procedures set forth above.

~~viii.~~ **Execution of Contract.** A construction contract (long-form version) shall be used as the form of contract and must be approved by the General Manager. Two (2) copies of the contract must be wet signed by the successful Bidder and both wet-signed copies returned to the District, together with complete, certified copies of the Performance Bond, Payment Bond and certificates of insurance, within 10 calendar days of the Bidder's

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receipt of the construction contract documents. District Legal Counsel shall review the contract and provide approval as to the contract's form. After legal counsel review, District staff shall prepare a staff report that identifies the availability of budgeted funds for the construction contract, and staff shall take the contract to the Board for approval authorizing the General Manager to execute the contract. Board approval may be by either adoption of a resolution or approval of a motion. Insurance certificates must be signed by a person authorized by the insurer to bind coverage on its behalf and must be accompanied by copies of all endorsements required by the contract. The District shall wet sign both copies of the contract and return one original, signed contract, with bonds and certificates of insurance to the contractor.

- ix. **Change Orders.** For contracts valued more than \$100,000 but less than \$250,000, the General Manager may approve change orders or contract amendments that are less than 20% of the original contract. For contracts valued at more than \$250,000, the General Manager may approve change orders or contract amendments that are less than 10%. All change orders that exceed the set thresholds must be approved by the Board.

(3) *Public Works Construction Contracts using the DB or DAB method:* For Public Works Construction Contracts using the DB or DAB method, District staff shall use the following procedures:

- i. Solicit responses to a Request for Qualifications (RFQ) by written request (via fax, e-mail, or mail) from at least five (5) contractors;
- ii. Review the qualification statements with an Advisory Committee consisting of two (2) board members and key staff individuals. The Advisory Committee determines which contractors to solicit proposals from based on the criteria set forth in the RFQ;
- iii. Solicit responses to a Request for Proposals (RFP) from at least three (3) contractors based on item ii above. The RFP may ~~shall~~ request information, at the District's option, regarding each contractor's experience, the personnel to be assigned to the project, their approach to the construction, a preliminary construction schedule, their general conditions, their proposed fee for pre-construction services, and any comments on the District's construction contract agreement;
- iv. Review the proposals with the same Advisory Committee and determine which contractors to interview. Following the interviews, the Advisory Committee will determine the ~~which~~ contractor with which it ~~to~~ recommends negotiating a contract ~~with~~. The Advisory Committee shall make this recommendation to the Board for their approval;

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v. **Execution of Contract.** A construction contract tailored to fit the terms and conditions of the DB or DAB method shall be used. Two (2) copies of the contract must be wet signed by the successful contractor and both wet-signed copies returned to the District, together with complete, certified copies of the Performance Bond, Payment Bond and certificates of insurance, within 10 calendar days of the contractor's receipt of the construction contract documents. District Legal Counsel shall review the contract and provide approval as to the contract's form. After legal counsel review, District staff shall prepare a staff report that identifies the availability of budgeted funds for the construction contract, and staff shall take the contract to the Board for approval authorizing the General Manager to execute the contract. Board approval may be by either adoption of a resolution or approval of a motion. Insurance certificates must be signed by a person authorized by the insurer to bind coverage on its behalf and must be accompanied by copies of all endorsements required by the contract. The District shall wet sign both copies of the contract and return one original, signed contract, with bonds and certificates of insurance to the contractor.

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vi. **Change Orders.** For contracts valued at less than \$100,000, the General Manager may approve change orders or contract amendments. Change orders more than 20% of the original contract must be reported to the Board at the next regular Board meeting. In the event that the change order and the original contract amount exceeds the General Managers signing authority of \$100,000, the change order must be approved by the Board. For contracts valued more than \$100,000 but less than \$250,000, the General Manager may approve change orders or contract amendments that are less than 20% of the original contract. For contracts valued at more than \$250,000, the General Manager may approve change orders or contract amendments that are less than 10%. All change orders that exceed the set thresholds must be approved by the Board.

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ix.

~~(3) — **Execution of Contract.** A construction contract (long form version) shall be used as the form of contract. Two (2) copies of the contract must be wet signed by the successful Bidder and both wet signed copies returned to the District, together with complete, certified copies of the Performance Bond, Payment Bond and certificates of insurance, within 10 calendar days of the Bidder's receipt of the construction contract documents. District Legal Counsel shall review the contract and provide approval as to the contract's form. After legal counsel review, the General Manager shall review the contract, the availability of budgeted funds to cover the agreement, and compliance with proper contracting procedures. District staff shall prepare a staff report that identifies the availability of budgeted funds for the construction contract, and staff shall take the contract to the Board for approval authorizing the General Manager to execute the contract. Board approval may be by either adoption of a resolution or approval of a motion; Insurance~~

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~~certificates must be signed by a person authorized by the insurer to bind coverage on its behalf and must be accompanied by copies of all endorsements required by Section 7.2.6, "Insurance", of this Policy. The District shall wet sign both copies of the contract and return one original, signed contract, with bonds and certificates of insurance to the Contractor.~~

(4) **Failure to Execute Contract.** If the Bidder/contractor to whom the contract is awarded fails to execute the contract and file the required bonds and insurance certificates within 10 calendar days from the time the contract forms are received by the Bidder/contractor, the award may be annulled and the Bidder's Bid Guarantee forfeited to the District up to the full amount. The contract may then be awarded to the next lowest responsive, responsible Bidder for the DBB method, or to another contractor selected by the Advisory Committee for the DB and DAB methods.

(5) **Performance and Payment Bonds.**

i. For Contracts valued at less than \$100,000

1. If the Total Contract Price exceeds \$25,000, any bidder to whom a contract is awarded shall execute and provide to District concurrently with the Contract a Payment Bond, equal to one hundred percent (100%) of the amount payable under the Contract in a form provided or approved by the District. If such bonds are required, no payment will be made to Contractor until the bonds has been received and approved by the District.
2. Performance bonds are not required for contracts valued at less than \$100,000.

ii. For Contracts valued at \$100,000 or more.

1. Any bidder/contractor to whom a formal contract is awarded for any work shall supply on forms satisfactory to the District a Faithful Performance Bond in an amount equal to the total contract price, and a Laborer and Materialmen's Payment Bond in an amount equal to the total contract price. These bonds must be executed by an admitted surety, approved to conduct business in the State of California pursuant to California Code of Civil Procedure section 995.120. In addition to the extent required by law, the Bonds are to be accompanied by the documents required by Code of Civil Procedure section 995.660.
2. Each bond shall be secured from a surety company that meets all State of California bonding requirements, as defined in California Code of Civil Procedure Section 995.120 and is authorized by the State of California. Each bond shall be accompanied, upon request

of District, with all documents required by California Code of Civil Procedure Section 995.660, to the extent required by law.

(6) **Insurance.**

- i. Before work commences under construction contract, the successful Bidder/contractor must provide the District proof of insurance in the form of a valid Certificate of Insurance. The successful Bidder's/contractor's insurance must meet all of the District's insurance requirements as specified in the construction contract, including naming the District as an additional insured. Insurance certificates must be signed by a person authorized by the insurer to bind coverage on its behalf and must be accompanied by copies of all endorsements.

(7) **Prequalification.**

- i. The General Manager or his/her designee is hereby authorized to prequalify bidders/contractors on District Work, if deemed appropriate by the General Manager. Bidders/contractors may only be prequalified on a project specific basis. The General Manager or his/her designee may designate one or more scoring systems consistent with the requirements of the Public Contract Code.

(8) **Exemptions from Competitive Bidding Procedure.**

- i. The competitive bidding procedure set forth above shall not apply for the following Work:
 - a. Force Account Work. Force Account Work shall mean work performed by District personnel, whether permanent or temporary.
 - b. Work Performed by a Utility or Public Entity. Work performed by a utility for the installation and/or relocation of utilities on behalf of the District or contracts for services with any public entity for plan check, inspection, or permitting.
 - c. When the service can be obtained from only one (1) source which has been reviewed and approved in writing by the General Manager and the District Board. Please refer to Section 8 of this policy.
 - d. In an emergency, defined as a situation where there is an immediate threat to life or property or where there is, or would be a disruption of a vital public service. Please refer to Section 9 of this policy.

Section 8. Sole Source Procurement:

(1) A sole source procurement is defined as any contract entered into without a competitive process, based on a justification that:

- i. Only one known source exists for supplies or services as determined by documented research; or
- ii. No other reasonable alternative source exists that meets the Districts requirements; or
- iii. Only one source meets the business needs of the District (e.g., compatibility, unique feature to meet District's business need, etc.); or
- iv. An urgent need for the construction work will not permit a delay resulting from competitive solicitation.
 - i.

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(2) When the service can be obtained from only one (1) source which has been reviewed and approved in writing by the General Manager for purchases up to \$100,000, or the Board for purchases costing more than \$100,000 or when in the judgment of the General Manager or Board, that compliance with the procurement procedures are not in the best interest of the District, the procurement must be accompanied by written justification. The justification may require the requestor to provide information such as:

- i. A description of the unique features that prohibit competition;
- ii. Documented research conducted to verify the contractor as the only known source;
- iii. A description of the marketplace to include distributors, contractors, etc.;
- iv. Known compatibility issues; and/or
- v. Timing issues.

Section 9. Emergency Procurements

(1) In an emergency, defined as a situation where there is an immediate threat to life or property or where there is, or would be, a disruption of a vital public service;

(2) An emergency procurement must be approved verbally by the General Manager or, if he/she is not available, by other management personnel. When an emergency procurement is made, the purchase order for the transaction shall be prepared and approved the next working day (according to the procedures described above). Any such purchase order shall include documentation certifying the emergency.

(3) For emergency procurement exceeding \$100,000, a full accounting of such emergency expenditures by the General Manager will be reported to the Board at the next regular board meeting and the budget and/or reserve adjustment recommendation of the General Manager will be presented to the Board for discussion and approval.

September 15, 2020

TO: Chair and Directors of the Florin Resource Conservation District
FROM: Mark J. Madison, General Manager
SUBJECT: **OUTSIDE AGENCY MEETINGS REPORT**

RECOMMENDATION

This item is presented for information only. No action by the Florin Resource Conservation District Board of Directors is proposed at this time.

SUMMARY

The Outside Agency Meetings Report is a standing item on the regular board meeting agenda. Staff and Florin Resource Conservation District (FRCD) Board of Directors (Board) attended numerous outside agency meetings since the last regular Board meeting. This report is intended to inform the Board of any substantive content included in those meetings that potentially affects the Elk Grove Water District (EGWD).

DISCUSSION

Background

Each month, staff reports on the outside agency meetings that occurred since the previous Board meeting. This report has been designed to list the notable meetings attended, by either staff or Board members, and the report will be given orally by staff or Board members in attendance.

Present Situation

The notable outside agency meetings attended since August 18, 2020 were as follows:

- 8/19 Regional Water Authority (RWA) Monthly Advocacy Program Meeting (Franklin)
- 8/20 Department of Water Resources (DWR) Residential Landscape Area Measurement Study Quarterly Stakeholder Meeting (Franklin)
- 9/8 RWA Regional Water Efficiency Program Advisory Committee Meeting (Franklin)
- 9/10 RWA Regular Board Meeting (Nelson, Madison, Kamilos)
- 9/10 RWA EGWD Listening Session (Nelson, Madison, Kamilos)

OUTSIDE AGENCY MEETINGS REPORT

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- 9/11 Sacramento Central Groundwater Authority (SCGA) South American Subbasin Groundwater Sustainability Plan (GS) Working Group Meeting (Madison)
- 9/15 RWA Public Review Draft 2020 Urban Water Management Plan Guidebook (Kamilos)
- 9/15 Sacramento County Local Hazard Mitigation Plan Update Kickoff Meeting (Franklin)

Staff will orally present the major content items addressed in these meetings during the regular Board meeting.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

Participating and actively engaging in outside agency meetings conforms with Strategic Goal No. 7, Water Industry Leadership, of the Strategic Plan 2020-2025.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,



MARK J. MADISON
GENERAL MANAGER

September 15, 2020

TO: Chair and Directors of the Florin Resource Conservation District
FROM: Travis Franklin, Program Manager
SUBJECT: **LEGISLATIVE UPDATE AND POTENTIAL DIRECTION TO STAFF**

RECOMMENDATION

This item is presented as information although the Florin Resource Conservation District Board of Directors may provide an action to authorize staff to respond to a legislative item on behalf of the Florin Resource Conservation District.

SUMMARY

There are several bills that have been introduced in the 2020 legislative session that could potentially impact the Florin Resource Conservation District/Elk Grove Water District (District) if passed. These bills are highlighted below.

DISCUSSION

Background

The Florin Resource Conservation District (FRCD) Board of Directors (Board) is periodically updated on legislative and regulatory issues.

Present Situation

The 2020 legislative session ended on August 31st. The following bills have been passed by the legislature and sent to the Governor for signature. The Governor's signature is required by September 30th, 2020 for a bill to pass.

AB 685 (Reyes) COVID-19: imminent hazard to employees: exposure: notification: serious violations.

This bill would require an employer, that receives a notice of potential exposure to COVID-19 to provide specified notifications to its employees within one (1) business day of the notice of potential exposure. If the employer is notified of the number of cases that meet the definition of a COVID-19 outbreak, as defined by the State Department of Public Health, the employer is required to report, within 48 hours, prescribed information to the local public health agency in the jurisdiction of the worksite.

LEGISLATIVE UPDATE AND POTENTIAL DIRECTION TO STAFF

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AB 992 (Mullin) Open meetings: local agencies: social media

The Ralph M. Brown Act generally requires that the meetings of legislative bodies of local agencies be conducted openly. That act defines “meeting” for purposes of the act and prohibits a majority of the members of a legislative body, outside a meeting authorized by the act, from using a series of communications of any kind to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body.

This bill would provide that the prohibition described above does not apply to the participation, as defined, in an internet-based social media platform, as defined, by a majority of the members of a legislative body, provided that a majority of the members do not discuss among themselves, as defined, business of a specific nature that is within the subject matter jurisdiction of the legislative body of the local agency. California Special Districts Association (CSDA) has taken a Support position on this bill.

AB 1867 (Committee on Budget) Small employer family leave mediation: handwashing: supplemental paid sick leave.

This bill would establish COVID-19 supplemental paid sick leave for covered workers, including certain persons employed by private businesses of 500 or more employees or persons employed as certain types of health care providers or emergency responders by public or private entities. The bill’s requirements to provide COVID-19 supplemental paid sick leave for covered workers would expire on December 31, 2020, or upon the expiration of any federal extension of the Emergency Paid Sick Leave Act established by the federal Families First Coronavirus Response Act, whichever is later.

AB 2560 (Quirk) Water quality: notification and response levels: procedures

This bill would require the State Water Board, when establishing or revising notification or response levels, to provide notice and make documents available, including the complete studies that were used to establish the level, at least 45 calendar days before finalizing the notification or response level. The Association of California Water Agencies (ACWA) and Regional Water Authority (RWA) have taken a Support position on this bill.

SB 998 (Moorlach) Local government: investments

This bill would prohibit local agencies that have less than \$100,000,000 of investment assets under management from investing more than 25% of their monies in eligible commercial paper. The bill also restricts investing more than 10% of an agency’s total

LEGISLATIVE UPDATE AND POTENTIAL DIRECTION TO STAFF

Page 3

investment assets in the commercial paper and medium-term notes of any single issuer. CSDA has taken a Support position on this bill.

SB 1044 (Allen) Firefighting equipment and foam: PFAS chemicals

This bill would require any person or manufacturer that sells firefighter personal protective equipment to any person or public entity, to provide a written notice to the purchaser at the time of sale if the equipment contains PFAS chemicals. In addition, commencing January 1, 2022, this bill would prohibit a manufacturer of class B firefighting foam from manufacturing, or knowingly selling, offering for sale, distributing for sale, or distributing for use in this state class B firefighting foam to which PFAS chemicals have been intentionally added. CSDA has taken a Support position and ACWA has taken a Favor position on this bill.

SB 1159 (Hill) Workers' compensation: COVID-19: critical workers

This bill would define "injury" for an employee to include illness or death resulting from the COVID-19 under specified circumstances, until January 1, 2023. The bill would create a disputable presumption that the injury arose out of and in the course of the employment and is compensable, for specified dates of injury. The bill would require an employee to exhaust their paid sick leave benefits and meet specified certification requirements before receiving any temporary disability benefits or a leave of absence. The bill would also make a claim relating to a COVID-19 illness presumptively compensable, as described above, after 30 days or 45 days, rather than 90 days. Until January 1, 2023, the bill would allow for a presumption of injury for all employees whose fellow employees at their place of employment experience specified levels of positive testing, and whose employer has five (5) or more employees.

SB 1383 (Jackson) Unlawful employment practice: California Family Rights Act.

Current law allows an employee to take off up to 40 hours each year to find, enroll or reenroll their child in a school, to participate in school activities or to address emergency situations at school. This bill would authorize an employee to take time off in excess of 40 hours in the case of a school closure due to an emergency declaration by a federal, state or local government agency, up to the duration of the emergency. CSDA has taken an Oppose unless Amended position on this bill.

LEGISLATIVE UPDATE AND POTENTIAL DIRECTION TO STAFF

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SB 1386 (Moorlach) Local government: assessments, fees and charges: water

This bill would restate that “water” for purposes of the Proposition 218 Omnibus Implementation Act also includes the public fixtures, appliances and appurtenances (including fire hydrants) connected to and maintained by the water provider. Therefore, the water service charge may include the costs to construct, maintain, repair or replace public hydrants and the associated water attached to a water system. CSDA and ACWA have taken a Support position on this bill.

The following is a list of bills that we tracked and were not passed by the legislature this session.

AB 196 (Gonzalez) Workers’ compensation: COVID-19: essential occupations and industries

For employees who are employed in an occupation or industry deemed essential in the Governor’s Executive Order of March 19, 2020 (Executive Order N-33-20), this bill would have defined “injury” to include COVID-19 that develops or manifests itself during a period of employment of those persons in the essential occupation or industry. The bill would have applied to injuries occurring on or after March 1, 2020, would create a conclusive presumption that the injury arose out of and in the course of the employment, and would have extended that presumption following termination of service for a period of 90 days, commencing with the last date actually worked. CSDA has taken an Oppose position on this bill.

AB 2182 (Rubio, Blanca) Emergency backup generators: water and wastewater facilities: exemption

This bill would have provided that use of an alternative power source by an essential public service provider to power a critical facility during a planned de-energization event initiated by electric utilities is considered emergency use even if an official emergency has not been declared by the State or local government. This use shall not be subject to any local, regional or state regulation regarding the operation of an alternative power source. CSDA and ACWA have taken a Support position on this bill.

AB 2621 (Mullin) Strategic Growth Council: regional climate networks: climate adaptation action plans

This bill would have authorized certain local government entities to establish and participate in a regional climate network, as defined, to prepare a regional climate adaptation action

LEGISLATIVE UPDATE AND POTENTIAL DIRECTION TO STAFF

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plan for certain regions, as described. The bill would have authorized membership in each regional climate network to be determined at the local level. The bill would have not limited the number of regional climate networks that may be established within each region. CSDA and ACWA have taken a Watch position on this bill.

AB 2999 (Low) Employees: bereavement leave

This bill would have required employers to provide 10 days of bereavement leave to employees. The bill only applies to private employers however staff will continue to monitor this bill for any changes. CSDA has taken a Watch position on this bill.

AB 3256 (Garcia, Eduardo) Economic Recovery, Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2020

This bill is the Assembly's version of a climate resiliency bond and would enact the Economic Recovery, Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2020, which would have placed a \$6.98 billion general obligation bond before voters on the November 2020 ballot. CSDA has taken a Support if Amended position on this bill.

AB 3030 (Karla) Resource conservation: land and ocean conservation goals.

This bill would have declared it to be the goals of the state by 2030 to protect at least 30% of the state's land areas and waters; to help advance the protection of 30% of the nation's oceans; and to support regional, national, and international efforts to protect at least 30% of the world's land areas and waters and 30% of the world's ocean.

SB 45 (Allen, Portantino, and Stern) Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2020

This bill would have enacted the Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2020, which would authorize the issuance of bonds in the amount of \$5,510,000,000 pursuant to the State General Obligation Bond Law to finance projects for a wildfire prevention, safe drinking water, drought preparation, and flood protection program. CSDA and ACWA have taken a Support if Amended position on this bill.

LEGISLATIVE UPDATE AND POTENTIAL DIRECTION TO STAFF

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SB 822 (Committee on Budget and Fiscal Review) Small employer family leave mediation: handwashing: supplemental paid sick leave.

This bill would have similarly established COVID-19 supplemental paid sick leave for covered workers. Additionally, this bill would have required the Labor Commissioner to make publicly available a model notice relating to COVID-19 supplemental paid sick leave for covered workers for purposes of the posting requirements under existing law.

SB 952 (Nielsen) Sales and use taxes: exemption: backup electrical generators: deenergization events

This bill, on and after January 1, 2021, and before January 1, 2026, would have provided an exemption from sales and use taxes with respect to the sale of, or the storage, use, or consumption of, a backup electrical resource, generator as defined, if that backup electrical generator is purchased for use exclusively in powering a critical facility, as defined, by a city, county, city and county, special district, or other political subdivision during deenergization events, as defined, and the purchaser provides to the seller a written statement with regard to these facts. CSDA has taken a Support if Amended position on this bill.

SB 1099 (Dodd) Emergency backup generators: critical facilities: order for abatement: stipulations

This bill would have required air districts to develop a stipulation allowing operators of critical facilities to exceed run times during a Public Safety Power Shutoff or other loss of power, and test and maintain their generators in line with NFPA standard 110, but in exchange the operators would need to develop a schedule for upgrading their generators that is technically and economically feasible. CSDA has taken a Support if Amended position on this bill.

Staff will continue to monitor the bills along with any other bills which may affect District operations that have passed the legislature to see which are signed by the Governor.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

September 15, 2020

LEGISLATIVE UPDATE AND POTENTIAL DIRECTION TO STAFF

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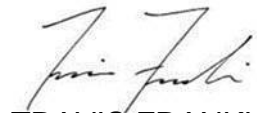
STRATEGIC PLAN CONFORMITY

Tracking active legislation complies with the District's Water Industry Leadership goals of the 2020-2025 Strategic Plan.

FINANCIAL SUMMARY

There is no direct financial impact associated with this report.

Respectfully submitted,



TRAVIS FRANKLIN
PROGRAM MANAGER